

The General Fund

All of Shaler Township's operations for general government, public safety, public works, parks and recreation, and miscellaneous revenues are accounted for in the General Fund.

Total revenues for the 2020 budget year are \$14,022,362 which is an increase of 16.63% over the 2019 budgeted revenues. Planned expenditures for the 2020 budget year total \$13,774,973. The 2020 General Fund budget includes a proposed beginning fund balance of \$3,945,306. The 2020 General Fund budget is presented with a recommendation of a 1 mill tax increase. This increase is necessary to address infrastructure projects including road paving, storm sewer and mandated MS4 requirements that dictate Township controlled discharges and runoff into streams and open waterways.

The 2020 budget maintains existing staff and service levels. The 2020 tax millage rate is presented at 3.49 mills. Shaler Township is a very affordable community in which to live, providing a full service police and public works department, as well as a community library and active emergency medical services organization.

**SHALER TOWNSHIP MUNICIPAL BUILDING
300 WETZEL ROAD, GLENSHAW, PA 15116**



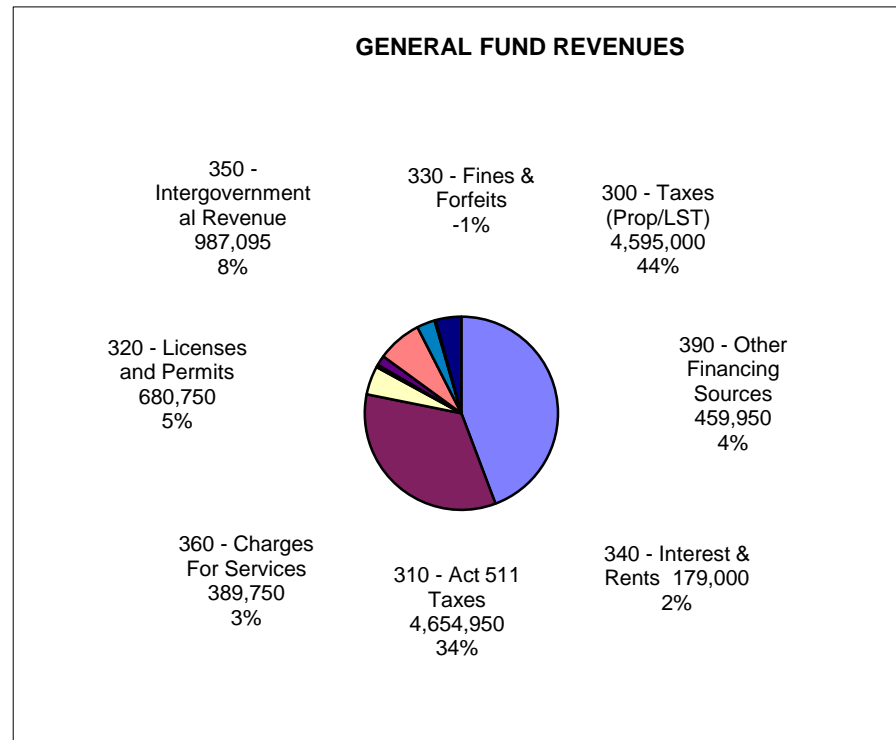
Revenue Summary

The Township of Shaler 2019 General Fund Budget includes total revenues of \$ 14,022,362..

The majority of these revenues are derived from the collection of Real Estate Taxes, Earned Income Taxes and Charges for Services and franchise fees for both refuse collection and cable television.

Other sources of revenue in the 2020 budget are obtained from Licenses and Permits, Fines and Forfeits, Interest, Rents and Royalties, Intergovernmental Revenues, and Other Financing Services.

	<u>2019 Budget</u>	<u>2020 Budget</u>
300 - Taxes (Prop/LST)	4,595,000	6,206,204
310 - Act 511 Taxes	4,654,950	4,752,500
320 - Licenses and Permits	680,750	671,250
330 - Fines & Forfeits	62,500	61,000
340 - Interest & Rents	179,000	232,000
350 - Intergovernmental Revenue	987,095	1,045,932
360 - Charges For Services	389,750	426,770
380 - Miscellaneous Revenue	14,000	26,650
390 - Other Financing Sources	459,950	600,056
Total Revenues	\$ 12,022,995	\$ 14,022,362



Revenue Activity Description

Property/Local Services Tax

The 2020 property tax revenues are projected to be \$5,881,204. The proposed millage rate for the 2020 budget is 3.49 mills. This is the first tax increase since 2009. Local service tax revenues are budgeted at \$195,000 for 2020. Keystone Collections is the appointed tax collector for the Local Services Tax.

Act 511 Taxes

This activity includes revenues from the earned income tax, deed transfer tax and mechanical device tax. The 2020 anticipated EIT revenues for both current and delinquent taxes are \$4,250,000. Keystone Collections is the appointed collector for both current and delinquent earned income tax.

Licenses & Permits

The 2020 budget includes the Cable Television Franchise fee from Comcast and Verizon, the two authorized cable providers in the Township. Total revenues for this activity are \$670,000. This budget number is reduced from the 2019 budget number as the number of subscribers is declining due to other available streaming options.

Fines & Forfeits

The 2020 budget includes revenues from all fines and forfeits in the amount of \$61,000.

Interest, Rents & Royalties

The refuse franchise fee revenue has been budgeted at \$140,000. The municipal building houses one full year tenant as well as a partial year tenant for a field office for the Wetzell Road bridge contractor.

Intergovernmental Revenue

This revenue represents a portion of the additional 1% sales tax (RAD) levied on purchases made within Allegheny County. Revenues for this activity total \$500,000. The Act 205 funds are a pass through for employee pension plan funding. The DER Performance Grant is based on the volume of recycling generated throughout the Township with residential and commercial refuse collection.

Charges for Services

The total 2020 revenues for these line items are estimated at \$426,770. Charges for services include reimbursement for snow removal from state and county governments, recreation user fees, building & zoning fees and reimbursement for police services utilized by other agencies.

Miscellaneous Revenue

These revenues cannot be accounted for in other revenue classifications and are grouped in this activity.

Other Financing Sources

A transfer of \$320,536 from the Sanitary Sewer Fund to the General Fund is also included in this line item. This transfer includes payment for administrative services provided by Township management.

Summary of Revenues

Beginning Balance		\$ 3,156,396	\$ 3,798,967	\$ 3,661,774	\$ 4,035,107	\$ 3,945,306	7.74%
300 - Property & Local Services Taxes		2017 Actual	2018 Actual	2019 Budget	2019 Projected	2020 Proposed	% Change
301 - Real Estate Tax							
3010.0100	Current Year	\$ 4,105,502	\$ 4,403,027	\$ 4,290,000	\$ 4,205,435	\$ 5,881,204	37.09%
3010.0300	Delinquent Taxes	190,825	159,486	125,000	145,692	130,000	4.00%
3010.1000	Litigation Settlement	2,500	11,511	-	-	-	0.00%
	Total Real Estate Taxes	4,298,827	4,574,024	4,415,000	4,351,127	6,011,204	36.15%
305 - Local Services Tax							
3050.0000	Local Services Tax	235,252	183,261	180,000	198,500	195,000	8.33%
3050.1000	Local Services Tax Commission Paid	379	-	-	-	-	0.00%
	Total Local Services Tax	235,631	183,261	180,000	198,500	195,000	8.33%
	Total Taxes	4,534,458	4,757,285	4,595,000	4,549,627	6,206,204	35.06%
310 - Act 511 Taxes							
3100.1000	Deed Transfer Tax	465,832	481,706	480,000	508,255	490,000	2.08%
3100.2000	Earned Income tax	4,053,133	4,168,164	4,100,000	4,327,684	4,250,000	3.66%
3100.2010	Earned Income tax - delinquent	107,813	54,700	60,000	2,500	-	-100.00%
3100.7000	Mechanical Devices Tax	18,750	14,950	14,950	12,700	12,500	-16.39%
	Total Act 511 Taxes	4,645,528	4,719,520	4,654,950	4,851,139	4,752,500	2.10%

320 - Licenses and Permits		2017 Actual	2018 Actual	2019 Budget	2019 Projected	2020 Proposed	% Change
321 - Business Licenses							
3210.0600	Solicitation Permits	1,290	2,255	750	2,725	1,250	66.67%
3210.0800	Cable Television Fees	<u>709,967</u>	<u>682,842</u>	<u>680,000</u>	<u>676,749</u>	<u>670,000</u>	<u>-1.47%</u>
	Total Business Licenses	711,257	685,097	680,750	679,474	671,250	-1.40%
Total Licenses and Permits		711,257	685,097	680,750	679,474	671,250	-1.40%

330 - Fines & Forfeits

3310.0100	Magistrate Fines	33,509	31,638	32,500	30,256	31,500	-3.08%
3310.0200	D.U.I . Arrests	7,920	18,963	15,000	15,111	15,000	0.00%
3310.0300	State Police Fines	15,601	15,331	15,000	14,836	14,500	-3.33%
3310.0500	Parking Fines	<u>-</u>	<u>10</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>0.00%</u>
	Total Fines & Forfeits	57,030	65,941	62,500	60,203	61,000	-2.40%

340 - Interest & Rents

3400.2900	Refuse Franchise Fee	122,314	129,496	130,000	146,335	140,000	7.69%
3400.9900	Land/Building Rental (NHCOG)	14,200	16,900	19,000	15,600	15,600	-17.89%
3400.9901	Land/Building Rental (PennDOT Engineering)	26,782	28,982	-	2,229	6,400	100.00%
3410.1000	Sweep Account Interest	997	7,526	5,000	50,409	45,000	800.00%
3410.1100	Interest on Investments	<u>9,234</u>	<u>43,440</u>	<u>25,000</u>	<u>25,000</u>	<u>25,000</u>	<u>0.00%</u>
	Total Interest & Rents	173,527	226,344	179,000	239,573	232,000	29.61%

2017 2018 2019 2019 2020 %

350 - Intergovernmental Revenue		Actual	Actual	Budget	Projected	Proposed	Change
3550.0100	PURTA Tax	9,374	9,382	9,000	8,706	8,500	-5.56%
3550.0400	Alcohol Beverage Taxes	3,950	3,950	3,950	4,550	3,950	0.00%
3550.0500	Act 205 Monies	200,800	337,553	293,645	330,394	310,982	5.90%
3550.0700	Foreign Fire Premium	154,113	140,556	150,000	153,482	155,000	3.33%
3550.0800	General Sales Tax (RAD)	494,681	499,911	480,000	520,847	500,000	4.17%
3550.0900	Act 13 Funding	-	15,795	15,500	17,500	17,500	12.90%
3550.1500	DER Performance Grant	55,864	51,387	35,000	62,136	50,000	42.86%
Total Intergovernmental Revenue		918,782	1,058,533	987,095	1,097,615	1,045,932	5.96%

360 - Charges For Services

361 - General Government

3610.0320	Fees for Site Development	18,405	8,310	6,500	6,750	4,500	-30.77%
3610.0340	Zoning Hearing Fees	2,025	5,125	2,250	1,425	1,500	-33.33%
3610.0350	Zoning Compliance Letters	16,775	16,640	16,500	15,470	16,500	0.00%
3610.0360	Street Opening Permits	1,550	3,650	500	3,250	1,750	250.00%
3610.0370	Building Permits	42,785	28,800	26,500	38,008	27,500	3.77%
3610.0371	Accessory Building Permits	4,296	5,740	4,000	4,414	4,000	0.00%
3610.0372	Labor/Industry Fee	1,157	675	500	550	650	30.00%
3610.0390	Subdivision / Developers Fees	-	(250)	-	30	25	100.00%
3640.0100	Gasoline Sales	30,206	30,700	28,000	31,761	39,000	39.29%
3610.0500	Sale of Maps and Ordinances	51	40	50	30	25	-50.00%
3610.0600	Reimburse E.I.T. Expenses	2,471	17	-	-	-	0.00%
3610.0700	School District Utilities	967	806	650	859	825	26.92%
3610.0800	Laidlaw Utilities	207	351	250	291	290	16.00%
3610.5800	Sale of No Lien Letters	17,090	16,225	16,500	15,650	16,500	0.00%
3610.9100	Civil Service Application	1,650	500	-	-	-	0.00%
3610.9400	Sale of Property/Supplies	63,473	10,300	10,250	10,823	5,500	-46.34%
3610.9402	Sale of Property - Vehicles	-	-	-	45,973	25,000	100.00%
3610.9401	Sale of Property/Supplies - Scrap	6,986	5,487	5,500	2,433	3,500	-36.36%
3610.9500	Leaf Collection Bags	1,486	1,823	2,000	1,959	1,650	-17.50%
Total General Government		211,580	134,939	119,950	179,676	148,715	23.98%

360 - Charges For Services		2017 Actual	2018 Actual	2019 Budget	2019 Projected	2020 Proposed	% Change
362 - Public Safety							
3620.0110	Educational Service	34,356	24,983	22,500	19,263	20,000	-11.11%
3620.0120	School Events	23,055	14,565	13,500	14,712	15,000	11.11%
3620.0135	Other Revenue	261,878	4,080	2,500	830	-	-100.00%
3620.0140	Sale of Accident Reports	5,010	2,990	3,000	2,695	2,500	-16.67%
	From Other Governments	324,299	46,618	41,500	37,500	37,500	-9.64%
363 - Highways & Streets							
3630.0510	Contracted Snow Removal, PennDOT	45,747	54,999	45,800	50,239	50,000	9.17%
3630.0520	Contracted Snow Removal, County	50,304	26,289	25,500	26,289	27,055	6.10%
	Total Highways & Streets	96,051	81,288	71,300	76,528	77,055	8.07%
367 - Recreation Fees							
3670.5400	Ballfield Rental	1,100	750	750	750	750	0.00%
3670.5500	Picnic Shelter Permits	2,935	4,165	4,000	4,810	4,750	18.75%
3670.8000	Swimming Pool Rental	3,850	2,000	1,500	1,550	2,000	33.33%
3670.8100	Swimming Pool Fees	78,656	79,708	75,000	81,049	80,000	6.67%
3670.8500	Swimming Lessons	8,680	8,900	9,250	8,140	8,750	-5.41%
3670.8300	Water Aerobics	-	-	-	2,200	2,000	100.00%
3670.8700	Daily Admission	56,744	63,992	65,000	67,437	65,000	0.00%
3670.8900	July 4th Rentals	2,880	3,005	1,500	375	250	-83.33%
	Total Recreation Fees	154,845	162,519	157,000	166,311	163,500	4.14%
	Total Charges For Services	786,775	425,364	389,750	460,015	426,770	9.50%
		2017	2018	2019	2019	2020	%

380 - Miscellaneous Revenue		Actual	Actual	Budget	Projected	Proposed	Change
380 - Miscellaneous Revenue							
3800.0000	Miscellaneous Revenue	8,333	4,775	4,500	1,287	1,500	-66.67%
3800.0100	NSF Charges	25	25	-	-	-	0.00%
3800.1500	Insurance Claim Revenue	20,309	19,360	-	32,439	-	0.00%
3800.1600	Fire Escrow Administration Fee	-	100	-	25	-	0.00%
3800.5900	Lite Up Night Donations	5,045	6,845	5,500	11,300	7,850	42.73%
3800.6900	Community Event Reimb- Bike Rodeo/fall fest	-	-	-	5,600	4,500	100.00%
3800.6500	Community Event Sponsorships	-	-	-	6,130	5,800	100.00%
3800.6000	Race Registration/Community Yard Sale	4,319	4,294	4,000	5,447	7,000	75.00%
Total Miscellaneous Revenue		38,031	35,399	14,000	62,228	26,650	90.36%

390 - Other Financing Sources

390 Transfers from Other Fund							
392.0300	Transfer from Liquid Fuels Fund	250,000	-	-	-	-	0.00%
3920.8101	Transfer from Sanitary Sewer-Commissioners	14,292	16,412	17,500	19,072	19,139	9.37%
3920.8102	Transfer from Sanitary Sewer - General Govt.	103,390	109,812	115,000	142,641	142,016	23.49%
3920.8104	Transfer from Sanitary Sewer - MIS	4,361	-	-	9,063	10,280	100.00%
3920.8105	Transfer from Sanitary Sewer - Public Works	8,024	8,401	9,000	9,063	10,280	14.22%
3920.8107	Transfer from Sanitary Sewer - PW Supervision	44,628	55,498	50,000	60,620	60,650	21.30%
3920.8106	Transfer from Sanitary Sewer - Engineering	56,847	47,552	58,500	48,342	47,841	-18.22%
3920.8180	Transfer from Sanitary Sewer - Building/Zoning	-	23,334	25,000	25,555	30,330	21.32%
3920.8109	Transfer from Sanitary Sewer - Building Maint	-	-	-	-	-	0.00%
Total Interfund Transfers		481,542	261,009	275,000	314,356	320,536	16.56%

390 - Other Financing Sources	2017 Actual	2018 Actual	2019 Budget	2019 Projected	2020 Proposed	% Change
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Township of Shaler

2020 Annual Budget Report
General Fund

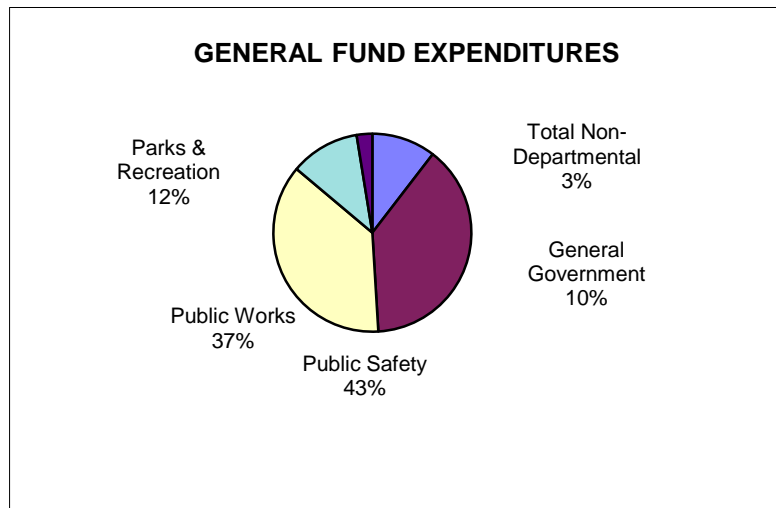
3950.0000	Refunds Prior Expenditure	233,512	324,651	110,000	289,440	65,000	-40.91%
3950.0100	Refunds Prior Expenditure - SASD Paving	-	-	-	157,327	-	0.00%
3950.0200	COBRA / BC / BS Payments	2,454	1,467	1,500	1,320	14,500	866.67%
3950.0800	Task Force Reimbursement	11,812	28,331	12,500	15,589	15,500	24.00%
3950.2000	Employee Health Care Contribution	54,489	58,962	58,500	76,360	77,500	32.48%
3950.3800	Conferences / Meetings Refunds	2,062	535	-	207	-	0.00%
3950.4800	Library Benefit Reimbursement	43,473	-	-	-	-	0.00%
3950.4900	EIT Court Cost Reimbursement	761	-	-	-	-	0.00%
3950.7900	Refunds Prior Expenditures - SASD	-	-	-	133,412	103,020	100.00%
3950.8201	EMS Mechanics	-	-	500	2,433	2,250	350.00%
3950.8500	Library Maintenance/Supplies	-	1,446	1,950	1,500	1,500	-23.08%
3950.8652	HSWA - Snow/Ice Control	170	286	-	136	250	100.00%
	Total Refunds Prior Expenditure	346,717	413,661	184,950	677,724	279,520	51.13%
	Total Other Financing Sources:	\$ 828,259	\$ 674,670	\$ 459,950	\$ 992,080	\$ 600,056	30.46%
	Total Current Revenues	\$ 12,693,647	\$ 12,648,153	\$ 12,022,995	\$ 12,991,954	\$ 14,022,362	16.63%
	Total Revenues + Cash Reserves	\$ 15,850,043	\$ 16,447,120	\$ 15,684,769	\$ 17,027,061	\$ 17,967,668	14.55%

The General Fund

The General Fund Expenditures represent the day to day operations of the Township. It is the duty of Shaler Township to provide all residents with Public Safety and Public Works. The Township also provides a variety of recreational services including a public pool and library as well as community events.

The General Fund provides the allocation of all revenue sources to guarantee these services to the residents of Shaler Township. Services included in this budget are: General Government; Public Safety; Public Works; Parks and Recreation; and other miscellaneous services.

	<u>2019 Budget</u>	<u>2020 Budget</u>
General Government	\$ 1,412,002	\$ 1,449,727
Public Safety	5,236,864	5,359,941
Public Works	3,909,469	5,149,734
Parks & Recreation	1,566,642	1,572,171
Total Non-Departmental	227,000	354,400
Total General Fund Expenditures:	\$ 12,351,977	\$ 13,885,973



Summary of General Fund Expenditures

	2017 Actual	2018 Actual	2019 Budget	2019 Projected	2020 Proposed	% Change
General Government						
4000.0000 Board Of Commissioners	\$ 136,095	\$ 140,813	\$ 147,542	\$ 190,722	\$ 191,391	29.72%
4010.0000 Office of the Manager	284,501	285,467	299,212	302,006	311,111	3.98%
4020.0000 Finance	283,274	328,641	361,951	350,515	367,043	1.41%
4031.0000 Collection of Real Estate Taxes	75,409	72,889	93,377	97,377	101,927	9.16%
4032.0000 Collection of EIT/Payroll Assistant	115,938	2,739	-	-	-	0.00%
4040.0000 Legal Fees	48,543	76,353	77,500	69,797	70,000	-9.68%
4070.0000 MIS Department	62,724	58,335	79,750	67,675	71,750	-10.03%
4080.0000 Engineering	109,370	126,474	138,121	134,625	134,779	-2.42%
4085.0000 Engineering- Subcontracted	3,754	3,374	27,000	1,750	21,500	-20.37%
4090.0000 Operation & Maintenance of Buildings	211,495	178,145	187,549	172,292	180,226	-3.90%
Total General Government	1,331,103	1,273,229	1,412,002	1,386,759	1,449,727	2.67%
Public Safety						
4100.0000 Police Supervision	\$ 605,682	\$ 642,458	\$ 630,231	\$ 615,466	\$ 692,422	9.87%
4101.0000 Police Sergeants	394,011	455,919	474,087	449,230	462,717	-2.40%
4104.0000 Police Uniformed Patrol	2,526,252	2,455,040	2,580,416	2,576,302	2,624,828	1.72%
4105.0000 Traffic Control	86,206	90,160	95,820	117,190	93,580	-2.34%
4106.0000 Police Patrol Vehicles	243,008	210,582	230,663	230,563	267,374	15.92%
4108.0000 Police Detectives	301,570	319,580	329,766	317,036	329,962	0.06%
4109.0000 Police Station / Buildings	55,898	54,709	74,640	64,880	65,375	-12.41%
4110.0000 Contribution to Fire Companies	426,207	403,915	415,924	397,369	411,874	-0.97%
4111.0000 Contributions to Fire Police	7,820	4,625	11,131	7,347	7,620	-31.54%
4120.0000 Contributions to Ambulances	189,986	143,754	142,712	171,490	165,753	16.15%
4130.0000 Building / Plumbing	184,277	239,949	245,299	233,309	233,306	-4.89%
4140.0000 Planning & Zoning	4,184	5,477	6,175	4,451	5,130	-16.92%
Total Public Safety	5,025,101	5,026,169	5,236,864	5,184,633	5,359,941	2.35%
	2017	2018	2019	2019	2020	%

	Actual	Actual	Budget	Projected	Proposed	Change	
Public Works							
4300.0000	Public Works Supervision	363,398	397,030	412,964	402,870	394,358	-4.51%
4301.0000	Public Works Union Force	885,246	1,039,558	1,061,407	1,168,626	1,176,314	10.83%
4302.0000	Public Works Garage	63,389	83,736	91,607	57,682	68,533	-25.19%
4320.0000	Snow & Ice Removal	176,221	237,932	236,814	216,921	240,658	1.62%
4330.0000	Street Signs and Markings	26,174	36,132	33,075	33,075	33,100	0.08%
4340.0000	Street Lighting	21,489	3,627	4,500	2,782	2,950	-34.44%
4350.0000	Groundskeeping	36,902	28,579	36,444	38,917	45,277	24.24%
4360.0000	Storm Sewer Maintenance	311,275	583,998	538,250	727,580	783,000	45.47%
4365.0000	Storm Sewer MS 4 Compliance	53,569	29,123	154,250	85,529	156,000	1.13%
4370.0000	Repair of Tools, Machinery & Vehicles	359,450	402,076	414,913	579,790	413,144	-0.43%
4380.0000	Construction of Highways	1,431,856	1,299,153	850,250	1,416,615	1,774,000	108.64%
4384.0000	Creek Channel Restoration	10,973	18,818	33,000	55,561	42,500	28.79%
4480.0000	Water Authority Services	48,030	40,591	41,995	42,019	19,900	-52.61%
	Total Public Works	3,787,972	4,200,354	3,909,469	4,827,967	5,149,734	31.72%
Parks & Recreation							
4520.0000	Swimming Pool	\$ 203,331	\$ 209,271	\$ 221,948	\$ 217,952	\$ 214,308	-3.44%
4540.0000	Parks & Recreation Supervision	120,842	130,328	140,041	139,929	157,883	12.74%
4545.0000	Parks & Recreation / Personnel	449,624	512,797	568,755	532,545	565,042	-0.65%
4560.0000	Libraries	560,816	631,162	561,748	577,120	559,738	-0.36%
4570.0000	Community Celebrations	30,736	68,306	68,650	49,750	70,200	2.26%
4610.0000	Conservation of Resources	11,290	4,290	5,500	4,290	5,000	-9.09%
	Total Parks & Recreation	1,376,639	1,556,154	1,566,642	1,521,586	1,572,171	0.35%
		2017	2018	2019	2019	2020	%

	Actual	Actual	Budget	Projected	Proposed	Change
Non-Departmental						
4710.0000 Debt Retirement	\$ 2,747	\$ 1,777	\$ 2,000	\$ 2,275	\$ 2,400	20.00%
4860.0000 Insurance	147,359	123,359	120,000	94,962	97,000	-19.17%
4920.0000 Transfers to Capital Reserves	375,000	125,000	75,000	-	225,000	200.00%
4930.0000 Reserve for Contingencies	5,157	105,970	30,000	63,572	30,000	0.00%
Total Non-Departmental	530,262	356,107	227,000	160,809	354,400	56.12%
Total General Fund Expenditures:	<u>\$ 12,051,076</u>	<u>\$ 12,412,013</u>	<u>\$ 12,351,977</u>	<u>\$ 13,081,754</u>	<u>\$ 13,885,973</u>	<u>12.42%</u>

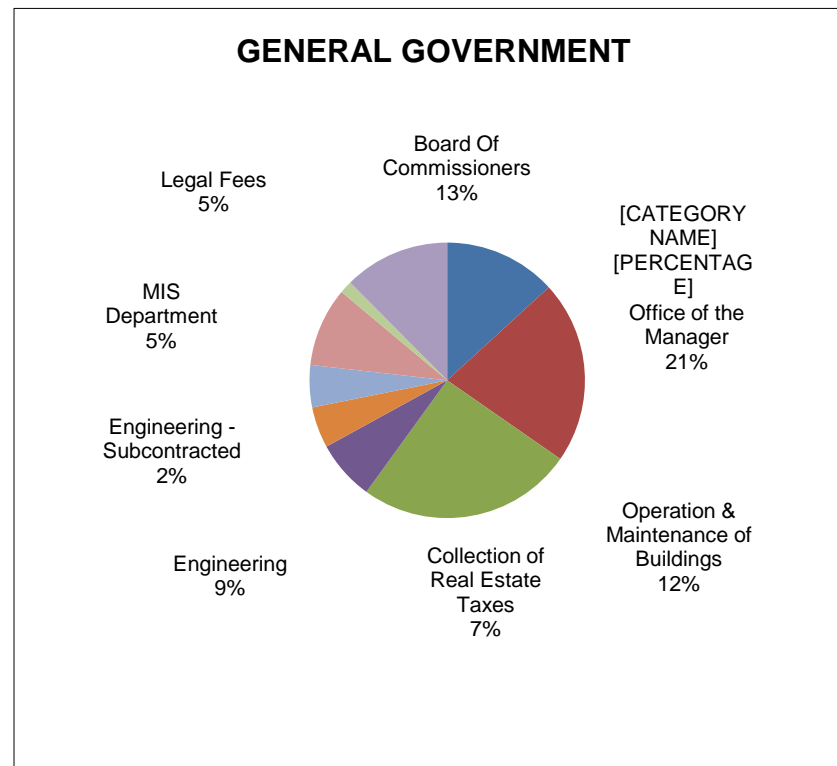
General Government - 2020 Budget

General Government activities include the expenditures made by the Board of Commissioners, the legislative branch of Township Government, and the Township Manager, the chief administrative officer of the Township. The provision for legal and engineering services are also budgeted in the General Government function. In addition, all expenditures for the Finance Department, Management Information Services and Real Estate and operation of the Township's municipal building are budgeted in this section.

	<u>2019 Budget</u>	<u>2020 Budget</u>
Board Of Commissioners	\$ 147,542	\$ 191,391
Office of the Manager	299,212	311,111
Finance	361,951	367,043
Collection of Real Estate Taxes	93,377	101,927
Collection of Delinquent EIT	-	-
Legal Fees	77,500	70,000
MIS Department	79,750	71,750
Engineering	138,121	134,779
Engineering - Subcontracted	27,000	21,500
Operation & Maintenance of Buildings	187,549	180,226
Total General Government:	\$ 1,412,002	\$ 1,449,727



Timothy J. Rogers, Township Manager



General Government - Activity Description

Board of Commissioners

The Board of Commissioners consists of seven members and are elected by the registered voters of the ward in which the member resides. From these seven members, a President and Vice President are elected. Commissioners serve a term of four years and form the legislative branch of Township government. The Board is responsible for the appointment of the Township Manager, and all of the various boards and commissions. The Board determines municipal policy, approves the level of services to be provided, adopts the Township's budget, and determines the annual tax rate.

Office of the Manager

The office of the manager is responsible for administering the programs and policies established by the Board of Commissioners. The Township Manager is hired to serve the Board of Commissioners and Township, and bring to the local government the benefits of training and experience in administering all projects and programs sponsored by the Township. The Township Manager is relied upon to provide complete and objective information, to advise the Board of Commissioners of all Township affairs, and to determine the long term results of proposed actions.

Finance Department

The Finance Department is responsible for administering the financial activities of the Township. This department oversees that proper accounting methods are utilized, guides and coordinates the Township budget process and monitors the budget throughout the year. In addition, investment of funds, cash flow analysis, accounts payable and receivable, and payroll and personnel management are the responsibility of the Finance Department.

Collection of Real Estate Taxes

This department is responsible for the billing and collection of taxes assessed on property within the Township subject to the millage established by the Board of Commissioners. The Tax Collector is elected by registered voters residing within the Township.

Legal Fees

The Township Solicitor is appointed by the Board of Commissioners and serves as the Township's chief legal officer by representing and advising the Township on all legal matters. The Township Solicitor represents the Township in litigation, prepares and reviews contracts and ordinances.

MIS Department

This budget category allows for expenses associated with the information services operations of the Township. The Township contracts this service to an outside consultant.

Engineering

The engineer is responsible for coordinating all storm, sanitary and public works projects throughout the Township. This department will be responsible for oversight of the Townships' annual road paving program.

Sub Contracted Engineering

This budget category includes all work issued to outside engineering firms such as specialized surveying.

Operation and Maintenance of Buildings

This activity accounts for expenditures related to the operation of the Township's municipal building. The municipal building houses the Township's administrative offices, as well as the police department. Expenditures for all building maintenance and utilities, including services provided by external contractors are found in this account. Expenditures for the operation of the police department portion of the building are maintained in a separate account.

Department: General Government
Activity: Board of Commissioners
Fund: General
Account: 1.4000

	2017	2018	2019	2019	2020	%	
	Actual	Actual	Budget	Projected	Budget	Change	
Personnel Services:							
4000.1110	Salaries - Commissioners	\$ 30,625	\$ 30,625	\$ 30,624	\$ 30,625	\$ 30,625	0.00%
4000.1560	Employee Benefits - Health Care	6,339	11,251	10,800	36,243	36,028	70.02%
4000.1562	Employee Benefits - Eye/Dental	1,606	1,800	2,000	4,029	4,285	53.33%
4000.1580	Employee Benefits: Life Insurance	758	693	775	840	860	9.88%
4000.1610	Employee Benefits: Social Security	<u>2,325</u>	<u>2,321</u>	<u>2,343</u>	<u>2,343</u>	<u>2,343</u>	<u>0.00%</u>
	Total Personnel Services:	41,653	46,690	46,542	74,080	74,141	37.23%
Commodities:							
4000.2100	Office Supplies	1,184	993	1,250	1,496	1,500	16.67%
4000.3250	Communications - Postage	880	1,179	1,250	896	1,000	-25.00%
4000.3265	Communications - Newsletter	16,724	11,875	14,500	14,063	15,500	6.45%
4000.4800	Miscellaneous	689	1,007	1,000	3,250	2,500	60.00%
4000.7500	Equipment Purchase	<u>228</u>	<u>-</u>	<u>1,250</u>	<u>250</u>	<u>250</u>	<u>-400.00%</u>
	Total Commodities:	19,705	15,054	19,250	19,955	20,750	7.23%
Contractual Services:							
4000.3410	Legal Advertising	14,582	7,516	9,500	11,919	12,500	24.00%
4000.3530	Insurance - Public Officials	32,030	32,654	33,500	33,525	35,000	4.29%
4000.3532	Insurance - Directors Travel	-	-	-	2,700	-	0.00%
4000.4200	Dues and Subscriptions	12,939	23,626	20,000	26,500	24,500	18.37%
4000.4600	Conferences and Meetings	13,068	13,294	16,500	19,558	22,000	25.00%
4000.5200	Retirement Gifts / Memorial	<u>2,118</u>	<u>1,978</u>	<u>2,250</u>	<u>2,485</u>	<u>2,500</u>	<u>10.00%</u>
	Total Contractual Services	74,737	79,068	81,750	96,687	96,500	15.28%
	Total Board Of Commissioners:	<u>136,095</u>	<u>140,813</u>	<u>147,542</u>	<u>190,722</u>	<u>191,391</u>	<u>22.91%</u>

Department: General Government**Activity: Office of the Manager****Fund: General****Account: 1.4010**

	2017 Actual	2018 Actual	2019 Budget	2019 Projected	2020 Budget	% Change
Personnel Services:						
4010.1210 Salary - Manager	\$ 140,629	\$ 145,624	\$ 160,000	\$ 152,188	\$ 157,500	-1.59%
4010.1228 Salary - Administrative Assistant	56,284	54,529	58,500	54,321	56,225	-4.05%
4010.1510 Employee Benefits - Accident Insurance	858	775	865	939	950	8.95%
4010.1560 Employee Benefits - Health Care	22,879	23,797	23,500	34,845	46,302	49.25%
4010.1562 Employee Benefits - Eye/Dental	1,374	1,277	1,650	1,829	2,960	44.26%
4010.1565 Employee Benefits - Retiree Health Care	17,022	14,709	7,350	12,093	-	-100.00%
4010.1566 Employee Benefits - Retiree Eye/Dental	754	576	685	484	-	-100.00%
4010.1580 Employee Benefits: Life Insurance	432	396	450	480	480	6.25%
4010.1610 Employee Benefits: Social Security	14,213	14,397	16,715	15,798	16,350	-2.23%
4010.1615 Employee Benefits: Pension Benefits	12,034	16,080	13,196	13,196	14,869	11.25%
Total Personnel Services:	266,479	272,161	282,911	286,173	295,636	4.30%
Commodities:						
4010.2100 Office Supplies	2,476	1,735	2,000	2,307	2,500	20.00%
4010.2310 Vehicle Operating Expense	1,605	1,251	1,500	1,399	1,450	-3.45%
4010.3250 Communications - Postage	1,692	1,443	1,350	786	850	-58.82%
4010.4800 Miscellaneous	610	614	750	1,000	1,000	25.00%
4010.7500 Equipment Purchase	917	-	1,500	2,875	1,500	0.00%
Total Commodities:	7,300	5,042	7,100	8,367	7,300	2.74%
Contractual Services:						
4010.2330 Vehicle Liability Insurance	806	806	875	793	825	-6.06%
4010.3210 Communications - Telephone	1,191	1,291	1,650	1,488	1,500	-10.00%
4010.3540 Insurance - Workers Compensation	514	667	576	700	825	30.18%
4010.4200 Dues and Subscriptions	4,642	2,313	2,500	1,450	1,450	-72.41%
4010.4597 Car Wash Contract	24	15	100	50	75	-33.33%
4010.4600 Conferences and Meetings	3,545	3,173	3,500	2,985	3,500	0.00%
Total Contractual Services	10,722	8,264	9,201	7,466	8,175	-12.55%
Total Office of the Manager:	284,501	285,467	299,212	302,006	311,111	3.82%

Department: General Government

Activity: Finance

Fund: General

Account: 1.4020

	2017	2018	2019	2019	2020	%	
	Actual	Actual	Budget	Projected	Budget	Change	
Personnel Services:							
4020.1213	Salary - Director Finance/Administration	\$ 94,704	\$ 95,100	\$ 97,500	\$ 98,053	\$ 100,150	2.65%
4020.1215	Salary - Finance Assistant	-	38,313	57,000	46,975	52,250	-9.09%
4020.1400	Wages - Union Personnel	81,369	79,083	86,500	76,409	69,500	-24.46%
4020.1450	Part Time Wages	741	545	750	1,311	1,450	48.28%
4020.1510	Employee Benefits - Accident Insurance	1,052	1,410	1,525	1,815	1,900	19.74%
4020.1560	Employee Benefits - Health Care	19,818	26,221	28,040	29,909	50,789	44.79%
4020.1562	Employee Benefits - Eye/Dental	2,672	4,040	4,275	4,717	5,030	15.01%
4020.1580	Employee Benefits: Life Insurance	402	571	675	655	675	0.00%
4020.1610	Employee Benefits: Social Security	13,879	16,187	18,494	16,940	17,455	-5.95%
4020.1615	Employee Benefits: Pension Benefits	19,960	17,930	13,917	19,731	14,869	6.40%
	Total Personnel Services:	234,597	279,400	308,676	296,515	314,068	1.72%
Commodities:							
4020.2100	Office Supplies	4,342	6,099	3,750	2,404	2,500	-50.00%
4020.3250	Communications - Postage	979	1,412	1,200	706	850	-41.18%
4020.4800	Miscellaneous	553	572	750	1,250	1,250	40.00%
4020.7500	Equipment Purchase	1,099	2,228	1,250	1,650	1,500	16.67%
	Total Commodities:	6,973	10,311	6,950	6,010	6,100	-13.93%
Contractual Services:							
4020.3110	Auditing Services	19,550	9,350	17,500	15,500	17,500	0.00%
4020.3115	Actuarial Services	-	7,000	-	7,500	1,550	100.00%
4020.3210	Communications - Telephone	780	1,291	1,500	1,716	1,775	15.49%
4020.3540	Insurance - Worker's Compensation	335	800	825	790	950	13.16%
4020.4200	Dues and Subscriptions	660	932	750	750	850	11.76%
4020.4523	Contracted Services - Software Maint	3,930	3,817	5,000	4,689	5,000	0.00%
4020.4547	Payroll/Personnel Service	13,870	13,842	17,500	14,395	16,000	-9.38%
4020.4600	Conferences and Meetings	2,579	1,900	3,250	2,650	3,250	0.00%
	Total Contractual Services	41,704	38,931	46,325	47,990	46,875	1.17%
	Total Finance:	283,274	328,641	361,951	350,515	367,043	1.39%

Department: General Government
Activity: Collection of Real Estate Taxes
Fund: General
Account: 1.4031

	2017 Actual	2018 Actual	2019 Budget	2019 Projected	2020 Budget	% Change
Personnel Services:						
4031.1110 Salary - Elected Tax Collector	\$ 13,141	\$ 13,041	\$ 13,495	\$ 12,213	\$ 13,495	0.00%
4031.1610 Employee Benefits: Social Security	<u>1,005</u>	<u>997</u>	<u>1,032</u>	<u>934</u>	<u>1,032</u>	<u>0.00%</u>
Total Personnel Services:	14,146	14,038	14,527	13,147	14,527	0.00%
Commodities:						
4031.2100 Office Supplies	3,072	1,138	1,500	850	1,000	-50.00%
4031.3250 Communications - Postage	<u>5,147</u>	<u>5,334</u>	<u>6,250</u>	<u>5,890</u>	<u>6,250</u>	<u>0.00%</u>
Total Commodities:	8,219	6,473	7,750	6,740	7,250	-6.90%
Contractual Services:						
4031.3420 Printing	-	-	-	1,975	2,150	100.00%
4031.3550 Insurance - Bonding	8,869	8,869	9,000	8,869	9,000	0.00%
4031.4518 Contracted Service-Jordan Tax Service	33,376	36,660	55,000	55,625	57,500	4.35%
4031.4600 Conferences/Meeting	-	-	-	611	-	0.00%
4031.9000 Refunds of Prior Years Real Estate Taxes	8,958	5,493	4,850	9,160	9,250	47.57%
4031.9065 Refunds of Senior Citizen Rebates	<u>1,841</u>	<u>1,356</u>	<u>2,250</u>	<u>1,250</u>	<u>2,250</u>	<u>0.00%</u>
Total Contractual Services	53,044	52,378	71,100	77,490	80,150	11.29%
Total Collection of Real Estate Taxes:	<u>75,409</u>	<u>72,889</u>	<u>93,377</u>	<u>97,377</u>	<u>101,927</u>	<u>8.39%</u>

Department: General Government**Activity: Collection of Delinquent Earned Income Tax/Payroll Assistant****Fund: General****Account: 1.4032**

	2017	2018	2019	2019	2020	%
	Actual	Actual	Budget	Projected	Budget	Change
Personnel Services:						
4032.1215 Salary - Delinquent Collector/Payroll Asst.	\$ 73,901	\$ -	\$ -	\$ -	\$ -	0.00%
4032.1510 Employee Benefits - Accident Insurance	358	-	-	-	-	0.00%
4032.1560 Employee Benefits - Health Care	23,320	-	-	-	-	0.00%
4032.1562 Employee Benefits - Eye/Dental	1,052	-	-	-	-	0.00%
4032.1580 Employee Benefits - Life Insurance	180	-	-	-	-	0.00%
4032.1610 Employee Benefits - Social Security	5,573	-	-	-	-	0.00%
4032.1615 Employee Benefits - Pension Benefits	6,017	135	-	-	-	0.00%
Total Personnel Services:	110,401	135	-	-	-	-100.00%
Commodities:						
4032.2100 Office Supplies	598	116	-	-	-	0.00%
4032.3250 Communications - Postage	267	2,000	-	-	-	0.00%
4032.4800 Miscellaneous	312	-	-	-	-	0.00%
4032.4801 Service Charges/Plgit	-	-	-	-	-	0.00%
4032.7502 Software Maintenance	3,150	-	-	-	-	0.00%
Total Commodities:	4,327	2,116	-	-	-	0.00%
Contractual Services:						
4032.3140 Legal Fees	588	488	-	-	-	0.00%
4032.3210 Communications - Telephone	451	-	-	-	-	0.00%
4032.3540 Insurance - Worker's Compensation	136	-	-	-	-	0.00%
4032.4000 Court Costs	-	-	-	-	-	0.00%
4032.4520 Maintenance Agreements	-	-	-	-	-	0.00%
4032.4600 Conferences and Meetings	35	-	-	-	-	0.00%
Total Contractual Services:	1,210	488	-	-	-	0.00%
Total Collection of Earned Income Tax:	115,938	2,739	-	-	-	-100.00%

Department: General Government
Activity: Legal Fees
Fund: General
Account: 1.4040

	2017 Actual	2018 Actual	2019 Budget	2019 Projected	2020 Budget	% Change
Contractual Services:						
4040.1000 Legal Fees - Contracted	\$ 42,938	\$ 74,854	\$ 75,000	\$ 64,797	\$ 65,000	-15.38%
4040.4556 General Code	<u>5,605</u>	<u>1,498</u>	<u>2,500</u>	<u>5,000</u>	<u>5,000</u>	<u>50.00%</u>
Total Contractual Services	48,543	76,353	77,500	69,797	70,000	-10.71%
Total Legal Fees	<u>48,543</u>	<u>76,353</u>	<u>77,500</u>	<u>69,797</u>	<u>70,000</u>	<u>-10.71%</u>

Department: General Government
Activity: MIS Department
Fund: General
Account: 1.4070

	2017 Actual	2018 Actual	2019 Budget	2019 Projected	2020 Budget	% Change
Commodities:						
4070.4800 Miscellaneous	\$ 229	\$ -	\$ 500	\$ -	\$ 500	0.00%
4070.7500 Equipment Purchase	3,526	-	3,500	1,750	2,500	-40.00%
4070.7502 Software Purchase	-	-	1,250	1,250	1,750	28.57%
Total Commodities:	3,755	-	5,250	3,000	4,750	-10.53%
Contractual Services:						
4070.4200 Dues and Subscriptions	6,104	6,753	9,500	9,500	9,500	0.00%
4070.4520 Maintenance Agreements	-	-	2,500	-	2,500	0.00%
4070.4542 Professional Consultant	52,865	51,582	62,500	55,175	55,000	-13.64%
Total Contractual Services	58,969	58,335	74,500	64,675	67,000	-11.19%
Total MIS Department:	62,724	58,335	79,750	67,675	71,750	-11.15%

Department: General Government
Activity: Engineering
Fund: General
Account: 1.4080

	2017	2018	2019	2019	2020	%	
	Actual	Actual	Budget	Projected	Budget	Change	
Personnel Services:							
4080.1217	Salary - Engineer	\$ 83,151	\$ 80,219	\$ 88,664	\$ 80,254	\$ 82,250	-7.80%
4080.1450	Wages - Part Time	5,450	-	3,500	4,422	4,500	22.22%
4080.1510	Employee Benefits - Accident Insurance	429	387	450	470	485	7.22%
4080.1560	Employee Benefits - Health Care	2,222	24,251	23,480	26,698	23,150	-1.43%
4080.1562	Employee Benefits - Eye/Dental	106	1,167	1,320	1,544	1,585	16.72%
4080.1580	Employee Benefits - Life Insurance	216	198	235	240	250	6.00%
4080.1610	Employee Benefits - Social Security	6,818	6,312	7,051	6,475	6,640	-6.19%
4080.1615	Employee Benefits - Pension Benefits	6,017	8,040	6,958	6,958	7,434	6.40%
	Total Personnel Services:	104,409	120,574	131,658	127,061	126,294	-4.25%
Commodities:							
4080.2100	Office Supplies	381	720	650	450	650	0.00%
4080.4800	Miscellaneous	926	-	500	500	500	0.00%
4080.7500	Equipment Purchase	-	-	1,000	1,250	1,250	20.00%
	Total Commodities:	1,307	720	2,150	2,200	2,400	10.42%
Contractual Services:							
4080.2310	Vehicle Operating Expense	1,944	564	750	611	750	0.00%
4080.2330	Vehicle Liability Insurance	1,027	1,027	1,050	605	850	-23.53%
4080.3210	Communications - Telephone	358	758	450	625	635	29.13%
4080.3540	Insurance - Worker's Compensation	240	311	263	303	350	24.86%
4080.4200	Dues and Subscriptions	-	2,445	550	2,645	2,750	80.00%
4080.4600	Conferences and Meetings	85	75	1,250	575	750	-66.67%
	Total Contractual Services	3,654	5,180	4,313	5,364	6,085	29.12%
	Total Engineering:	109,370	126,474	138,121	134,625	134,779	-2.48%

Department: General Government
Activity: Engineering
Fund: General
Account: 1.4085

	2017 Actual	2018 Actual	2019 Budget	2019 Projected	2020 Budget	% Change
Subcontracted Services						
4085.4557 Building/Zoning	\$ -	\$ -	\$ 7,500	\$ -	\$ 2,500	-200.00%
4085.4572 Storm Sewer Engineering	-	457	1,000	-	2,500	60.00%
4085.4574 Surveying Services	3,754	1,930	5,000	1,750	4,500	-11.11%
4085.4585 General Services	-	988	8,500	-	4,500	-88.89%
4085.4584 Recreation Fund	-	-	5,000	-	7,500	33.33%
Total Subcontracted Services:	3,754	3,374	27,000	1,750	21,500	-25.58%
Total Engineering:	3,754	3,374	27,000	1,750	21,500	-25.58%

Department: General Government
Activity: Operation & Maintenance of Buildings
Fund: General
Account: 1.4090

	2017	2018	2019	2019	2020	%	
	Actual	Actual	Budget	Projected	Budget	Change	
Personnel Services:							
4090.1400	Wages - Union Personnel	\$ 53,588	\$ 52,895	\$ 54,750	\$ 53,438	\$ 55,042	0.53%
4090.1403	Wages - Overtime Wages	8,108	6,166	7,250	4,022	4,500	-61.11%
4090.1450	Wages - Part Time Help	6,397	-	-	-	-	0.00%
4090.1510	Employee Benefits - Accident Insurance	315	318	340	438	455	25.27%
4090.1560	Employee Benefits - Health Care	22,865	23,458	23,480	23,163	23,150	-1.43%
4090.1562	Employee Benefits - Eye/Dental	768	768	725	804	804	9.83%
4090.1580	Employee Benefits-Life Insurance	109	87	100	87	95	-5.26%
4090.1610	Employee Benefits-Social Security	5,229	4,436	4,743	4,395	4,555	-4.13%
4090.1615	Employee Benefits-Pension Benefits	-	-	-	3,235	-	0.00%
4090.1910	Employee Benefits - Uniform Allowance	310	122	150	175	225	33.33%
	Total Personnel Services:	97,689	88,251	91,538	89,757	88,826	-3.05%
Commodities:							
4090.2000	Supplies	7,778	9,423	9,000	7,555	9,000	0.00%
4090.4800	Miscellaneous	1,107	1,069	1,250	1,000	1,000	-25.00%
4090.7500	Equipment Purchase	49,561	-	1,000	-	1,500	33.33%
	Total Commodities:	58,446	10,492	11,250	8,555	11,500	2.17%
Contractual Services:							
4090.2310	Vehicle Operating Expense	1,099	2,093	2,125	3,952	3,950	46.20%
4090.2330	Vehicle Liability Insurance	579	579	625	681	725	13.79%
4090.2600	Small Tools/Equipment	358	8	100	1,187	1,000	90.00%
4090.3210	Communications - Telephone	1,670	1,932	2,350	2,100	2,250	-4.44%
4090.3540	Insurance - Worker's Compensation	3,875	4,958	4,661	4,907	5,175	9.93%
4090.3610	Utilities - Electric	11,523	10,658	13,150	10,025	11,500	-14.35%
4090.3620	Utilities - Gas	3,093	5,047	6,250	5,395	5,800	-7.76%
4090.3660	Utilities - Water / Sewer	2,546	1,761	2,000	2,170	2,200	9.09%
4090.3750	Building Maintenance and Repair	17,365	27,428	22,500	15,468	18,500	-21.62%

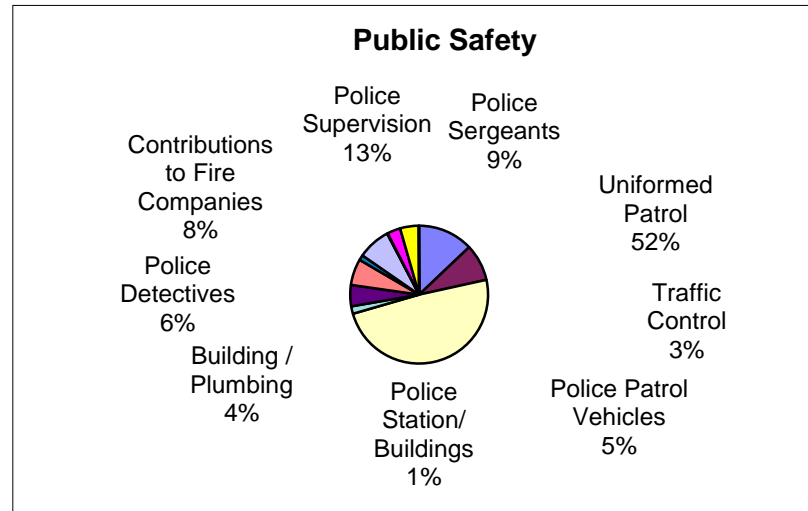
Department: General Government
Activity: Operation & Maintenance of Buildings
Fund: General
Account: 1.4090

	2017 Actual	2018 Actual	2019 Budget	2019 Projected	2020 Budget	% Change
4090.3753 Equipment Maintenance and Repair	253	1,472	2,000	1,835	2,000	0.00%
4090.3810 Permits and Lease Agreements	186	754	550	2,150	2,150	74.42%
4090.4516 Window Cleaning/Contracted Cleaning	8,353	12,085	17,500	3,164	3,250	-438.46%
4090.4520 Maintenance Agreements	823	3,070	5,500	5,639	6,500	15.38%
4090.4528 Lawn Care/Maintenance	-	-	-	2,653	1,500	100.00%
4090.4536 Cleaning Services Mat Rental	676	4,405	2,450	9,017	9,650	74.61%
4090.4538 Exterminating	740	867	1,000	1,346	1,350	25.93%
4090.4540 Elevator Maintenance	<u>2,220</u>	<u>2,284</u>	<u>2,000</u>	<u>2,291</u>	<u>2,400</u>	<u>16.67%</u>
Total Contractual Services	55,360	79,402	84,761	73,980	79,900	-6.08%
Total Operation & Maintenance of Buildings:	<u>211,495</u>	<u>178,145</u>	<u>187,549</u>	<u>172,292</u>	<u>180,226</u>	<u>-4.06%</u>

Public Safety - 2020 Budget

The Public Safety Budget includes all expenditures for providing protection, safety and emergency management services to the citizens of Shaler Township. Expenditures for Fire Protection and Code Enforcement are also found in this section.

	<u>2019 Budget</u>	<u>2020 Budget</u>
Police Supervision	\$ 630,231	\$ 692,422
Police Sergeants	474,087	462,717
Police Uniformed Patrol	2,580,416	2,624,828
Traffic Control	95,820	93,580
Police Patrol Vehicles	230,663	267,374
Police Detectives	329,766	329,962
Police Station / Buildings	74,640	65,375
Total Police	\$ 4,415,623	\$ 4,536,258
Contributions to Fire Companies	415,924	411,874
Contributions to Fire Police	11,131	7,620
Contributions to Ambulances	142,712	165,753
Total Fire / Ambulance	\$ 569,767	\$ 585,247
Building / Plumbing	245,299	233,306
Planning & Zoning	6,175	5,130
Total Code Enforcement	\$ 251,474	\$ 238,436
Total Public Safety	\$ 5,236,864	\$ 5,359,941



Public Safety - Activity Description

Police Supervision

The Police Supervision Activity includes the Chief and management personnel . This departments sets policy for the Shaler Township Police Department and oversees the operation of public safety throughout the Township.

Police Sergeants

The Police Sergeants are charged with the management of the patrol shifts. It is their duty to ensure that proper policies and procedures are used by all personnel and to assume responsibility for all activity occurring on their shift.

Uniformed Patrol

This division includes all patrol officers of the Shaler Township Police Department. These officers are charged with patrol duties and to provide response to all service calls.

Traffic Control

The Traffic Control Department is responsible for regulating the flow of traffic in designated areas at certain times. Included in this department are personnel costs for the school crossing guards. Shaler Area School District reimburses the Township for 50% of this line item budget as required by state law.

Police Patrol Vehicles

This activity is responsible for the provision and operation of all Public Safety vehicles.

Police Detectives

Detectives are responsible for providing investigative services within the police department. They are a specialized department

Police Station and Buildings

This activity accounts for expenditures related to the operation of the Township's Police Station located within the Municipal Building. Expenditures for building maintenance and utilities for the police department are found in this account.

Contributions to Fire Companies

This center reflects the Township's contributions to local fire companies to provide fire protection services to the residents of Shaler Township. The annual budget also includes a pass through of funds for the Fireman's Relief Association. There is a corresponding revenue of this amount in the state funding revenues. There is also a budget line item of \$107,724 for equal contributions to the six volunteer fire companies.

Contributions to Fire Police

This center reflects the Township's contribution to the Traffic Control Division of the Fire Department.

Contributions to Ambulances

This activity reflects the Township's required contribution to Worker's Compensation insurance for volunteers with the Shaler EMS. Also included in this budget category are audit costs, property insurance coverage and fuel expenses that are billed monthly to Shaler EMS.

Building and Plumbing

This department is charged with all expenses related to the inspection of all new buildings and plumbing projects.

Planning and Zoning

The Planning and Zoning Board is charged with ensuring that all construction projects are in compliance with Township zoning codes. Three appointed officials and one contracted recording time secretary are charged to this budget category.

Department: Public Safety
Activity: Police Supervision
Fund: General
Account: 1.4100

	2017 Actual	2018 Actual	2019 Budget	2019 Projected	2020 Budget	% Change
Personnel Services:						
4100.1211 Salary - Chief	\$ 105,926	\$ 110,500	\$ 115,257	\$ 115,000	\$ 110,000	-4.78%
4100.1211 Salary- Chief - Retirement Compensation	-	-	-	-	41,250	100.00%
4100.1312 Salary - Deputy Chief	131,259	104,851	109,241	109,000	111,180	1.74%
4100.1308 Salary - Lieutenants	216,078	207,163	218,964	208,500	213,713	-2.46%
4100.1510 Employee Benefits-Accident Insurance	5,952	5,952	6,125	5,952	6,250	2.00%
4100.1560 Employee Benefits - Health Care	80,364	75,021	74,990	74,067	89,609	16.31%
4100.1562 Employee Benefits Eye/Dental	4,731	4,253	4,600	4,272	4,160	-10.58%
4100.1580 Employee Benefits-Life Insurance	1,296	1,296	1,500	1,296	1,325	-13.21%
4100.1610 Employee Benefits - Social Security	1,575	1,494	1,581	1,595	3,132	49.52%
4100.1615 Employee Benefits-Pension Benefits	11,287	31,507	30,384	30,384	29,302	-3.69%
4100.1910 Uniform Allowance	3,037	2,653	3,400	3,400	3,400	0.00%
Total Personnel Services:	561,505	544,690	566,042	553,466	613,321	7.71%
Commodities:						
4100.2000 Supplies	11	-	-	-	-	0.00%
4100.2100 Office Supplies	575	1,152	1,250	708	1,000	-25.00%
4100.2310 Vehicle Operating Expense	611	691	850	660	850	0.00%
4100.3250 Communications - Postage	846	1,332	1,000	448	650	-53.85%
4100.4800 Miscellaneous	2,446	585	1,250	1,424	1,250	0.00%
4100.7500 Equipment Purchase	253	8,523	3,500	-	9,250	62.16%
Total Commodities:	4,742	12,284	7,850	3,240	13,000	39.62%
Contractual Services:						
4100.1921 Civil Service Testing	7,528	3,150	-	2,700	9,300	100.00%
4100.3140 Legal Fees	2,571	35,796	8,500	6,785	8,500	0.00%
4100.3210 Communications - Telephone	1,240	2,047	1,800	1,619	1,800	0.00%
4100.3535 Insurance - Police Professional	3,630	2,782	3,200	3,642	3,750	14.67%
4100.3540 Insurance - Workers Compensation	20,399	30,173	27,145	28,958	30,075	9.74%

Department: Public Safety
Activity: Police Supervision
Fund: General
Account: 1.4100

	2017 Actual	2018 Actual	2019 Budget	2019 Projected	2020 Budget	% Change
4100.4200 Dues & Subscriptions	1,015	2,200	2,400	2,590	2,400	0.00%
4100.4600 Conferences & Meetings	3,020	6,545	7,775	7,750	7,775	0.00%
4100.4602 Emergency Management - Training/Supplies	31	2,789	3,500	4,715	2,500	-40.00%
Total Contractual Services	39,435	85,484	56,339	58,760	66,101	14.77%
Total Police Supervision:	<u>605,682</u>	<u>642,458</u>	<u>630,231</u>	<u>615,466</u>	<u>692,422</u>	<u>8.98%</u>

Department: Public Safety
Activity: Police Sergeants
Fund: General
Account: 1.4101

	2017 Actual	2018 Actual	2019 Budget	2019 Projected	2020 Budget	% Change
Personnel Services:						
4101.1309 Salary - Road Sergeants	\$ 309,860	\$ 322,686	\$ 342,218	\$ 319,626	\$ 330,013	-3.70%
4101.1510 Employee Benefits - Accident Insurance	3,100	4,464	4,600	4,464	4,650	1.08%
4101.1560 Employee Benefits - Health Care	47,437	67,362	67,410	66,501	66,460	-1.43%
4101.1562 Employee Benefits - Eye/Dental	2,897	4,249	3,850	4,376	3,978	3.22%
4101.1580 Employee Benefits - Life Insurance	675	972	1,000	972	1,000	0.00%
4101.1610 Employee Benefits - Social Security	4,439	4,373	4,962	4,635	4,785	-3.70%
4101.1615 Employee Benefits - Pension Benefits	8,465	23,630	22,788	22,788	21,977	-3.69%
4101.1910 Uniform Allowance	2,430	1,262	2,400	2,550	2,550	5.88%
Total Personnel Services:	379,303	428,997	449,228	425,912	435,413	-3.17%
Contractual Services:						
4101.3210 Communications - Telephone	572	758	800	930	1,000	20.00%
4101.3535 Insurance - Police Professional	2,722	2,782	2,900	2,731	2,900	0.00%
4101.3540 Insurance - Worker's Compensation	10,809	20,222	18,159	19,407	20,654	12.08%
4101.4600 Conferences & Meetings	605	3,159	3,000	250	2,750	-9.09%
Total Contractual Services	14,708	26,922	24,859	23,318	27,304	8.95%
Total Police Sergeants:	394,011	455,919	474,087	449,230	462,717	-2.46%

Department: Public Safety
Activity: Uniformed Patrol
Fund: General
Account: 1.4104

	2017	2018	2019	2019	2020	%
	Actual	Actual	Budget	Projected	Budget	Change
Personnel Services:						
4104.1320	\$ 1,567,789	\$ 1,363,279	\$ 1,444,181	\$ 1,440,298	\$ 1,472,000	1.89%
4104.1321	107,506	104,573	107,770	105,000	108,921	1.06%
4104.1450	37,260	30,869	33,250	34,541	36,000	7.64%
4104.1510	27,524	25,046	26,500	25,790	26,500	0.00%
4104.1560	356,125	317,692	346,925	327,698	301,743	-14.97%
4104.1562	23,703	20,630	18,975	21,855	27,036	29.82%
4104.1565	123,576	168,937	181,600	218,646	222,225	18.28%
4104.1566	799	8,717	8,500	11,792	11,376	25.28%
4104.1580	5,805	5,454	5,600	5,616	5,780	3.11%
4104.1610	26,132	23,135	27,985	25,030	22,923	-22.08%
4104.1615	50,793	118,151	121,536	113,948	124,534	2.41%
4104.1920	3,113	-	-	-	-	0.00%
4104.1910	17,856	24,782	14,450	17,150	14,450	0.00%
Total Personnel Services:	2,347,981	2,211,267	2,337,272	2,347,364	2,373,488	1.53%
Commodities:						
4104.2000	1,598	1,655	4,000	3,532	2,500	-60.00%
4104.2005	4,276	3,613	5,000	4,732	6,500	23.08%
4104.2024	8,506	9,823	10,000	12,000	10,000	0.00%
4104.2025	-	-	-	-	3,500	100.00%
4104.2100	3,649	4,573	5,000	1,600	2,500	-100.00%
4104.3250	180	66	100	125	150	33.33%
4104.4800	2,003	2,089	1,500	1,750	1,500	0.00%
4104.7500	13,361	51,920	47,250	39,750	47,250	0.00%
Total Commodities:	33,573	73,739	72,850	63,489	73,900	1.42%
Contractual Services:						
4104.3210	10,293	13,241	9,650	11,436	11,000	12.27%
4104.3535	15,426	16,694	18,950	16,390	17,500	-8.29%
4104.3540	73,847	96,980	89,319	92,581	95,865	6.83%
4104.3753	1,069	628	925	500	925	0.00%

Department: Public Safety
Activity: Uniformed Patrol
Fund: General
Account: 1.4104

	2017 Actual	2018 Actual	2019 Budget	2019 Projected	2020 Budget	% Change
4104.4200 Dues & Subscriptions	3,876	105	4,200	250	750	-460.00%
4104.4520 Maintenance Agreements	7,162	500	750	1,250	1,400	46.43%
4104.4523 Maintenance Agreements-Software	9,101	21,768	18,500	22,905	25,000	26.00%
4104.4586 Animal Control	21,195	17,465	22,500	18,387	22,500	0.00%
4104.4600 Conferences & Meetings	2,728	2,652	5,500	1,750	2,500	-120.00%
Total Contractual Services	144,698	170,033	170,294	165,449	177,440	-55.20%
Total Police Uniformed Patrol:	<u>2,526,252</u>	<u>2,455,040</u>	<u>2,580,416</u>	<u>2,576,302</u>	<u>2,624,828</u>	<u>1.69%</u>

Department: Public Safety
Activity: Traffic Control
Fund: General
Account: 1.4105

	2017 Actual	2018 Actual	2019 Budget	2019 Projected	2020 Budget	% Change
Personnel Services:						
4105.1450 Part Time Help	\$ 50,014	\$ 36,011	\$ 40,000	\$ 29,686	\$ 31,500	-26.98%
4105.1610 Employee Benefits - Social Security	3,823	2,755	3,060	2,271	2,410	-26.97%
4105.1910 Employee Benefits-Uniform Allowance	-	-	-	-	-	0.00%
Total Personnel Services:	53,837	38,766	43,060	31,957	33,910	-26.98%
Commodities:						
4105.2000 Supplies	315	5,205	2,500	460	500	-400.00%
4105.7500 Equipment Purchase	-	-	750	24,000	13,000	94.23%
Total Commodities:	315	5,205	3,250	24,460	13,500	75.93%
Contractual Services:						
4104.3210 Communications - Telephone	1,328	1,287	3,400	5,480	6,000	43.33%
4105.3540 Insurance - Worker's Compensation	3,160	3,429	2,735	2,177	1,620	-68.83%
4105.3610 Utilities - Electric	2,384	4,301	3,500	2,364	2,575	-35.92%
4105.3753 Equipment Maintenance & Repair	5,571	17,501	12,500	30,645	12,500	0.00%
4105.3810 Rentals/Lease Agreements	579	598	625	850	850	26.47%
4105.4520 Maintenance Agreements	19,032	19,032	26,500	19,132	22,500	-17.78%
4105.4600 Conferences & Meetings	-	41	250	125	125	-100.00%
Total Contractual Services	32,054	46,189	49,510	60,773	46,170	-7.23%
Total Traffic Control:	86,206	90,160	95,820	117,190	93,580	-2.39%

Department: Public Safety
Activity: Police Patrol Vehicles
Fund: General
Account: 1.4106

	2017 Actual	2018 Actual	2019 Budget	2019 Projected	2020 Budget	% Change
Personnel Services:						
4106.1400 Wages - Union Personnel	\$ 21,051	\$ 20,427	\$ 25,000	\$ 18,074	\$ 20,250	-23.46%
4106.1610 Employee Benefits - Social Security	1,610	1,563	1,913	1,385	1,549	-23.50%
Total Personnel Services:	22,661	21,990	26,913	19,459	21,799	-23.46%
Commodities:						
4106.2310 Vehicle Operating Expense	54,809	66,691	72,500	76,945	80,000	9.38%
4106.4800 Miscellaneous	-	62	250	-	250	0.00%
4106.7500 Equipment Purchase	137,553	96,381	100,000	102,490	130,000	23.08%
Total Commodities:	192,362	163,134	172,750	179,435	210,250	17.84%
Contractual Services:						
4106.2330 Vehicle Liability Insurance	9,302	9,302	9,800	10,478	11,500	14.78%
4106.3540 Insurance - Worker's Compensation	529	-	-	-	-	0.00%
4106.3753 Equipment Maintenance/Repair	17,421	15,085	19,850	19,943	22,500	11.78%
4106.3810 Permits & Lease Agreements	50	150	150	125	125	-20.00%
4106.4597 Car Wash Contract	683	921	1,200	1,123	1,200	0.00%
Total Contractual Services	27,985	25,458	31,000	31,669	35,325	12.24%
Total Police Patrol Vehicles:	243,008	210,582	230,663	230,563	267,374	13.73%

Department: Public Safety
Activity: Police Detectives
Fund: General
Account: 1.4108

	2017 Actual	2018 Actual	2019 Budget	2019 Projected	2020 Budget	% Change
Personnel Services:						
4108.1311 Wages - Detective	\$ 204,614	\$ 202,791	\$ 207,218	\$ 194,539	\$ 204,861	-1.15%
4108.1315 Wages - Task Force	13,018	21,228	22,500	21,605	22,500	0.00%
4108.1510 Employee Benefits - Accident Insurance	3,282	3,293	3,400	3,840	3,950	13.92%
4108.1560 Employee Benefits - Health Care	45,732	46,929	46,960	46,330	46,301	-1.42%
4108.1562 Employee Benefits Eye/Dental	2,902	2,906	2,720	3,526	3,228	15.74%
4108.1580 Employee Benefits - Life Insurance	648	625	695	620	650	-6.92%
4108.1610 Employee Benefits - Social Security	3,053	3,321	3,330	3,134	3,297	-1.00%
4108.1615 Employee Benefits - Pension Benefits	5,644	15,754	15,192	15,192	14,651	-3.69%
4108.1910 Uniform Allowance	1,541	948	1,700	1,700	1,700	0.00%
Total Personnel Services:	280,434	297,795	303,715	290,486	301,138	-0.86%
Commodities:						
4108.2000 Supplies	152	-	500	600	750	33.33%
4108.2100 Office Supplies	1,525	1,029	1,250	500	750	-66.67%
4108.2310 Vehicle Operating Expense	3,086	1,818	2,400	2,997	2,700	11.11%
4108.7500 Equipment Purchase	2,405	111	3,000	3,000	3,500	14.29%
Total Commodities:	7,168	2,958	7,150	7,097	7,700	7.14%
Contractual Services:						
4108.3210 Communications- Telephone	1,975	2,356	2,400	2,091	2,200	-9.09%
4108.3535 Insurance - Police Professional	1,815	1,855	1,965	2,732	2,950	33.39%
4108.3540 Insurance - Worker's Compensation	9,263	13,681	12,286	13,130	13,974	12.08%
4108.3753 Equipment Maintenance and Repair	-	-	-	-	-	0.00%
4108.4200 Dues & Subscriptions	900	900	1,500	1,400	1,500	0.00%
4108.4600 Conferences & Meetings	15	36	750	100	500	-50.00%
Total Contractual Services:	13,968	18,828	18,901	19,453	21,124	10.52%
Total Police Detectives:	301,570	319,580	329,766	317,036	329,962	0.06%

Department: Public Safety
Activity: Police Station / Buildings
Fund: General
Account: 1.4109

	2017 Actual	2018 Actual	2019 Budget	2019 Projected	2020 Budget	% Change
Personnel Services:						
4109.1450 Wages- Part Time Help	\$ 8,939	\$ 4,106	\$ 4,450	\$ 4,035	\$ 4,250	-4.71%
4109.1610 Employee Benefits - Social Security	684	314	340	309	325	-4.62%
Total Personnel Services:	9,623	4,420	4,790	4,344	4,575	-4.70%
Commodities:						
4109.2000 Supplies	4,907	4,284	5,000	3,812	4,500	-11.11%
4109.7500 Equipment Purchase	2	45	5,000	-	-	-100.00%
Total Commodities:	4,909	4,329	10,000	3,812	4,500	-122.22%
Contractual Services:						
4109.3210 Communications - Telephone	2,879	2,132	2,850	2,400	2,500	-14.00%
4109.3610 Utilities - Electric	10,690	10,659	11,750	7,895	7,950	-47.80%
4109.3620 Utilities - Gas	2,998	3,736	4,000	3,395	3,650	-9.59%
4109.3615 Utilities - Cable TV	204	227	500	1,447	1,500	66.67%
4109.3660 Utilities - Water / Sewer	2,470	1,547	2,750	2,464	2,700	-1.85%
4109.3750 Building Maintenance / Repair	9,092	4,625	12,500	11,194	7,500	-66.67%
4109.4516 Building Maint/ Window/Contracted Cleaning	8,373	12,085	5,750	1,850	2,000	-187.50%
4109.4520 Maintenance Agreements	376	3,085	4,000	3,800	4,000	0.00%
4109.4536 Cleaning Services / Mat Rental	4,284	7,864	15,750	22,279	24,500	35.71%
Total Contractual Services	41,366	45,960	59,850	56,724	56,300	-6.31%
Total Police Station / Buildings:	55,898	54,709	74,640	64,880	65,375	-14.17%

Department: Public Safety
Activity: Contributions to Fire Companies
Fund: General
Account: 1.4110

	2017 Actual	2018 Actual	2019 Budget	2019 Projected	2020 Budget	% Change
Commodities:						
4110.2310 Vehicle Operating Expense	\$ 7,975	\$ 15,480	\$ 17,500	\$ 15,962	\$ 17,500	0.00%
4110.4800 Miscellaneous	<u>29,865</u>	<u>1,248</u>	<u>1,500</u>	<u>-</u>	<u>-</u>	<u>-100.00%</u>
Total Commodities:	37,840	16,728	19,000	15,962	17,500	-8.57%
Contractual Services:						
4100.3218 Utilities - Telephone - Air Cards	6,928	7,218	8,250	8,163	8,400	1.79%
4110.2330 Vehicle Liability Insurance/Physical Damage	41,314	39,649	37,500	45,120	46,500	19.35%
4110.3540 Insurance - Worker's Compensation	77,975	90,525	92,000	65,311	75,000	-22.67%
4110.3850 Rental - West View Water	1,339	1,516	1,450	1,606	1,750	17.14%
4110.5201 Contributions to Relief Fund	154,113	140,556	150,000	153,483	155,000	3.23%
4110.5203 Contributions to Fire Companies	<u>106,698</u>	<u>107,724</u>	<u>107,724</u>	<u>107,724</u>	<u>107,724</u>	<u>0.00%</u>
Total Contractual Services	388,367	387,188	396,924	381,407	394,374	-0.65%
Total Contributions to Fire Companies:	<u>426,207</u>	<u>403,915</u>	<u>415,924</u>	<u>397,369</u>	<u>411,874</u>	<u>-0.98%</u>

Department: Public Safety
Activity: Contributions to Fire Police
Fund: General
Account: 1.4111

	2017 Actual	2018 Actual	2019 Budget	2019 Projected	2020 Budget	% Change
Personnel Services:						
4111.1910 Uniform Allowance	\$ 1,277	\$ 1,068	\$ 1,500	\$ 1,500	\$ 1,500	0.00%
Total Personnel Services:	1,277	1,068	1,500	1,500	1,500	0.00%
Commodities:						
4111.7500 Equipment Purchase	1,205	1,336	6,856	3,900	4,000	-71.40%
Total Commodities:	1,205	1,336	6,856	3,900	4,000	-71.40%
Contractual Services:						
4111.2330 Insurance - Vehicle Liability Insurance	1,220	1,220	1,275	593	620	-105.65%
4111.3753 Equipment Maintenance and Repair	4,118	1,002	1,500	1,354	1,500	0.00%
Total Contractual Services	5,338	2,222	2,775	1,947	2,120	-30.90%
Total Contributions to Fire Police:	<u>7,820</u>	<u>4,625</u>	<u>11,131</u>	<u>7,347</u>	<u>7,620</u>	<u>-46.08%</u>

Department: Public Safety
Activity: Contributions to Ambulances
Fund: General
Account: 1.4120

	2017	2018	2019	2019	2020	%
	Actual	Actual	Budget	Projected	Budget	Change
Contractual Services:						
4120.2310 Vehicle Operating Expense	\$ 10,596	\$ 18,675	\$ 22,500	\$ 18,891	\$ 21,500	-4.65%
4120.3110 Auditing Services	2,842	9,000	-	-	-	0.00%
4120.3540 Insurance - Worker's Compensation	2,197	3,169	2,862	3,870	3,653	21.65%
4120.3582 Insurance - Property Coverage	1,884	1,884	2,750	1,819	2,000	-37.50%
4120.3750 Building Maintenance / Repair	12,256	10,971	14,500	9,563	8,500	-70.59%
4120.4800 Miscellaneous	211	55	100	2,347	100	0.00%
4120.5304 Contribution to Shaler EMS	160,000	100,000	100,000	135,000	130,000	23.08%
Total Contractual Services	189,986	143,754	142,712	171,490	165,753	13.90%
Total Contributions to Ambulances:	189,986	143,754	142,712	171,490	165,753	13.90%

Department: Public Safety
Activity: Building / Zoning
Fund: General
Account: 1.4130

	2017 Actual	2018 Actual	2019 Budget	2019 Projected	2020 Budget	% Change
Personnel Services:						
4130.1221 Salary - Building Inspector	\$ 82,915	\$ 80,904	\$ 85,687	\$ 82,752	\$ 85,648	-0.05%
4130.1400 Wages - Union Personnel	46,410	52,448	52,749	55,629	45,280	-16.50%
4130.1450 Part Time Help	185	327	-	450	-	0.00%
4130.1510 Employee Benefits - Accident Insurance	429	387	450	470	500	10.00%
4130.1560 Employee Benefits - Health Care	14,799	14,562	19,460	15,824	19,200	-1.35%
4130.1562 Employee Benefits Eye/Dental	1,245	1,164	1,250	1,398	2,487	49.74%
4130.1580 Employee Benefits - Life Insurance	303	285	300	327	350	14.29%
4130.1610 Employee Benefits - Social Security	9,813	10,127	10,590	10,620	10,016	-5.73%
4130.1615 Employee Benefits - Pension Benefits	6,018	8,965	6,958	8,253	7,435	6.42%
Total Personnel Services:	162,117	169,169	177,444	175,723	170,916	-3.82%
Commodities:						
4130.2100 Office Supplies	1,906	1,121	1,500	1,950	2,500	40.00%
4130.2310 Vehicle Operating Expense	5,215	1,752	2,250	1,515	1,650	-36.36%
4130.3250 Communications - Postage	139	1,392	1,200	687	750	-60.00%
4130.4800 Miscellaneous	3,631	104	250	275	250	0.00%
4130.7500 Equipment Purchase	567	36,313	2,500	2,500	1,750	-42.86%
4130.9000 Refunds	4,839	850	500	250	250	-100.00%
Total Commodities:	16,297	41,532	8,200	7,177	7,150	-14.69%
Contractual Services:						
4130.2330 Vehicle Liability Insurance	579	579	625	681	700	10.71%
4130.3140 Legal Fees	1,828	25,382	45,000	8,955	5,000	-800.00%
4130.3210 Communications - Telephone	695	912	1,100	1,575	1,750	37.14%
4130.3540 Insurance - Worker's Compensation	361	672	580	633	690	15.94%
4130.4200 Dues & Subscriptions	1,466	742	1,250	1,100	1,100	-13.64%
4130.4518 Contracted Services - Demolition	-	-	10,000	36,450	45,000	77.78%
4130.4600 Conferences & Meetings	934	960	1,100	1,015	1,000	-10.00%
Total Contractual Services	5,863	29,247	59,655	50,409	55,240	-7.99%
Total Building / Zoning:	184,277	239,949	245,299	233,309	233,306	-5.14%

Department: Public Safety
Activity: Planning & Zoning
Fund: General
Account: 1.4140

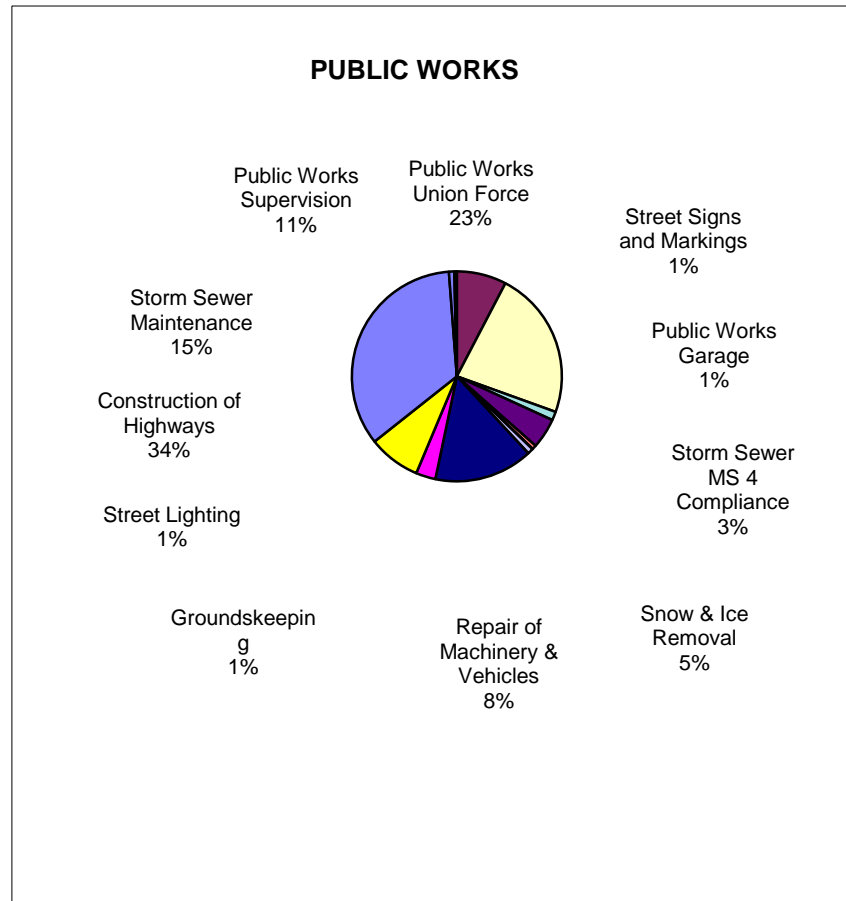
	2016 Actual	2017 Actual	2018 Budget	2018 Projected	2019 Budget	% Change
Personnel Services:						
4140.1115 Salary - Zoning Hearing Board	\$ 2,250	\$ 2,250	\$ 2,250	\$ 2,250	\$ 3,000	25.00%
4140.1610 Employee Benefits - Social Security	172	172	175	175	230	23.91%
Total Personnel Services:	2,422	2,422	2,425	2,425	3,230	24.92%
Commodities:						
4140.2100 Office Supplies	-	132	250	150	150	-66.67%
4140.4515 Stenograph Services	1,762	2,923	3,500	1,876	1,750	-100.00%
Total Commodities:	1,762	3,055	3,750	2,026	1,900	-97.37%
Total Planning & Zoning:	4,184	5,477	6,175	4,451	5,130	-20.37%

Public Works - 2020 Budget

Public works expenditures include those related to the operation of the Township's infrastructure and public roadways.

All expenditures related to the physical care of the Township's streets, bridges, storm sewers and street lighting are included in this category.

	<u>2019 Budget</u>	<u>2020 Budget</u>
Public Works Supervision	\$ 412,964	\$ 394,358
Public Works Union Force	1,061,407	1,176,314
Public Works Garage	91,607	68,533
Snow & Ice Removal	236,814	240,658
Street Signs and Markings	33,075	33,100
Street Lighting	4,500	2,950
Groundskeeping	36,444	45,277
Storm Sewer Maintenance	538,250	783,000
Storm Sewer MS 4 Compliance	154,250	156,000
Repair of Machinery & Vehicles	414,913	413,144
Construction of Highways	850,250	1,774,000
Creek Channel Restoration	33,000	42,500
Water Authority Services	41,995	19,900
Total Public Works	\$ 3,909,469	\$ 5,149,734



Public Works - Activity Description

Public Works Supervision

This activity is responsible for all expenses related to the management of the Public Works Department,. The Public Works Director and Foremen are responsible for the planning and coordinating all Public Works construction projects and day to day activities of the department.

Public Works Union Personnel

This activity is charged with all personnel expenses related to the Township's Public Works Union work force. Public Works Employees are members of Teamsters Local 205. These employees are charged with the delivery of quality Public Works services to all Township residents.

Public Works Garage

This activity is charged with the expenses related to the maintenance and utilities necessary to operate the Public Works Garage building located on Little Pine Creek Road. .

Snow and Ice Removal

This account is charged with the expenses for supplies and services, such as road salt and maintenance of snow plows, related to the removal of ice and snow from Township Roads.

Street Lighting

This account is charged with the cost of electricity necessary to operate some of the Township's street lights. Street lights that do not qualify for state liquid fuels tax funding are charged to this line item.

Groundskeeping

This activity includes expenses for groundskeeping of all Township traffic islands and other public areas.

Storm Sewer Maintenance

The storm sewer maintenance activity is charged with the expenses of maintaining and repairing the Township's storm sewers.

Storm Sewer - MS 4 Compliance/Pollution Reduction Plan

This new budget function will deal with educating the public regarding storm water management issues and hazardous spills, and related expenses associated with compliance with EPA and DEP mandates.

Repairs of Tools and Equipment

This budget category is responsible for the maintenance of the public works and public safety fleet. This budget includes the purchase of new vehicles for the public works department.

Construction of Highways

This activity accounts for the Township's contribution to highway construction projects. Included are expenses for paving, line painting and maintenance of public grounds along the roadways

Creek Channel Restoration

This budget category includes funding for maintenance of the Township's storm water detention ponds as well as the debris pond at Little Pine Creek along Route 8.

Department: Public Works
Activity: Public Works Supervision
Fund: General
Account: 1.4300

	2017 Actual	2018 Actual	2019 Budget	2019 Projected	2020 Budget	% Change
Personnel Services:						
4300.1222 Salary - Public Works Director	\$ 84,854	\$ 84,812	\$ 87,283	\$ 86,613	\$ 89,250	2.20%
4300.1226 Salary - Foreman	153,477	153,954	168,292	158,100	164,053	-2.58%
4300.1510 Employee Benefits - Accident Insurance	1,287	1,162	1,350	1,550	1,600	15.63%
4300.1560 Employee Benefits - Health Care	68,598	64,606	70,450	79,788	64,303	-9.56%
4300.1562 Employee Benefits Eye/Dental	3,791	3,501	4,000	5,134	4,440	9.91%
4300.1580 Employee Benefits - Life Insurance	648	594	695	792	815	14.72%
4300.1610 Employee Benefits - Social Security	17,937	17,970	12,874	19,088	19,708	34.68%
4300.1615 Employee Benefits - Pension Benefits	18,054	24,119	20,875	20,875	22,304	6.41%
4300.1910 Uniform Allowance	744	472	750	1,085	750	0.00%
4300.1912 Safety Equipment	-	590	500	500	500	0.00%
4300.1913 Licensing Fees	-	64	-	68	100	100.00%
Total Personnel Services:	349,390	351,843	367,069	373,593	367,823	0.20%
Commodities:						
4300.2100 Supplies	365	173	500	525	650	23.08%
4300.4800 Miscellaneous	3	153	300	750	750	60.00%
4300.7500 Equipment Purchase	527	25,100	25,960	5,000	3,250	-698.77%
Total Commodities:	895	25,426	26,760	6,275	4,650	-475.48%
Contractual Services:						
4300.3540 Insurance - Worker's Compensation	12,206	19,164	17,885	18,631	19,385	7.74%
4300.4600 Conferences & Meetings	907	596	1,250	4,371	2,500	50.00%
Total Contractual Services	13,113	19,760	19,135	23,002	21,885	12.57%
Total Public Works Supervision:	363,398	397,030	412,964	402,870	394,358	-4.72%

Department: Public Works
Activity: Public Works Union Force
Fund: General
Account: 1.4301

	2017 Actual	2018 Actual	2019 Budget	2019 Projected	2020 Budget	% Change
Personnel Services:						
4301.1400 Wages - Union Personnel	\$ 492,185	\$ 567,177	\$ 582,000	\$ 660,526	\$ 683,526	14.85%
4301.1403 Wages - Overtime	47,602	42,661	56,500	43,500	48,500	-16.49%
4301.1450 Wages - Part Time Employee	11,775	18,386	12,500	1,064	-	-100.00%
4301.1510 Employee Benefits - Accident Insurance	3,730	3,881	3,825	5,840	6,025	36.51%
4301.1560 Employee Benefits - Health Care	210,508	256,508	259,250	279,914	278,644	6.96%
4301.1562 Employee Benefits - Eye/Dental	7,872	8,704	12,000	8,224	12,060	0.50%
4301.1580 Employee Benefits - Life Insurance	1,064	1,101	1,275	1,166	1,275	0.00%
4301.1610 Employee Benefits - Social Security	41,646	47,129	49,802	53,823	56,009	11.08%
4301.1615 Employee Benefits - Pension Benefits	13,943	12,024	-	20,589	-	0.00%
4301.1910 Uniform Allowance	6,608	6,869	5,850	6,507	6,750	13.33%
4301.1912 Safety Equipment	1,683	2,342	2,000	3,296	6,500	69.23%
4301.1913 Licensing Fees	-	-	250	250	125	-100.00%
Total Personnel Services:	838,616	966,782	985,252	1,084,699	1,099,414	10.38%
Commodities:						
4301.2000 Supplies	984	494	1,250	2,100	2,000	37.50%
4301.4800 Miscellaneous	310	896	850	7,650	850	0.00%
Total Commodities:	1,294	1,390	2,100	9,750	2,850	26.32%
Contractual Services:						
4301.3540 Insurance - Worker's Compensation	44,936	71,387	73,105	72,927	72,800	-0.42%
4301.4600 Conferences & Meetings	400	-	950	1,250	1,250	24.00%
Total Contractual Services	45,336	71,387	74,055	74,177	74,050	-0.01%
Total Public Works Union Force:	885,246	1,039,558	1,061,407	1,168,626	1,176,314	9.77%

Department: Public Works
Activity: Public Works Garage
Fund: General
Account: 1.4302

	2017 Actual	2018 Actual	2019 Budget	2019 Projected	2020 Budget	% Change
Personal Services						
4302.1450 Wages-Part Time Help	\$ 11,117	\$ 12,318	\$ 13,500	\$ 12,292	\$ 13,500	0.00%
4302.1610 Employee Benefits-Social Security	904	942	1,032	940	1,033	0.10%
Total Personal Services	12,021	13,260	14,532	13,232	14,533	0.01%
Commodities:						
4302.2000 Supplies	6,507	8,105	10,500	8,718	10,000	-5.00%
4302.2600 Small Tools/Equipment	2,847	1,630	2,500	2,438	2,500	0.00%
4302.7500 Equipment Purchase	1,879	6,450	20,000	-	2,500	-700.00%
Total Commodities:	11,233	16,185	33,000	11,156	15,000	-120.00%
Contractual Services:						
4302.3210 Communications- Telephone	1,059	2,032	2,125	1,548	1,650	-28.79%
4302.3610 Utilities - Electric	9,141	9,445	10,850	9,273	9,800	-10.71%
4302.3615 Utilities - Cable Television	2,425	2,470	2,650	2,193	2,450	-8.16%
4302.3620 Utilities - Gas	4,525	5,698	6,250	6,240	6,750	7.41%
4302.3660 Utilities - Water / Sewer	2,654	2,387	2,750	3,288	3,650	24.66%
4302.3750 Building Maintenance & Repair	17,802	30,381	17,500	8,581	12,500	-40.00%
4302.4536 Cleaning Services / Mat Rental	2,529	1,877	1,950	2,171	2,200	11.36%
Total Contractual Services	40,135	54,290	44,075	33,294	39,000	-13.01%
Total Public Works Garage:	63,389	83,736	91,607	57,682	68,533	-33.67%

Department: Public Works
Activity: Snow and Ice Removal
Fund: General
Account: 1.4320

	2017 Actual	2018 Actual	2019 Budget	2019 Projected	2020 Budget	% Change
Personnel Services:						
4320.1403 Wages - Overtime	\$ 121,959	\$ 178,541	\$ 167,500	\$ 161,362	\$ 172,000	2.62%
4320.1610 Employee Benefits - Social Security	9,330	13,658	12,814	12,344	13,158	2.61%
Total Personnel Services:	131,289	192,199	180,314	173,706	185,158	2.62%
Commodities:						
4320.2000 Supplies	2,386	11,628	14,500	6,750	12,500	-16.00%
4320.2010 Supplies - Liquid Calcium Chloride	-	5,160	5,500	5,500	6,500	15.38%
4320.4800 Miscellaneous	1,768	6,723	2,500	250	2,500	0.00%
4320.4824 Miscellaneous - Mailboxes	125	1,057	1,500	1,572	1,500	0.00%
4320.7500 Equipment Purchase	31,117	-	7,500	4,500	7,500	0.00%
Total Commodities:	35,396	24,568	31,500	18,572	30,500	-3.28%
Contractual Services:						
4320.3753 Equipment Maintenance / Repair	9,536	21,165	25,000	24,643	25,000	0.00%
Total Contractual Services	9,536	21,165	25,000	24,643	25,000	0.00%
Total Snow & Ice Removal:	176,221	237,932	236,814	216,921	240,658	1.60%

Department: Public Works
Activity: Street Signs & Markings
Fund: General
Account: 1.4330

		2017	2018	2019	2019	2020	%
		Actual	Actual	Budget	Projected	Budget	Change
Commodities:							
4330.2000	Supplies	\$ 25,750	\$ 35,683	\$ 32,500	\$ 32,500	\$ 32,500	0.00%
4330.4516	Window Cleaning	<u>424</u>	<u>449</u>	<u>575</u>	<u>575</u>	<u>600</u>	<u>4.17%</u>
Total Commodities:		26,174	36,132	33,075	33,075	33,100	0.08%
Total Street Signs and Markings:		<u>26,174</u>	<u>36,132</u>	<u>33,075</u>	<u>33,075</u>	<u>33,100</u>	<u>0.08%</u>

Department: Public Works
Activity: Street Lighting
Fund: General
Account: 1.4340

	2017 Actual	2018 Actual	2019 Budget	2019 Projected	2020 Budget	% Change
Contractual Services:						
4340.3610 Utilities - Electric	\$ 21,489	\$ 3,627	\$ 4,500	\$ 2,782	\$ 2,950	-52.54%
Total Contractual Services:	21,489	3,627	4,500	2,782	2,950	-52.54%
Total Street Lighting:	<u>21,489</u>	<u>3,627</u>	<u>4,500</u>	<u>2,782</u>	<u>2,950</u>	<u>-52.54%</u>

Department: Public Works
Activity: Groundskeeping
Fund: General
Account: 1.4350

	2017 Actual	2018 Actual	2019 Budget	2019 Projected	2020 Budget	% Change
Personnel Services:						
4350.1400 Wages - Union Personnel	\$ 23,628	\$ 16,010	\$ 18,750	\$ 21,571	\$ 23,750	21.05%
4350.1510 Employee Benefits - Accident Insurance	-	230	210	390	400	47.50%
4350.1560 Employee Benefits - Health Care	-	4,368	3,965	3,757	3,738	-6.07%
4350.1562 Employee Benefits - Eye/Dental	768	512	400	728	402	0.50%
4350.1580 Employee Benefits - Life Insurance	-	108	120	97	120	0.00%
4350.1610 Employee Benefits - Social Security	1,808	1,225	1,434	1,650	1,817	21.08%
4350.1912 Safety Equipment	-	-	300	250	300	0.00%
Total Personnel Services:	26,204	22,453	25,179	28,443	30,527	17.52%
Commodities:						
4350.2000 Supplies	448	54	2,500	3,607	2,500	0.00%
4350.2018 Supplies - Landscaping Materials	557	428	1,250	750	4,500	72.22%
4350.2310 Vehicle Operating Expense	1,743	2,975	3,265	4,117	4,500	27.44%
4350.2600 Small Tools & Equipment	27	447	750	270	550	-36.36%
4350.4800 Miscellaneous	-	-	500	-	500	0.00%
4350.7500 Equipment Purchase	7,530	-	-	-	-	0.00%
Total Commodities:	10,305	3,904	8,265	8,744	12,550	34.14%
Contractual Services:						
4350.2330 Vehicle Liability Insurance	-	-	1,500	685	700	-114.29%
4350.3753 Equipment Maintenance & Repair	393	2,222	1,500	1,045	1,500	0.00%
Total Contractual Services:	393	2,222	3,000	1,730	2,200	-36.36%
Total Groundskeeping	36,902	28,579	36,444	38,917	45,277	19.51%

Department: Public Works
Activity: Storm Sewer Maintenance
Fund: General
Account: 1.4360

		2017	2018	2019	2019	2020	%
		Actual	Actual	Budget	Projected	Budget	Change
Commodities:							
4360.2000	Supplies	\$ 61,853	\$ 114,969	\$ 150,000	\$ 81,105	\$ 120,000	-25.00%
4360.4800	Miscellaneous	2,420	148	750	500	500	-50.00%
	Total Commodities:	64,273	115,118	150,750	81,605	120,500	-25.10%
Contractual Services:							
4360.4528	Lawn Care and Maintenance	-	-	2,500	17,975	12,500	80.00%
4360.6110	Construction - Storm Sewer	247,002	468,880	385,000	628,000	650,000	40.77%
4360.7000	Emergency Contingencies	-	-	-	-	-	0.00%
	Total Contractual Services	247,002	468,880	387,500	645,975	662,500	41.51%
Total Storm Sewer Maintenance:		311,275	583,998	538,250	727,580	783,000	31.26%

Department: Public Works**Activity: Storm Sewer - MS4 Compliance/Pollution Reduction Plan****Fund: General****Account: 1.4365**

		2017	2018	2019	2019	2020	%
		Actual	Actual	Budget	Projected	Budget	Change
Commodities:							
4365.4572	Contracted Engineering	\$ 44,373	\$ 19,620	\$ 50,000	\$ 50,582	\$ 62,500	20.00%
4365.2000	Supplies	3,018	448	2,500	4,484	3,500	28.57%
4365.4800	Miscellaneous	-	518	750	750	750	0.00%
Total Commodities:		47,391	20,587	53,250	55,816	66,750	20.22%
Contractual Services:							
4365.3210	Communications - Telephone	1,817	960	1,500	960	1,000	-50.00%
4365.3600	Community Education	50		15,000	250	750	-1900.00%
4365.4581	Contracted Services - Street Sweeping	1,869	3,076	3,500	6,003	7,500	53.33%
4365.4587	Contracted Services - Pond Inspection/Maint.	-	4,500	80,000	22,500	78,500	-1.91%
4365.7500	Equipment Purchase	2,442	-	1,000	-	1,500	33.33%
Total Contractual Services		6,178	8,536	101,000	29,713	89,250	-13.17%
Total Storm Sewer Maintenance:		53,569	29,123	154,250	85,529	156,000	1.12%

Department: Public Works
Activity: Repair of Tools, Machinery, & Vehicles
Fund: General
Account: 1.4370

	2017 Actual	2018 Actual	2019 Budget	2019 Projected	2020 Budget	% Change
Personnel Services:						
4370.1400 Wages - Union Personnel	\$ 79,059	\$ 84,497	\$ 83,926	\$ 84,013	\$ 86,954	3.48%
4370.1403 Wages- Overtime	11,732	14,780	15,250	12,267	14,250	-7.02%
4370.1510 Employee Benefits - Accident Insurance	613	635	675	973	1,000	32.50%
4370.1560 Employee Benefits - Health Care	37,694	38,682	38,720	42,428	38,160	-1.47%
4370.1562 Employee Benefits - Eye/Dental	1,536	1,536	1,800	1,608	1,608	-11.94%
4370.1580 Employee Benefits - Life Insurance	175	175	350	194	205	-70.73%
4370.1610 Employee Benefits - Social Security	6,835	7,458	7,587	7,365	7,742	2.00%
4370.1615 Employee Benefits - Pension Benefits	1,207	1,850	-	2,591	-	0.00%
4370.1910 Uniform Allowance	320	1,549	1,500	718	850	-76.47%
4370.1912 Safety Equipment	270	2,819	750	1,620	1,200	37.50%
Total Personnel Services:	139,441	153,981	150,558	153,777	151,969	0.93%
Commodities:						
4370.2000 Supplies	6,176	17,531	15,000	11,530	13,000	-15.38%
4370.2310 Vehicle Operating Expense	59,327	83,834	87,500	70,000	87,500	0.00%
4370.2600 Small Tools & Equipment	10,675	8,876	9,477	8,000	9,500	0.24%
4370.4800 Miscellaneous	4,316	1,199	500	535	500	0.00%
4370.7500 Equipment Purchase	6,827	3,400	9,500	196,808	10,000	5.00%
Total Commodities:	87,321	114,838	121,977	286,873	120,500	-1.23%
Contractual Services:						
4370.2330 Vehicle Liability Insurance	28,099	29,643	32,500	26,601	27,500	-18.18%
4370.3540 Insurance - Worker's Compensation	7,085	10,498	9,478	9,874	10,275	7.76%
4370.3753 Equipment Maintenance & Repair	94,418	87,763	97,500	102,500	100,000	2.50%
4370.3810 Permits & Lease Agreements	3,086	5,104	2,500	50	2,500	0.00%
4370.4600 Conferences and Meetings	-	249	400	115	400	0.00%
Total Contractual Services:	132,688	133,256	142,378	139,140	140,675	-1.21%
Total Repair of Tools, Machinery & Vehicles:	359,450	402,076	414,913	579,790	413,144	-0.43%

Department: Public Works
Activity: Construction of Highways
Fund: General
Account: 1.4380

	2017 Actual	2018 Actual	2019 Budget	2019 Projected	2020 Budget	% Change
Commodities:						
4380.2000 Supplies	\$ 112,700	\$ 94,804	\$ 135,000	\$ 100,000	\$ 120,000	-12.50%
4270.2031 Supplies - Leaf Bags	-	-	2,750	2,300	2,500	-10.00%
4380.4800 Miscellaneous	765	-	500	150	500	0.00%
Total Commodities:	113,465	94,804	138,250	102,450	123,000	-12.40%
Contractual Services:						
4380.2050 Installation of Guide Rails	7,829	45,102	45,000	36,086	45,000	0.00%
4380.4528 Paving Restoration/Berm - Drainage	128,567	113,222	87,500	76,668	124,500	29.72%
4380.4575 Tree Removal	28,836	11,114	20,000	35,676	37,500	46.67%
4380.4576 Road Paving	1,126,976	977,248	535,000	1,109,976	1,375,000	61.09%
4380.4578 Contracted Services - Stream Stabilization	-	46,290	-	32,000	45,000	100.00%
4380.4579 Line Striping	9,345	11,372	12,000	9,894	11,500	-4.35%
4380.4580 Debris Site Preparation	16,838	-	12,500	13,865	12,500	0.00%
Total Contractual Services	1,318,391	1,204,349	712,000	1,314,165	1,651,000	56.87%
Total Construction of Highways:	1,431,856	1,299,153	850,250	1,416,615	1,774,000	52.07%

Department: Public Works
Activity: Creek Channel Restoration
Fund: General
Account: 1.4384

	2017 Actual	2018 Actual	2019 Budget	2019 Projected	2020 Budget	% Change
Contractual Services:						
4384.4528 Contracted Services - Grass Cutting	\$ 9,736	\$ -	\$ -	\$ -	\$ -	0.00%
4384.4545 Contracted Services - Tree Removal	-	18,818	22,500	24,022	22,500	0.00%
4384.4580 Creek Dredging/Debris Removal	1,237	-	10,000	31,539	20,000	50.00%
4384.4800 Miscellaneous	-	-	500	-	-	-100.00%
Total Contractual Services:	10,973	18,818	33,000	55,561	42,500	22.35%
Total Creek Channel Restoration:	10,973	18,818	33,000	55,561	42,500	22.35%

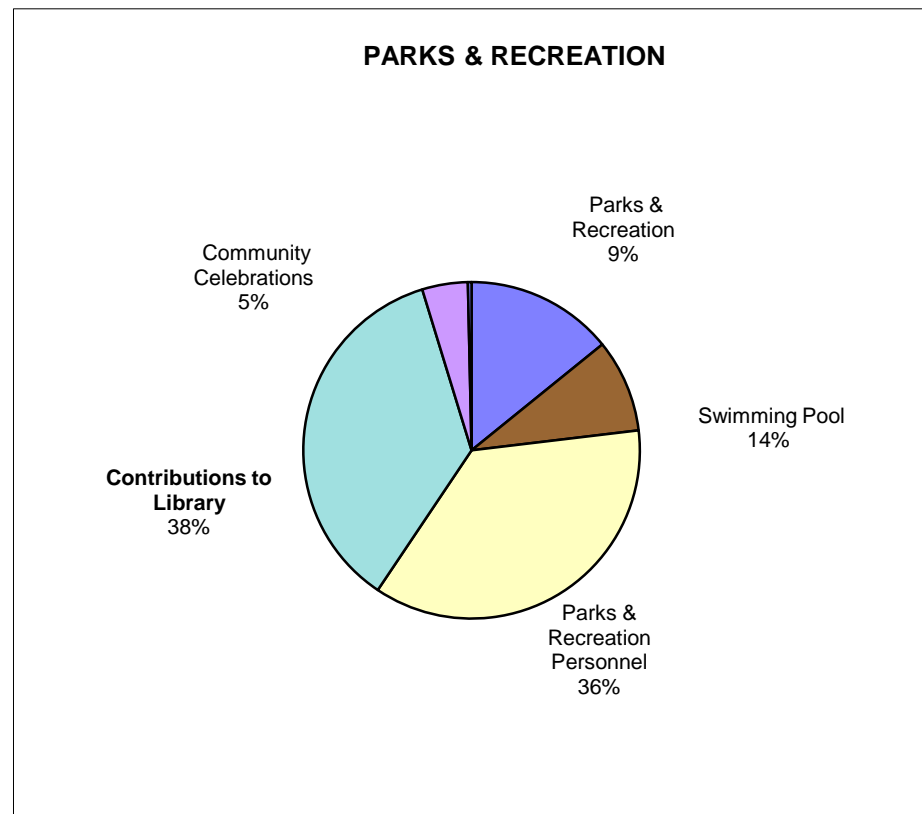
Department: Public Works
Activity: Water Authority Services
Fund: General
Account: 1.4880

	2017 Actual	2018 Actual	2019 Budget	2019 Projected	2020 Budget	% Change
Personnel Services:						
4880.1510 Retiree Benefits - Health Care	\$ 38,072	\$ 28,156	\$ 29,230	\$ 32,556	\$ 10,875	-168.78%
4880.1562 Retiree Benefits - Eye/Dental	1,433	1,195	1,365	1,421	675	-102.22%
Total Personnel Services:	39,505	29,351	30,595	33,977	11,550	
Commodities:						
4380.2000 Supplies	-	-	-	-	-	0.00%
4380.4800 Miscellaneous	4,383	3,088	3,000	2,100	2,100	-42.86%
Total Commodities:	4,383	3,088	3,000	2,100	2,100	-42.86%
Contractual Services:						
4370.2310 Vehicle Operating Expense	4,142	8,153	8,400	5,942	6,250	-34.40%
4370.3753 Equipment Maintenance & Repair	-	-	-	-	-	0.00%
Total Contractual Services	4,142	8,153	8,400	5,942	6,250	-34.40%
Total Water Operations	48,030	40,591	41,995	42,019	19,900	-111.03%

Parks & Recreation - 2020 Budget

The Parks and Recreation Department is charged with expenditures for such activities maintained for the benefit of residents. These include expenditures related to the maintenance of the Township's swimming pool and each of Shaler's parks. The operations for the Township's Library are also included in this category as cultural activities.

	<u>2019 Budget</u>	<u>2020 Budget</u>
Swimming Pool	\$ 221,948	\$ 214,308
Parks & Recreation	140,041	157,883
Parks & Recreation / Personnel	568,755	565,042
Contributions to Library	561,748	559,738
Community Celebrations	68,650	70,200
Conservation of Resources	5,500	5,000
Total Parks & Recreation	\$ 1,566,642	\$ 1,572,171



Parks & Recreation - Activity Description

Swimming Pool

Crawford Pool, located in Kiwanis Park, provides a place for Township residents and non-residents, each of whom must pay a fee, to swim during the summer months. All expenditures related to the operation and maintenance of the swimming pool are accounted for under this activity. User fees are charged to help offset the operational costs of this activity.

Parks and Recreation Supervision

Parks and Recreation Supervision is responsible for the construction, upkeep and maintenance of the Township's park facilities and public lands. Maintenance activities include ballfield maintenance, lawn care, and tree removal.

Parks and Recreation Union Personnel

Parks and Recreation Union Personnel are responsible for carrying out construction and maintenance functions at the Township's parks.

Library

This center contains expenditures related to the Township's contribution to the operation of the Shaler North Hills Library. Also included in this budget are all reimbursable expenses such as auditing and insurance services. The annual budget contains an allocation to assist with the operational costs of the library.

Community Celebrations

This activity reflects Township contributions to groups sponsoring Community wide celebrations such as the Memorial Day Services, Lite Up Night, Movies in the Park, Fall Fest, Spring Fling and Community Day.

Department: Parks & Recreation

Activity: Swimming Pool

Fund: General

Account: 1.4520

	2017 Actual	2018 Actual	2019 Budget	2019 Projected	2020 Budget	% Change
Personnel Services:						
4520.1225 Salary - Pool Manager	\$ 8,120	\$ 9,061	\$ 9,500	\$ 8,107	\$ 8,500	-11.76%
4520.1450 Wages- Part Time Help	101,955	122,107	123,500	119,494	122,000	-1.23%
4520.1451 Wages- Crossing Guards	3,915	-	-	-	-	0.00%
4520.1610 Employee Benefits - Social Security	8,720	10,034	10,175	9,761	9,983	-1.92%
4520.1910 Uniform Allowance	2,609	640	750	2,793	2,750	72.73%
4520.1912 Safety Equipment	-	-	250	-	-	0.00%
4520.1913 Licensing Fees	-	305	300	-	-	0.00%
Total Personnel Services:	125,319	142,147	144,475	140,155	143,233	-0.87%
Commodities:						
4520.2000 Supplies	4,827	13,797	12,500	4,680	7,500	-66.67%
4520.2100 Office Supplies	691	33	250	25	125	-100.00%
4520.2220 Supplies - Chemicals	13,403	10,197	12,500	9,208	11,250	-11.11%
4520.4800 Miscellaneous	1,392	458	500	3,263	500	0.00%
4520.7500 Equipment Purchase	19,292	131	1,250	12,250	2,500	50.00%
Total Commodities:	39,605	24,615	27,000	29,426	21,875	-23.43%
Contractual Services:						
4520.3210 Communications - Telephone/Internet	266	140	450	209	1,250	64.00%
4520.3540 Insurance - Worker's Compensation	4,124	9,216	8,523	8,533	8,550	0.32%
4520.3610 Utilities - Electric	9,376	10,575	12,000	11,357	12,000	0.00%
4520.3620 Utilities - Gas	3,614	3,423	4,250	5,439	5,750	26.09%
4520.3660 Utilities - Water / Sewer	7,885	5,405	6,500	3,183	3,400	-91.18%
4520.3750 Building Maintenance & Repair	9,084	5,470	10,000	12,493	10,000	0.00%
4520.3753 Equipment Maintenance & Repair	3,848	8,038	8,500	7,022	8,000	-6.25%
4520.9000 Refunds	210	240	250	135	250	0.00%
Total Contractual Services	38,407	42,508	50,473	48,371	49,200	-2.59%
Total Swimming Pool:	203,331	209,271	221,948	217,952	214,308	-3.56%

Department: Parks and Recreation**Activity: Parks and Recreation****Fund: General****Account: 1.4540**

	2017 Actual	2018 Actual	2019 Budget	2019 Projected	2020 Budget	% Change
Personnel Services:						
4540.1226 Salary - Foreman	\$ 78,901	\$ 85,034	\$ 93,250	\$ 91,076	\$ 92,000	-1.36%
4540.1226 Salary - Foreman Retirement Compensation	-	-	-	-	16,512	100.00%
4540.1510 Employee Benefits - Accident Insurance	429	387	465	470	500	7.00%
4540.1560 Employee Benefits - Health Care	22,866	21,535	23,500	25,738	23,152	-1.50%
4540.1562 Employee Benefits Eye/Dental	1,264	1,167	1,350	1,555	2,004	32.63%
4540.1580 Employee Benefits - Life Insurance	216	198	225	240	275	18.18%
4540.1610 Employee Benefits - Social Security	5,940	6,406	7,043	6,967	8,301	15.15%
4540.1615 Employee Benefits - Pension Benefits	6,018	8,040	6,958	6,958	7,435	6.42%
4540.1910 Uniform Allowance	175	197	350	-	250	-40.00%
4540.1912 Safety Equipment	67	-	250	-	250	0.00%
Total Personnel Services:	115,876	122,965	133,391	133,004	150,679	11.47%
Contractual Services:						
4540.3540 Insurance - Worker's Compensation	4,966	7,363	6,650	6,925	7,204	7.69%
Total Contractual Services	4,966	7,363	6,650	6,925	7,204	7.69%
Total Parks & Recreation:	120,842	130,328	140,041	139,929	157,883	11.30%

Department: Parks and Recreation
Activity: Parks and Recreation / Personnel
Fund: General
Account: 1.4545

	2017	2018	2019	2019	2020	%	
	Actual	Actual	Budget	Projected	Budget	Change	
Personnel Services:							
4545.1400	Wages - Union Personnel	\$ 161,355	\$ 181,701	\$ 187,714	\$ 158,045	\$ 162,500	-15.52%
4545.1403	Wages - Overtime	51,744	45,694	47,500	53,001	52,500	9.52%
4545.1450	Wages - Part Time Help	27,249	11,311	15,000	19,255	22,500	33.33%
4545.1510	Employee Benefits - Accident Insurance	613	635	650	876	100	-550.00%
4545.1560	Employee Benefits - Health Care	42,031	40,865	40,890	40,340	40,315	-1.43%
4545.1562	Employee Benefits - Eye/Dental	2,304	2,304	2,500	2,412	1,608	-55.47%
4545.1580	Employee Benefits - Life Insurance	175	175	185	175	200	7.50%
4545.1610	Employee Benefits - Social Security	18,205	18,043	19,141	17,618	18,169	-5.35%
4545.1615	Employee Benefits - Pension Benefits	1,532	2,775	-	2,591	-	0.00%
4545.1910	Uniform Allowance	-	971	1,600	1,020	1,050	-52.38%
4545.1912	Safety Equipment	-	590	500	210	250	-100.00%
	Total Personnel Services:	305,208	305,064	315,680	295,543	299,192	-5.51%
4545.2000	Supplies	7,748	9,172	9,500	14,500	14,000	32.14%
4545.2018	Supplies - Landscaping Materials	3,157	1,929	5,000	4,250	6,500	23.08%
4545.2310	Vehicle Operating Expense	9,113	9,982	11,250	7,607	7,950	-41.51%
4545.2600	Small Tools & Equipment	722	859	2,500	1,625	1,850	-35.14%
4545.4800	Miscellaneous	35	5,305	725	2,000	2,000	63.75%
4545.7500	Equipment Purchase	9,937	15,065	28,500	22,347	39,500	27.85%
	Total Commodities:	30,712	42,312	57,475	52,329	71,800	19.95%
Contractual Services:							
4545.2330	Vehicle Liability Insurance	3,033	3,033	3,200	2,325	2,450	-30.61%
4545.3540	Insurance Workers' Compensation	8,065	12,871	12,400	12,354	12,350	-0.40%
4545.3610	Utilities - Electric	7,434	6,890	9,000	6,067	7,200	-25.00%
4545.3620	Utilities - Gas	-	-	500	-	-	-100.00%
4545.3660	Utilities - Water & Sewer	5,785	3,341	3,500	1,175	2,150	-62.79%
4545.3750	Maintenance Repair - Building	6,941	7,942	9,500	3,675	6,500	-46.15%
4545.3753	Maintenance Repair - Equipment	3,384	7,464	6,500	20,411	12,500	48.00%

Department: Parks and Recreation**Activity: Parks and Recreation / Personnel****Fund: General****Account: 1.4545**

	2017 Actual	2018 Actual	2019 Budget	2019 Projected	2020 Budget	% Change
4545.3810 Permits & Lease Agreements	9,176	10,776	8,500	7,801	8,400	-1.19%
4545.4520 Contracted Services - Maint Agreements	818	-	1,000	2,476	1,500	33.33%
4545.4528 Lawn Care / Maintenance	38,831	37,476	40,000	40,999	43,500	8.05%
4545.4545 Fencing	23,434	41,059	45,000	42,710	45,000	0.00%
4545.4566 Soccer/Tennis Court Maintenance	278	4,911	22,500	750	7,500	-200.00%
4545.4568 Baseball Field Maintenance	2,810	7,510	11,500	5,080	12,500	8.00%
4545.4575 Tree Removal	3,714	22,146	22,500	38,850	32,500	30.77%
4545.4576 Road Paving	-	-	-	-	-	0.00%
Total Contractual Services	113,704	165,421	195,600	184,673	194,050	-0.80%
Total Parks & Recreation / Personnel:	<u>449,624</u>	<u>512,797</u>	<u>568,755</u>	<u>532,545</u>	<u>565,042</u>	<u>-0.66%</u>

Department: Parks & Recreation
Activity: Library
Fund: General
Account: 1.4560

	2017 Actual	2018 Actual	2019 Budget	2019 Projected	2020 Budget	% Change
Personal Services:						
4560.1510 Employee Benefits - Accident Insurance	\$ 2,361	\$ -	\$ -	\$ -	\$ -	0.00%
4560.1560 Employee Benefits - Health Care	33,844	-	-	-	-	0.00%
4560.1562 Employee Benefits - Eye/Dental	2,207	-	-	-	-	0.00%
4560.1615 Employee Benefits - Pension Benefits	36,104	48,239	41,748	41,748	29,738	-40.39%
4560.1580 Employee Benefits - Life Insurance	238	-	-	-	-	0.00%
Total Contractual Services:	74,754	48,239	41,748	41,748	29,738	-40.39%
Contractual Services:						
4560.3110 Auditing Services	-	-	4,500	4,500	4,500	0.00%
4560.3510 Property Insurance- Library	-	-	-	12,119	12,750	100.00%
4560.3750 Building Maintenance/Repair	9,606	11,267	15,000	18,628	12,500	-20.00%
4560.3750 Contracted Services - Parking Lot Paving	-	70,765	-	-	-	0.00%
4560.4800 Miscellaneous	1,456	898	500	125	250	-100.00%
4560.5216 Contributions to Shaler NH Library	450,000	499,992	500,000	500,000	500,000	0.00%
4560.5220 Supplemental Payment - Shaler NH Library	25,000	-	-	-	-	0.00%
Total Contractual Services	486,062	582,923	520,000	535,372	530,000	1.89%
Total Library:	560,816	631,162	561,748	577,120	559,738	-0.36%

Department: Parks & Recreation
Activity: Community Celebrations
Fund: General
Account: 1.4570

	2017 Actual	2018 Actual	2019 Budget	2019 Projected	2020 Budget	% Change
Contractual Services:						
4570.5204 Community Celebrations - Community Day	\$ 15,012	\$ 26,035	\$ 29,500	\$ 23,913	\$ 32,500	9.23%
4570.5206 Community Celebrations - SNIP Clean Up	20	-	150	-	-	-100.00%
4570.5208 Community Celebrations - Chief Retirement	-	-	-	-	2,250	100.00%
4570.5210 Community Celebrations - Light Up Night	4,855	11,476	15,000	14,040	16,000	6.25%
4570.5212 Community Celebrations - Other Events	10,849	9,809	6,500	3,450	6,500	0.00%
4570.5213 Community Celebrations - Movies in the Park	-	12,051	2,400	3,950	3,500	31.43%
4570.5214 Community Celebrations - Spring Fling	-	4,355	6,500	1,165	1,500	-333.33%
4570.5214 Community Celebrations - Fall Fest	-	4,355	6,500	2,800	5,200	-25.00%
4570.5215 Community Celebrations - Pool Events	-	224	350	432	500	30.00%
4570.5216 Community Celebrations - Boards/Dinner	-	-	1,750	-	2,250	22.22%
Total Contractual Services:	30,736	68,306	68,650	49,750	70,200	2.21%
Total Community Celebrations:	30,736	68,306	68,650	49,750	70,200	2.21%

Department: Parks & Recreation
Activity: Conservation of Natural Resources
Fund: General
Account: 1.4610

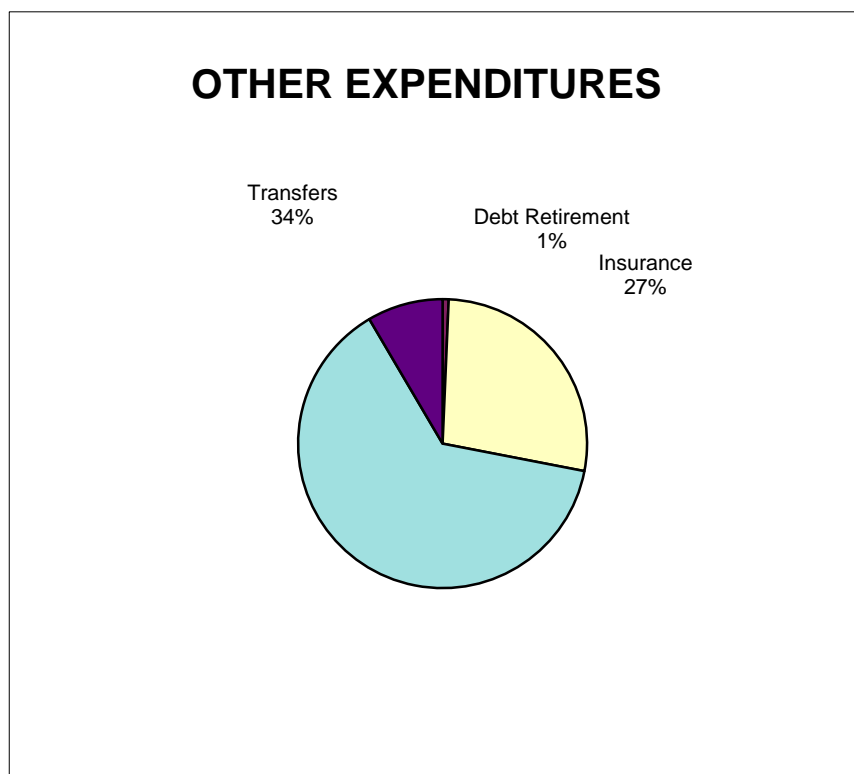
	2017 Actual	2018 Actual	2019 Budget	2019 Projected	2020 Budget	% Change
Contractual Services:						
4610.4521 Contracted Services - Gypsy Moth Control	\$ 11,290	\$ 4,290	\$ 5,500	\$ 4,290	\$ 5,000	-10.00%
Total Contractual Services	11,290	4,290	5,500	4,290	5,000	-10.00%
Total Conservation of Resources	<u>11,290</u>	<u>4,290</u>	<u>5,500</u>	<u>4,290</u>	<u>5,000</u>	<u>-10.00%</u>

Non- Departmental - 2020 Budget

Some Township expenditures are not chargeable to any one specific department.

The non-departmental expenditures reflect the payment of health benefits for retired employees, the retirement of debt, and expenses related to bond issuance .

	<u>2019 Budget</u>	<u>2020 Budget</u>
Debt Retirement	\$ 2,000	\$ 2,400
Insurance	120,000	97,000
Transfers	75,000	225,000
Reserve for Contingencies	30,000	30,000
Total Non-Departmental	<u>\$ 227,000</u>	<u>\$ 354,400</u>



Non- Departmental - Activity Description

Debt Retirement

The Township has no debt for the general fund. All debt was paid in full in 2012. This category will remain in the Township budget for future debt that may be required.

Insurance

Expenditures related to the Township's liability and package insurance coverage's are found in this account.

Transfers to Other Funds

This budget category includes transfers to the capital improvements fund for various capital improvement projects scheduled in the five year plan detailed in the annual budget.

Other Uses and Expenditures

This center contains expenditures made from the General Fund to pay pensions and refunds of fire escrow.

Department: Non-Departmental
Activity: Debt Retirement
Fund: General
Account: 1.4710

	2017 Actual	2018 Actual	2019 Budget	2019 Projected	2020 Budget	% Change
Contractual Services:						
4710.6066 Analysis Fee/Service Charges	\$ 2,747	\$ 1,777	\$ 2,000	\$ 2,275	\$ 2,400	16.67%
Total Contractual Services:	2,747	1,777	2,000	2,275	2,400	16.67%
Total Debt Retirement:	2,747	1,777	2,000	2,275	2,400	16.67%

Department: Non-Departmental
Activity: Insurance
Fund: General
Account: 1.4860

	2017 Actual	2018 Actual	2019 Budget	2019 Projected	2020 Budget	% Change
Contractual Services:						
4560.3585 Insurance - Annual Apprasial Update	\$ 250	\$ 6,083	\$ 2,500	\$ 7,527	\$ 2,500	0.00%
4860.3510 Insurance - General	84,448	84,468	86,500	77,761	78,500	-10.19%
4860.3515 Insurance - Library	14,040	14,040	15,000	-	-	-100.00%
4860.3584 Insurance - Recreation	7,768	7,768	8,000	7,674	8,000	0.00%
Total Contractual Services	106,506	112,359	112,000	92,962	89,000	-25.84%
Other Insurance Obligations						
4890.1560 Retiree Health Care	36,853	-	-	-	-	
4890.9600 Payment to Retirees Estates	4,000	11,000	8,000	2,000	8,000	0.00%
Total Other Insurance Obligations	40,853	11,000	8,000	2,000	8,000	0.00%
Total Insurance:	147,359	123,359	120,000	94,962	97,000	-23.71%

Department: Non-Departmental
Activity: Transfers to Capital Reserves
Fund: General
Account: 1.4920

	2017 Actual	2018 Actual	2019 Budget	2019 Projected	2020 Budget	% Change
Transfers:						
4920.0300 to Liquid Fuels Fund	\$ 250,000	\$ -	\$ -	\$ -	\$ -	0.00%
4920.8502 to Capital Improvements - General	-	-	-	-	-	0.00%
4920.8503 to Capital Improvements - Road	-	-	-	-	100,000	100.00%
4920.8505 to Capital Improvements - Police Department	-	-	-	-	-	0.00%
4920.8582 to Capital Improvements - SEMS Operating	-	-	-	-	-	0.00%
4920.8584 to Capital Improvements - Recreation	125,000	125,000	75,000	-	125,000	40.00%
Total Transfers	375,000	125,000	75,000	-	225,000	66.67%
Total Transfers:	375,000	125,000	75,000	-	225,000	66.67%

Department: Non-Departmental
Activity: Reserve for Contingencies
Fund: General
Account: 1.4930

	2017 Actual	2018 Actual	2019 Budget	2019 Projected	2020 Budget	% Change
Miscellaneous:						
4930.2800 Safety Incentives	\$ 6,953	\$ 3,822	\$ 5,000	\$ 1,000	\$ 5,000	0.00%
4930.7000 Reserve for Contingencies	(1,796)	17,016	25,000	26,250	25,000	0.00%
4930.7004 Emergencies Contingencies	-	85,132	-	36,322	-	0.00%
Total Miscellaneous:	5,157	105,970	30,000	63,572	30,000	
Total Reserve for Contingencies:	5,157	105,970	30,000	63,572	30,000	0.00%
Total Revenues + Reserves	15,850,043	\$ 16,447,120	\$ 15,684,769	\$ 17,027,061	\$ 17,967,668	12.71%
Total General Fund Expenditures	12,051,076	\$ 12,412,013	\$ 12,351,977	\$ 13,081,754	\$ 13,885,973	11.05%
Total Reserve Fund Balance	3,800,984	\$ 4,037,125	\$ 3,332,792	\$ 3,945,306	\$ 4,081,695	18.35%