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**Shaler Township**

P E N N S Y L V A N I A

**NO IMPACT HOME-BASED BUSINESS APPLICATION**

**Please print all information and send to: SHALER TOWNSHIP, 300 Wetzel Road, Glenshaw, PA 15116 along with a \$25 check made payable to Shaler Township (Please attach additional pages if needed)**

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_  
(Street) (City) (Zip)

Name of Business: \_\_\_\_\_

Type of Business: \_\_\_\_\_

Lot & Block: \_\_\_\_\_ Applicant's Tax ID Number: \_\_\_\_\_

Years home occupation has existed: \_\_\_\_\_ Number of persons employed: \_\_\_\_\_

Total Sq. footage of residence: \_\_\_\_\_ Sq. footage devoted to business \_\_\_\_\_

Percentage of space used by business: \_\_\_\_\_ Location of space used, i.e. 2<sup>nd</sup> floor: \_\_\_\_\_

Briefly describe the Home Occupation including products produced and/or services rendered:  
\_\_\_\_\_

Do clients visit your home? \_\_\_\_\_ Is there an economic good or service provided? \_\_\_\_\_

Are any types of products stored on site? \_\_\_\_\_ If yes, what type? \_\_\_\_\_

Is there a sign identifying your Business? \_\_\_\_\_ Type of parking accommodations: \_\_\_\_\_

**Requirements for No Impact Home-Based Business**

A business or commercial activity administered or conducted shall be clearly secondary to the use as a residential dwelling and shall involve no customer, client or patient traffic, whether vehicular or pedestrian, pickup, delivery or removal functions to or from the premises, in excess of those normally associated with residential use. The business or commercial activity must satisfy the following requirements:

- The business activity shall be compatible with the residential use of the property and surrounding residential uses.
- The business shall employ no employees other than family members residing in the dwelling.
- There shall be no display or sale of retail goods and no stockpiling of inventory of a substantial nature.
- There shall be no outside appearance of a business use, including, but not limited to, parking, signs or lights.
- The business activity may not use any equipment or process which creates noise, vibration, glare, fumes, odors or electrical or electronic interference, including interference with radio or television reception, which is detectable in the neighborhood.
- The business activity may not generate any solid waste or sewage discharge, in volume or type, that is not normally associated with residential use in the neighborhood.
- The business activity shall be conducted only within the dwelling and may not occupy more than 25% of the habitable floor area.
- The business may not involve any illegal activity.

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I hereby state that the facts above set forth are true and correct to the best of my knowledge, information and belief, that the Home Occupation shall be conducted in compliance with the Shaler Township No-Impact Home-Based Business Ordinance, Ordinance No. 1887, and that this verification is made subject to the penalties of 18 Pa.C.S. § 4904 (relating to unsworn falsification to authorities).

Signatures of all Owners of Property:

\_\_\_\_\_

Date Signed: \_\_\_\_\_

\_\_\_\_\_

**OFFICE USE ONLY**

Date Application Received: \_\_\_\_\_ Received By: \_\_\_\_\_

Amount Paid: \_\_\_\_\_ Date Paid: \_\_\_\_\_

Permit Approval Date: \_\_\_\_\_ Approved By: \_\_\_\_\_

Permit Denial Date: \_\_\_\_\_ Denied By: \_\_\_\_\_

Reason for Denial:

\_\_\_\_\_

\_\_\_\_\_