The meeting was called to order at approximately 7:00 P.M. by the Vice Chairman William Cross. Following a prayer by Commissioner Boyle and the Pledge of Allegiance, the Chairman asked the Secretary to call the roll as follows:

**PRESENT:** Fisher, Boyle, Iozzo, Cross, McElhone, Mizgorski  
**ALSO PRESENT:** Timothy Rogers, Manager; Harlan Stone, Solicitor; Judith Kording, Assistant Manager; Amanda Jennings, Finance Assistant

The Chairman announced that an Executive Session was held on May 12, 2020 and this evening at 5:30 p.m. wherein the following topics were discussed: employee and personnel matters, contracts and policies, and an update on the actual and on-going litigation as well as potential litigations and identifiable complaints and agency business which if conducted in public would violate a lawful privilege or lead to the disclosure of confidential information. Mr. Stone said the session was absolutely necessary and was in full compliance with the Pennsylvania Sunshine Act and Act 15 which covers public meetings under the Governors Declaration of Disaster Emergency.

**Approval of Minutes**

The first item of business was the possible approval of the Regular Meeting Minutes of the Board of Commissioners held Tuesday, May 12, 2020. **Mr. Boyle moved, seconded by Mrs. Fisher that the Minutes of the Regular Meeting of May 12, 2020 be approved as received by each Commissioner. The motion was carried.**

**Planning Commission:**

The next item of business was the Planning Commission minutes. **Mr. Piekarski stated that they got preliminary and final approval of the DRB request for the sign on Route 8.**

**Engineers Report – Mr. Matthew Sebastian**

The next item of business was the Engineers Report.

- **Sanitary and Storm Sewer**
  - State Pipe has been working through slip lining approximately 180 feet of large storm drainpipe on Balsam Dr. This project has been made more difficult than usual due to increased traffic resulting from the nearby bridge closure and an improperly marked waterline. During construction, we found another 120 feet of partially collapsed pipe that will be replaced soon under a separate project.  
  - RedZone Robotics conducted our annual sanitary sewer televising work in accordance with our ongoing O&M efforts. Also, additional CCTV work was organized to evaluate the sewer line that runs through Fawcett Fields and the Eagle Canyon Trail so any necessary repair work can be completed ahead of the upcoming stream restoration and trail project. The CCTV work has been delayed until early June due to the extensive pole replacement work by Duquesne Light.
Road Paving
- Folino Construction completed the Perlick St & Craft Ave paving project. This project is partially funded by a Community Development Block Grant. The finished product brings a vast improvement to the road and drainage conditions for the residents on Perlick and Craft.
- We have been in contact with Youngblood Paving throughout the recent construction shutdown and reopening to establish their schedule for the 2020 Road Paving Program. As of now, we anticipate the project to begin shortly after the July 4th holiday.

Township Facilities
- According to the company that performs the service on our fuel system at the Municipal Building is aging and in need of replacement or major repairs to pass its year end inspection. A Request for Proposal has been prepared and distributed to four engineering firms for design services with the intention of bidding out construction of a new fuel facility for completion by the end of the year. Proposal evaluation will be completed by mid-June.

Mr. Rogers stated that the Road Paving is to begin shortly after July 4th. The Water Authority is completing its work on Willett Road. Mr. Rogers also stated the Township is reviewing RFP’s for the construction of a new fueling station at the Shaler Township Municipal Building. There are a few bids in and the Township Engineer will be reviewing them. These tanks will be below ground with a possible cover over them as well to extend the life of the new fueling station.

Upon inquiry from Mr. Mizgorski, Mr. Rogers stated that the construction on the Wetzel Road Bridge was supposed to start earlier, but due to the COVID-19 pandemic, this was delayed. The project was going to begin earlier in the year, but due to power lines coming down, Duquesne Light had to do a lot of repairs, delaying the project again.

Mr. Rogers stated that the Elfinwild bridge is moving along nicely as well, they were keeping the old bridge up to keep all the concrete to build the wall on the other side. This project is anticipated to be 110 construction days.

Shaler Hampton EMS
The next item of business was a report from Mr. Eric Schmidt, Director of Shaler Hampton EMS (SHEMS). Mr. Schmidt reported that there is a continued less than expected volume of calls, down 12%. Mr. Schmidt reported that some patients are still hesitant to go to the hospital when EMS thinks they should go. Health systems are now allowing patients to have one visitor. SHEMS provided mutual aid to other communities 21 times and 10 times other agencies helped out SHEMS.

Mr. Schmidt reported on COVID-19 as it continues to be the forefront of their planning. SHEMS, Ross Westview EMS and McCandless Franklin Park EMS meet weekly to develop the same procedures within the North Hills Area and they have applied for a Assisted Firefighters Grant for PEP, which could be an award up to $111,000 between the three organizations. Mr. Schmidt reported that they would be transitioning from N95’s to a much more comfortable half mask respirator which will be assigned to each person that have interchangeable filters that will be changed every 30 days.
Mr. Schmidt also reported that the second mailing for the subscription drive went out last week and they are including another mailing due to the circumstances surrounding COVID-19.

New Business:
Agreement between Morton Salt Inc. and Shaler Township
The next item of business was the possible approval of the agreement between Morton Salt Inc. and Shaler Township. Mr. Rogers stated this is an annual agreement for the purchase of rock salt for the Public Works Department.
Mr. Mizgorski moved, seconded by Mr. Iozzo that the Agreement between Morton Salt Inc. and Shaler Township be approved. The motion was carried.

Upon inquiry from Mr. Boyle, Mr. Rogers stated that it is $69 per ton, and if we need additional salt under the existing contract it would have to be 1000 tons by August.

Receipts and Authorizations
The next item of business was the receipts for the month of May 2020. Mr. Boyle moved, seconded by Mr. Mizgorski. That the receipts for the month of May 2020 be turned over to the proper authorities for deposit. The motion was carried.

The next item of business was the authorizations for the month of May 2020. Mr. Boyle moved, seconded by Mr. Mizgorski that warrants be drawn for the month of May 2020. The motion was carried.

Resolutions
Resolution No. 15-2020 Property Tax Extension
The next item of business was the possible approval of Resolution No. 15-2020 Property Tax Extension. Mr. Boyle moved, seconded by Mrs. Fisher that Resolution No. 15-2020 Property Tax Extension be approved by voice vote. The motion was carried.

Mr. Rogers stated that the current due date for the face value is July, the Board of Commissioners wanted to give Shaler Township residents an extension to comply with the COVID-19 pandemic. This waives all penalties, fees or any associated payments made up to August 31, 2020.

Managers’ Report
Mr. Rogers stated that he wanted to recognize all employees and their cooperation throughout the COVID-19 pandemic. Mr. Rogers thanked Mrs. Kording, Amanda Jennings and Elaina DiBucci for their work in getting everything ready for the pool and updating the website. Mr. Rogers stated the Township had to institute new policies, update rules and regulations, hire a new pool manager, and bring previous employees back. The office staff has been working extended hours this week to assist residents in picking up and purchasing pool passes. Crawford Pool will be opening this Saturday, June 13th to residents only. The pool is limited to 3 sessions a day and 200 people per session to comply with the rules and regulations following the COVID-19 pandemic.
The Board of Commissioners thanked everyone for their effort and understanding during these times of change.

There being no further business, Mr. Boyle moved, seconded by Mrs. Fisher that the meeting be adjourned at 7:30 PM.

Respectfully submitted,

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Timothy J. Rogers, Secretary

Seal