

**MINUTES**  
**REGULAR MEETING, SHALER TOWNSHIP**  
**BOARD OF COMMISSIONERS**  
**TUESDAY, APRIL 13, 2021**

The meeting was called to order at approximately 7:00 P.M. by the Chairman David Shutter. Following a prayer by Commissioner Boyle and the Pledge of Allegiance, the Chairman asked the Secretary to call the roll as follows:

**PRESENT:** Iozzo, Boyle, Cross, Shutter, McElhone, Mizgorski, Fisher  
**ALSO PRESENT:** Timothy Rogers, Manager; Harlan Stone, Solicitor; Judith Kording, Assistant Manager; Robert Vita, Code Enforcement Officer; Amanda Jennings, Finance Assistant; Elaina DiBucci, Administrative Assistant

The Chairman announced that an Executive Session was held on March 23, 2021 and this evening at 5:30 p.m. wherein the following topics were discussed: employee and personnel matters, contracts and policies, and an update on the actual and on-going litigation as well as potential litigations and identifiable complaints and agency business which if conducted in public would violate a lawful privilege or lead to the disclosure of confidential information. Mr. Stone said the session was absolutely necessary and was in full compliance with the Pennsylvania Sunshine Act and Act 15 which covers public meetings under the Governors Declaration of Disaster Emergency.

**Approval of Minutes**

The first item of business was the possible approval of the Regular Meeting Minutes of the Board of Commissioners held Tuesday, March 9, 2021. **Mr. Boyle moved, seconded by Mrs. Fisher that the Minutes of the Regular Meeting of March 9, 2021 be approved as received by each Commissioner. The motion was carried.**

**Recognitions**

**Recognition of Officer Steve Templin for 31 years of service to the Shaler Township Police Department**

**Chief Sean Frank recognized Officer Steve Templin** with his retiree badge and thanked him for his 31 years of service with the Shaler Township Police Department. Officer Templin thanked Chief Sean Frank and the Board of Commissioners for the opportunity. The Board of Commissioners commended him on his 31 years of service and wished him the best of luck in his retirement.

**Shaler North Hills Library**

The next item of business was a report from **Ms. Sharon McRae**, Director of the Shaler North Hills Library (SNHL). **Ms. McRae** stated they are a recipient for the 4<sup>th</sup> year in a row for the "Good Neighbor Award" from Allegheny Financial Group. She stated they will be applying the grant money to start the brain health collection. Ms. McRae stated they started to renovate their large room to be older adult centric and then to create programming and circulate materials that help residents and caregivers. She also reported on the North Region ACLA Grant they just submitted for, book sale by appointment, Pittsburgh Pierogi Truck, Mother's Day bag sale and many other items they have going on at the SNHL.

## **Planning Commission**

The next item of business was the Planning Commission minutes. **Mr. Piekarski** stated that final approval was given for the subdivision at 1611-1615 Babcock Boulevard. He also stated the applicant at the site development at 1448 Babcock Boulevard now meets all of the proper requirements so final approval has been given. **Mr. Vita** stated the applicant has met the requirements of the flood plain management ordinance. Upon inquiry from **Mr. Cross, Chief Sean Frank** will have someone check the brightness of the billboard at Glenshaw Glass.

## **Engineers Report – Mr. Matthew Sebastian**

The next item of business was the Engineers Report.

- *Stormwater Management and MS4*
  - Attended the 3 Rivers Wet Weather Green Infrastructure Network meeting.
  - Met with representative from Etna and Hampton Shaler Water Authority to discuss a potential small multi-municipal stormwater management project at the boundary between Shaler and Etna. We are evaluating tree planting (through a grant secured by Etna) and streambank stabilization to benefit both Shaler and Etna properties.
  - Met with Gateway Engineers to plan upcoming MS4 efforts. Training for the Public Works sewer crew will be set soon to bring more MS4 tasks in-house.
  
- *Paving*
  - Paving bids were opened on March 19. The low bid was about 15% less than I had anticipated, which should increase our ability to deal with any unforeseen issues in the paving program and may allow for a bit of additional paving in 2021.
  
- *Other*
  - The fuel system replacement project began at the end of March. Construction has gone well to date and it is anticipated that the project will be completed by the end of April.
  - We received a \$20,000 grant through the Noble Environmental Green Gift program for the Fawcett Fields and Eagle Canyon Trail project. The project will be bid soon, with construction to follow this fall.

## **Shaler Hampton EMS**

The next item of business was a report from **Mr. Eric Schmidt**, Director of Shaler Hampton EMS (SHEMS). Mr. Schmidt reported on the monthly data and they had a total of 382 calls. He stated that 68.10% of patients were transported to the hospital with a 7.2 minute response time.

Mr. Schmidt provided the Board with an update on COVID-19 and stated that SHEMS is seeing a decrease in the number of COVID patients, but they are still having some severe cases. He also gave an update on the annual subscription drive and said the returns have been great.

Mr. Schmidt thanks Judy and Anthony for the awning outside of the office door. He also stated that a team from SHEMS will be attending the Polar Plunge.

## **New Business**

**Crawford Pool summer part-time employees**

The next item of business was the possible approval of Crawford Pool summer part-time employees.

**Mrs. Fisher moved, seconded by Mr. Boyle that the following individuals be hired as summer part time employees for the Crawford Pool. The motion was carried.**

<b>Pool Managers</b>	
<b>Manager</b>	Steve Siedelson
<b>Manager</b>	Abi May
<b>Assistant</b>	Devin Gannon
<b>Sub</b>	Maria Bardakos- Susan Jacobs
<b>Full Time Guards</b>	
<b>1</b>	Hunter Jamison
<b>2</b>	Stephen Adametz
<b>3</b>	Natalie Kurth
<b>4</b>	Justin Adametz
<b>5</b>	Jenna Demore
<b>6</b>	Emily Lewandowski
<b>7</b>	Isabella Cercone
<b>8</b>	Mollie Rutkowski
<b>9</b>	Jenna Stanton
<b>10</b>	Xander Hill
<b>11</b>	Darin Mizgorski
<b>12</b>	Eliana Akar
<b>Full Time Checkers</b>	
<b>1</b>	Marty Stanton (Checker/Maint.)
<b>2</b>	Anna Sholties
<b>3</b>	Danielle Eshelman
<b>4</b>	Gene Sabo
<b>Pool Maintenance</b>	
<b>1</b>	Will Jamison
<b>Sub Guards/Checkers</b>	
<b>1</b>	Emily Rosenwald
<b>2</b>	Meghan Harris
<b>3</b>	Jake Bacasa
<b>4</b>	Michael Giazonni
<b>5</b>	Sammy Walker
<b>6</b>	Aiden Brophy
<b>7</b>	Samantha Arrigo
<b>8</b>	Robbie March
<b>9</b>	Emma Ranallo
<b>10</b>	John Wieman
<b>11</b>	Tristan Holland
<b>12</b>	Maleah Arrigo
<b>13</b>	Ava Bardakos
<b>Concession Stand</b>	
<b>1</b>	Maddie Walker
<b>2</b>	Lars Clayton
<b>3</b>	Eva Cardoza
<b>4</b>	Michael Bartz
<b>5</b>	Parker McAllen

**Mr. Mizgorski stated that he abstains from this motion due to a conflict of his son being on the list of Crawford Pool summer hires. Solicitor Stone stated Mr. Mizgorski will fill out an affidavit to confirm that Mr. Mizgorski abstains from this motion.**

**Mr. Rogers** stated that everyone who applied to work at Crawford Pool this summer was hired.

#### **Public Works summer part-time employees**

The next item of business was the possible approval of Public Works summer part-time employees.

**Mr. Mizgorski moved, seconded by Mr. Iozzo, that the following individuals be hired as summer part-time employees for the Public Works Department. The motion was carried.**

<b>Public Works</b>	
<b>1</b>	Devin O'Connor
<b>2</b>	Thomas Carlson
<b>3</b>	Jacob Pollak

#### **2021 Road Paving Program**

The next item of business was the possible award for the 2021 Road Paving Program.

**Mr. Mizgorski moved, seconded by Mr. Iozzo, that the 2021 Road Paving Project be awarded to A. Liberoni Inc., they being the lowest responsible bidder with a bid for \$1,196,873.60. The motion was carried.**

**Mr. Rogers** stated he completed a background check on A. Liberoni Inc. and all municipalities he contacted gave them a very good reference.

#### **Subdivision – HMT & Associates – 1611-1615 Babcock Boulevard**

The next item of business was the Possible Approval of Subdivision – HMT & Associates – 1611-1615 Babcock Boulevard – Second Ward – Lot & Block No. 165-E-30.

**Mr. Mizgorski moved, seconded by Mr. Iozzo, that the Subdivision – HMT & Associates – 1611-1615 Babcock Boulevard – Second Ward – Lot & Block No. 165-E-30 be approved. The motion was carried.**

#### **Site Development – Carl Hoffield – 1448 Babcock Boulevard**

The next item of business was the possible approval of the Site Development – Carl Hoffield – 1448 Babcock Boulevard – Second Ward – Lot & Block No. 165-F-50.

**Mr. Mizgorski moved, seconded by Mr. Iozzo that the Site Development – Carl Hoffield – 1448 Babcock Boulevard – Second Ward – Lot & Block No. 165-F-50 be approved. The motion was carried.**

#### **Receipts and Authorizations**

The next item of business was the receipts for the month of March 2021.

**Mr. Boyle moved, seconded by Mr. Mizgorski that the receipts for the month of March 2021 be turned over to the proper authorities for deposit. The motion was carried.**

The next item of business was the authorizations for the month of March 2021.

**Mr. Boyle moved, seconded by Mr. Cross that warrants be drawn for the month of March 2021. The motion was carried.**

## **Ordinances and Resolutions**

### **Resolutions**

#### **Resolution No. 3-2021 LEAD**

The next item of business was Resolution No. 3-2021 LEAD.

**Mr. Cross moved, seconded by Mr. Boyle that Resolution Number 3-2021 Law Enforcement Assisted Diversion (LEAD) Program be approved. The motion was carried.**

#### **Resolution No. 4-2021 Local Government Week**

The next item of business was Resolution No. 4-2021 Local Government Week.

**Mr. Cross moved, seconded by Mr. Boyle, that Resolution Number 4-2021 Local Government be approved. The motion was carried.**

#### **Resolution No. 5-2021 Allegheny County Hazard Mitigation Plan (HMP)**

The next item of business was Resolution No. 5-2021 Allegheny County Hazard Mitigation Plan (HMP).

**Mr. Cross moved, seconded by Mr. Boyle, that Resolution Number 5-2021 Hazard Mitigation Plan (HMP) be approved. The motion was carried.**

### **Commissioners Comments**

**Mrs. Fisher** reminded everyone of the Polar Plunge on May 8<sup>th</sup> from 1:00 PM – 3:00 PM at Crawford Pool.

### **Manager's Report**

**Mr. Rogers** thanked Mr. John Rihn and Chief Sean Frank for their work on the Allegheny County Hazard Mitigation Plan (HMP).

**Mr. Rogers** stated that Resolution Number 3-2021 LEAD is an approach with the goals of improving public safety and public order and reducing unnecessary justice system involvement and harm of people who are repeatedly arrested for low-level offenses usually associated with substance use disorders or problematic behavioral health issues.

**Mr. Anthony Zelina, Public Works Director**, provided the Board with an update on the preparation for the 2021 Road Paving Program. He stated that Dressel Road, Locust Ridge Drive and Elbe Drive are some of the biggest roads they will be working on this year.

### **Public Comments**

There being no further business, **Mr. Boyle moved, seconded by Mrs. Fisher that the meeting be adjourned at 7:44 PM.**

Respectfully submitted,

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Timothy J. Rogers, Secretary  
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