

MINUTES
REGULAR MEETING, SHALER TOWNSHIP
BOARD OF COMMISSIONERS
TUESDAY, JULY 13, 2021

The meeting was called to order at approximately 7:00 P.M. by Chairman David Shutter. Following a prayer by Commissioner Boyle and the Pledge of Allegiance, the Vice Chairman asked the Secretary to call the roll as follows:

PRESENT: Mizgorski, Fisher, Iozzo, Boyle, Shutter, McElhone
ALSO PRESENT: Timothy Rogers, Manager; Harlan Stone, Solicitor; Judith Kording, Assistant Manager; Robert Vita, Code Enforcement Officer; Amanda Jennings, Finance Assistant; Elaina DiBucci, Administrative Assistant

Mr. Rogers stated that Mr. Cross is on a family vacation.

The Chairman announced that an Executive Session was held on June 8, 2021 and this evening at 5:30 p.m. wherein the following topics were discussed: employee and personnel matters, contracts and policies, and an update on the actual and on-going litigation as well as potential litigations and identifiable complaints and agency business which if conducted in public would violate a lawful privilege or lead to the disclosure of confidential information. Mr. Stone said the session was absolutely necessary and was in full compliance with the Pennsylvania Sunshine Act and Act 15 which covers public meetings under the Governors Declaration of Disaster Emergency.

Approval of Minutes

The first item of business was the possible approval of the Regular Meeting Minutes of the Board of Commissioners held Tuesday, June 8, 2021. **Mr. Boyle moved, seconded by Mrs. Fisher that the Minutes of the Regular Meeting of June 8, 2021 be approved as received by each Commissioner. The motion was carried.**

COMMENDATIONS/PROCLAMATIONS

Commendation presented to Eagle Scout – Xander Hill

The next item of business was the Commendation presented to Eagle Scout, **Xander Hill** by **Mr. Mizgorski**. Mr. Mizgorski commended Mr. Hill on his achievements throughout the years. Mr. Hill thanked the Board for his commendation.

Proclamation Honoring Paramedic Cindy Kolupajlo

The next item of business was the Proclamation honoring paramedic, **Cindy Kolupajlo** by **Mr. Shutter**. Mr. Shutter thanked Ms. Kolupajlo for her hard work and dedication throughout the years serving as a paramedic for Shaler Township. Ms. Kolupajlo thanked the Board for her proclamation.

Planning Commission

The next item of business was the Planning Commission minutes. **Mr. Wagner**

Engineers Report – Mr. Matthew Sebastian

The next item of business was the Engineers Report.

- Sanitary Sewer
 - Utilizing the NHCOC Sewer Rehabilitation contract, Insight Pipe Contracting has been televising trunk main sewers as part of the transfer of ownership to ALCOSAN. We are required to provide CCTV data to show any necessary repairs were completed and the pipes are in shape to transfer.
 - The Saxonburg lining project was put out for bid in June. Before bidding, the project was expanded to become a joint project with Etna. The low bid was \$732,950, which includes \$23,000 of work in Etna. Shaler's expense will be covered in large part by ALCOSAN GROW grants. We estimate that Shaler's total project cost will be around \$215,000.

- *MS4*
 - PADEP conducted an inspection of our MS4 program. We passed the inspection and received positive feedback throughout the day. During the inspection, we reviewed the binder full of MS4 permitting paperwork, guides, and reporting that we've compiled during the current permit cycle. I also showed the DEP representative the mapping system we have built through ArcGIS Online and the associated phone/tablet field mapping application. The Public Works garage was inspected, and I took the DEP through a tour of our work at Fall Run Park.

- *Other*
 - Worked with Gateway Engineers to expand our use of ArcGIS Online mapping to build a map to track projects planned and completed by Public Works and external contractors. My intention is to provide mapping for internal use and for the Board to track projects throughout the Township. This should aid us in keeping the Board informed and in planning future work.

Shaler Hampton EMS

The next item of business was a report from **Mr. Eric Schmidt**, Director of Shaler Hampton EMS (SHEMS). **Mr. Schmidt** reported on 342 calls for the month of June which was the same as June 2020. They transported 71.6% of patients which is an increase of about 5%. Mr. Schmidt stated that SHEMS is still wearing N95 masks for patient encounters. He stated that 93% of COVID patients that are admitted are not COVID-19 vaccinated in Allegheny County. Mr. Schmidt also reported on the new supervisor vehicle and the 2 new ambulances SHEMS will be getting within the next month. He thanked Jeff Fulmer and Kevin Thomas, Mechanics with the Public Works Department, for all of their assistance and hard work these last few months throughout the process of purchasing new vehicles.

Shaler North Hills Library (SNHL)

The next item of business was a report from **Ms. Sharon McRae**, Director of Shaler North Hills Library. **Ms. McRae** commended Xander Hill on his proclamation he received at the meeting as well as all the extraordinary things he has done for the community. Ms. McRae

reported on the garden tour last Sunday that had a great turnout with 5 gardens and over \$3,000 raised. She also reported on quite a few events coming up that the SNHL will be having, and you can find more information online through the libraries website or stop into the library for more information.

New Business

Possible hiring of Police Officer – Statement from Mr. John Benty, Chairman of the Civil Service Commission

The next item of business was the possible hiring of Police Officer – Statement from Mr. John Benty, Chairman of the Civil Service Commission. **Mr. Benty** stated the Shaler Township Civil Service Commission conducted civil service written and oral examinations for Police Officers and on January 13, 2021 the Commission created an Eligibility List. The Police Officer starting salary is \$55,730.00.

Applicants number one and three withdrew from the Eligibility List. The three names being offered from the eligibility list for Police Officer are:

1. Michael Kriebel
2. Tyler Jamison
3. Joseph Spalick

Mr. Boyle moved, seconded by Mrs. Fisher that Shaler Township makes a conditional offer of employment to Michael Kriebel be hired as a Shaler Township Police Officer and to be placed on the payroll at the discretion of the Township Manager, subject to and contingent upon the following conditions:

- 1. That he successfully complete all prescribed courses at the Allegheny County Police Academy;**
- 2. That he be eligible and remains eligible to be a licensed police officer under Act 120;**
- 3. That he successfully passes all prescribed physical and psychological medical examinations;**
- 4. That he establishes and maintains as a condition of his employment, residency within 10 air miles of 300 Wetzel Road;**
- 5. That he successfully completes a probationary period of one year and that he has no expectation of continued employment until he successfully completes the probationary work-test period;**
- 6. That during his employment, he remains qualified under all State and Federal requirements for being a Police Officer;**
- 7. That he maintains a Pennsylvania Driver's License as a condition of employment.**

The motion was carried.

The Board of Commissioners congratulated and welcomed **Mr. Michael Kriebel**. Mr. Kriebel thanked the Board for this opportunity and looks forward to serving Shaler Township as a member of the Police Department.

Hiring of a Crossing Guard

The next item of business was the possible hiring of a Crossing Guard.

Mr. Boyle moved, seconded by Mrs. Fisher that the following Shaler Township resident be hired as a part-time Crossing Guard subject to all documentation being submitted, Donna Shields. The motion was carried.

The Board congratulated Ms. Donna Shields for her new position as a Crossing Guard in Shaler Township.

Contract for SRO Program between the SASD and the Township

The next item of business was the contract for the SRO Program between the Shaler Area School District and the Township.

Mr. Boyle moved, seconded by Mrs. Fisher that the contract for the School Resource Officer (SRO) between the Township of Shaler and the Shaler Area School District be approved. The motion was carried.

Site Development – ABC Transit – 120 Evergreen Avenue – First Ward – Lot & Block #79-D-100.

The next item of business was the Site Development – ABC Transit – 120 Evergreen Avenue – First Ward – Lot & Block #79-D-100. Mark Schmitt with Hampton Technical Associates was present at the meeting to represent ABC Transit. Mr. Schmitt stated that all ABC Transit lots need updates as there have not been many in the last few years. He stated that stormwater management facilities are now required at all ABC Transit lots.

Mr. Iozzo moved, seconded by Mr. Mizgorski move that Site Development – ABC Transit – 120 Evergreen Avenue – First Ward – Lot & Block #79-D-100 be approved. The motion was carried.

Site Development – Libor Kaplanek – 1611 - 1615 Babcock Boulevard – Second Ward - Lot & Block #165-E-30

The next item of business was the Site Development – Libor Kaplanek – 1611 - 1615 Babcock Boulevard – Second Ward - Lot & Block #165-E-30.

Mr. Mizgorski moved, seconded by Mr. Iozzo that Site Development – Libor Kaplanek – 1611 - 1615 Babcock Boulevard – Second Ward - Lot & Block #165-E-30 be approved. The motion was carried.

Mr. Rogers stated that the motion needs amended for two items; the Township be provided with an assurance that a lease, if necessary, will continue to be on the 5-year period and whatever is to be presented be approved by the Solicitor as to form before it is filed before the Real Estate Agency and confirmation be provided to the Township.

The motion was amended.

Approval of Shaler Shack Summer Part-Time Employees

The next item of business was the possible approval of Shaler Shack summer part-time employees.

Mrs. Fisher moved, seconded by Mr. Boyle that the following individuals be hired as summer part-time employees for the Shaler Shack.

| | Concession Stand Applicants | Position Hired For |
|----------|------------------------------------|---------------------------|
| 1 | Ava Boffoli | Shaler Shack Employee |
| 2 | Timi Agbale | Shaler Shack Employee |

Approval of the award for the Saxonburg Lining Project

The next item of business was the possible approval of the award for the Saxonburg Lining Project.

Mr. Mizgorski moved, seconded by Mr. Iozzo that the Saxonburg Lining Project be awarded to Standard Pipe Services, LLC, they being the lowest responsible bidder with a bid for \$732,950.00. The motion was carried.

Receipts and Authorizations

The next item of business was the receipts for the month of June 2021.

Mr. Boyle moved, seconded by Mr. Iozzo that the receipts for the month of June 2021 be turned over to the proper authorities for deposit. The motion was carried.

The next item of business was the authorizations for the month of June 2021.

Mr. Boyle moved, seconded by Mr. Iozzo that warrants be drawn for the month of June 2021. The motion was carried.

Commissioners Comments

Mrs. Fisher thanked everyone that helped make the 4th of July a wonderful day with no rain! She also thanked everyone that has been involved with the Shaler Shack. She stated Judy Kording has been an outstanding job. She stated that the Party Deck has been very popular and if anyone would like to rent it out to contact Elaina in the Manager's Office. Mrs. Fisher also stated that there will be a Float with a Flick on Friday, July 23rd at 8:30 PM, Finding Nemo at Crawford Pool.

Manager's Report

Mr. Rogers discussed the topic of Seavey Road and the reoccurring flooding and closing that has recently happened as a result of recent storms. Flooding onto Seavey Road is a result of a privately owned property and a faulty from the storm sewer system. The line was televised last week, and it was found that the storm sewer is failing, causing this reoccurring flooding on Seavey Road. There are only two reasons for a pipe to fail; the pipe is deteriorated, or it was never installed properly to begin with. This pipe was not installed by Shaler Township or PennDOT and is not publicly owned. There has been excellent communication between Shaler Township and PennDOT regarding this matter. This continuing situation has been escalated to the District Manager of PennDOT for resolution. There has been a letter sent from PennDOT to the family that owns this private property instructing them to make the necessary repairs in a timely manner. There have been 5 closures of Seavey Road in the last 10 days. The Township is meeting with PennDOT on Thursday, July 15th at site. The Township is legally not permitted to go onto private property and fix the problem, but we are offering assistance with some material necessary to make these repairs. This offer has been relayed to the Executor of the Estate and the family that owns this property. The Township is reaching a level of frustration with this problem and the continuing inconvenience to our residents. Shaler Townships Ward 1 Commissioner, Frank Iozzo, has been on Seavey Road every time this flooding occurs. The Township is trying to convince the property owner to take the opportunity of a very generous offer of cooperation to address this issue. If the property owner does not resolve the continuing issue, it will be brought back to the Board of Commissioners to get authorization to go onto the private property and complete the necessary repairs. The apartment complex has been in construction since 2009, and the property owner has not completed construction on the building or obtained an occupancy permit. The Township will take the necessary legal action to correct this situation if the property

owner refuses to accept responsibility and repair the storm pipe with an agreed upon time frame that will be discussed at the July 15th meeting.

Public Comments

State Representative Lori Mizgorski was present at the meeting to discuss a few items. Representative Mizgorski stated she passed a budget to not raise the Township's taxes. She stated that on July 27th, there will be a Port Authority bus coming into the Township bringing a group of Legislatures to tour Shaler Township. She is cohosting a policy tour with Representative Roert McCurry and the title is "Growing the Economy and Job Innovation Through the Lens of Education, Business Operations and Economic Development". She stated their first stop will be at Forms and Surfaces in the Township. She also stated on August 14th, there will be a mobile shredding event at the Shaler Area High School from 9:00 AM – 11:00 AM and she thanked Judy Kording and the Police Department for their assistance in scheduling this event. Representative Mizgorski also stated that her office is in the process of planning a flu shot clinic sometime in September, further details to follow. She also thanked the Township for cohosting the glass recycling event with her at Kiwanis Park from October 16th to the 21st. She stated prior to the pandemic, these glass recycling events were one day drop offs, but since the pandemic, they came up with this idea to host a several day event for people to come at their own time. This event was such a great success that Hampton Township now has these events reoccurring.

Representative Mizgorski stated she introduced legislation to name the Wetzel Road Bridge. She stated she first came up with this idea in 2019 when she was helping to secure the grant funding for the Fawcett Fields Renovation project, and she knew that the bridge replacement was coming up but experienced a few delays due to the pandemic. She stated legislation was passed in the House and Senate and it was signed by the Governor on June 30th so the Wetzel Road Bridge is now officially the "Commander William J. Scoffield Third Bridge" and there will be signs in both directions with this name on it. She stated she is looking forward to the renovation at Fawcett Fields.

There being no further business, **Mr. Boyle moved, seconded by Mrs. Fisher that the meeting be adjourned at 8:00 PM.**

Respectfully submitted,

Timothy J. Rogers, Secretary
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