

MINUTES
REGULAR MEETING, SHALER TOWNSHIP
BOARD OF COMMISSIONERS
TUESDAY, APRIL 12, 2022

The meeting was called to order at approximately 7:00 P.M. by Chairman David Shutter. Following a prayer by Commissioner Boyle and the Pledge of Allegiance, the Chairman asked the Secretary to call the roll as follows:

PRESENT: Iozzo, Boyle, Cross, Shutter, Wagner, Mizgorski, Fisher
ALSO PRESENT: Timothy Rogers, Manager; Judith Kording, Assistant Manager; Harlan Stone, Solicitor; Sean Frank, Chief of Police; Robert Vita, Code Enforcement Officer; Matthew Sebastian, Township Engineer; Anthony Zelina, Public Works Director; Amanda Jennings, Assistant Finance Director; Elaina DiBucci, Administrative Assistant

The Chairman announced that an Executive Session was held on April 8, 2022 and this evening at 5:30 p.m. wherein the following topics were discussed: employee and personnel matters, contracts and policies, and an update on the actual and on-going litigation as well as potential litigations and identifiable complaints and agency business which if conducted in public would violate a lawful privilege or lead to the disclosure of confidential information. Mr. Stone said the session was absolutely necessary and was in full compliance with the Pennsylvania Sunshine Act.

Approval of Minutes

The first item of business was the possible approval of the Regular Meeting Minutes of the Board of Commissioners held Tuesday, March 8, 2022. **Mr. Boyle moved, seconded by Mrs. Fisher that the Minutes of the Regular Meeting of March 8, 2022 be approved as received by each Commissioner. The motion was carried.**

Planning Commission

The next item of business was the Planning Commission minutes. **Mr. Brown** stated at the last meeting the Regional Tunnel System was discussed and passed along to the Board for their recommendation which will help with the storm sewer overflow and has very few surface impacts.

Engineers Report – Mr. Matthew Sebastian

The next item of business was the Engineers Report.

- *Sanitary and Storm Sewer*
 - Continued meetings with the 3 Rivers Wet Weather working group and the Separate Sanitary System subcommittee to discuss the ALCOSAN Consent Orders, responses, and multi-municipal planning.
 - Met with Gateway Engineers to discuss our response to Exhibit B in the Consent Order Agreement. We are requesting changes to Exhibit B to reflect the work done in recent years in the Township to reduce flows. This will allow for an

accurate depiction of our system and dictate the necessary work to comply with the Consent Order.

- Planned additional flow monitoring to use for modeling our sanitary sewer system and planning projects to meet the Consent Order.
- Submitted CCTV data to ALCOSAN in coordination with sewer regionalization.
- Submitted our annual Wasteload Management report.

- *Roads and Paving*

- Our 2022 Road Paving Program was bid out. I will provide a separate memo regarding the project and bid results.
- Bids were opened on April 6 for the annual paving project. We had 5 bidders and our low bid was from A. Liberoni at \$1,547,921.67, which is 7.5% higher than my estimate of about \$1,440,000. I had added 10% to our numbers from last year, but the cost of paving has increased beyond that. Liberoni was our contractor for the 2021 paving project and delivered a quality finished product. I recommend awarding the contract to A. Liberoni, as they are our lowest responsible bidder and I can't see rebidding the project working to our advantage. As this is a unit price contract and it is written into the specifications and bid documents, we are able to adjust paving amounts/roads to be paved if it is the Board's desire. A summary of the planned paving list and each roads approximate cost is included below:

Ward	Street	A	Cost
1	Hiram St	2977	\$ 60,000.00
1	James St	2290	\$ 46,100.00
1	Park St	2518	\$ 51,000.00
2	Donald Ave	1749	\$ 35,200.00
2	Dravo St	920	\$ 18,500.00
2	Grall Ave	3348	\$ 67,400.00
2	June Dr	1190	\$ 24,000.00
2	Meyeridge Rd	3536	\$ 71,200.00
3	Fir Dr	1022	\$ 20,600.00
3	Flint Rd	4822	\$ 97,000.00
3	Lakeside Dr	5284	\$ 106,400.00
3	Vermeer Dr	1354	\$ 27,200.00
4	Highland Ave	1147	\$ 23,000.00
4	Maple Ave	3208	\$ 64,500.00
4	Phillips Ave	4722	\$ 95,000.00
4	W. Genessee St	1540	\$ 31,000.00
4	W. Undercliff St	1281	\$ 26,000.00
5	E Springwood Dr	1670	\$ 33,600.00
5	Loire Valley Dr	5936	\$ 119,500.00
5	Wise Ln	997	\$ 20,000.00
6	E. Elfinwild Rd	8823	\$ 177,600.00

Ward	Total
1	\$ 157,100.00
2	\$ 216,300.00
3	\$ 251,200.00
4	\$ 239,500.00
5	\$ 173,100.00
6	\$ 226,200.00
7	\$ 284,500.00
\$ 1,547,900.00	

6	Grandview Ave	2416	\$ 48,600.00
7	E. Pennview St	9245	\$ 186,100.00
7	Kimble Dr	4888	\$ 98,400.00
		76883	\$ 1,547,900.00

- *Other*
 - Coordinated with KLH Engineers and the NHCOC on our CDBG funded demolition project. 3 vacant houses will be demolished through this project.

Shaler Hampton EMS (SHEMS)

The next item of business was a report from Mr. Eric Schmidt, Director of Shaler Hampton EMS (SHEMS). **Mr. Schmidt** reported on call volume for the month of March which was 33 less than the previous year. He stated for the response time for high priority calls, there were two longer response times of 13 and 14 minutes. He stated the reasoning behind this is because when the county dispatches a call, they label them based on the severity of the call E0 being the most severe, to E4 being the least severe and someone just needs some assistance. He stated one of the calls was labeled an E0 call and if they would have known that they would have responded differently. The patient was well cared for in the necessary time though, and the county is working very hard to correct these issues.

Mr. Schmidt stated they are about a month into their subscription season and to date, they have had 5,170 people respond and subscribe, which is 3,238 within Shaler Township and that includes 103 new subscribers. He stated they had 1177 add extra money in for donation for a total of about \$35,000. Lastly, he stated SHEMS is undergoing the 3-year licensure to operate as an ambulance service, inspections will be completed soon. He also thanked the Shaler Police Officers for all of their recent help on calls.

Shaler North Hills Library (SNHL)

The next item of business was a report from Ms. Sharon McRae, Director of Shaler North Hills Library. **Ms. McRae** congratulated the Township on being a Banner Community and invited Township Staff to have a donut and coffee on Monday, May 2nd. She stated Saturday, May 30th is the SNHL Book Sale. She also stated the following events are coming up at the SNHL; Stories in the Parks, Readers Theatre, Touch a Truck, Car Cruise and much more! Ms. McRae stated the PA Career Link will be at the SNHL starting the first Wednesday of the month from 10:00 AM – 2:30 PM to assist library patrons with career and employment services. She stated they did several battle of the books and the turnout was incredible, she thanked the library staff for all of their hard work.

New Business

Possible hiring of Police Officer – Statement from Mr. John Benty, Civil Service Chairman

The next item of business was Possible hiring of Police Officer – Statement from Mr. John Benty, Civil Service Chairman.

STATEMENT FROM MR. JOHN BENTY CIVIL SERVICE CHAIRMAN:

The Shaler Township Civil Service Commission conducted civil service written and oral examinations for Police Officers and on January 13, 2021 the Commission created an Eligibility List. The Police Officer starting salary is \$55,730.00. Applicants number one, three, five and

eight withdrew from the Eligibility List. The three names being offered from the eligibility list for Police Officer are:

1. Joseph Spalick
2. Adam Thimons
3. Thomas Zimmerman

Mr. Cross moved, seconded by Mr. Boyle that Shaler Township makes a conditional offer of employment to Joseph Spalick be hired as a Shaler Township Police Officer and to be placed on the payroll at the discretion of the Township Manager, subject to and contingent upon the following conditions:

- 1. That he successfully complete all prescribed courses at the Allegheny County Police Academy;**
- 2. That he be eligible and remains eligible to be a licensed police officer under Act 120;**
- 3. That he successfully passes all prescribed physical and psychological medical examinations;**
- 4. That he establishes and maintains as a condition of his employment, residency within 10 air miles of 300 Wetzel Road;**
- 5. That he successfully completes a probationary period of one year and that he has no expectation of continued employment until he successfully completes the probationary work-test period;**
- 6. That during his employment, he remains qualified under all State and Federal requirements for being a Police Officer;**
- 7. That he maintains a Pennsylvania Driver's License as a condition of employment. Subdivision/Property Line Revision – James M. Ketterer, 1134 Middle Road, Lot & Block #s 356-G-6, 356-G-10, and 356-L-2 and Joseph A. Fette III, 1138 Middle Road – Lot & Block #s 356-G-8 and 356-G-12 – Seventh Ward**

The motion was carried.

The Board welcomed and congratulated Mr. Joseph Spalick.

Possible approval to hire two full – time Public Works Employees

The next item of business was the possible approve to hire two full-time Public Works Employees.

Mr. Cross moved, seconded by Mr. Boyle that Dominic Barbarino be hired as a Township Public Works employee, subject to the following:

- Successfully passing the required pre-employment physical and drug test.**
- Successful completion of a 90-day probation period.**
- Maintaining residency within the Township of Shaler.**
- Securing and maintaining a PA Driver's License and Class A Commercial Driver's License with airbrake with the appropriate endorsements added for the operation of Township vehicles as a condition of his employment. His tentative start date will be May 2, 2022 at the discretion of the Township Manager.**

The motion was carried.

The Board welcomed and congratulated Mr. Dominic Barbarino.

Mr. Cross moved, seconded by Mr. Boyle that Nash Gatto be hired as a Township Public Works employee, subject to the following:

- **Successfully passing the required pre-employment physical and drug test.**
- **Successful completion of a 90-day probation period.**
- **Maintaining residency within the Township of Shaler.**
- **Securing and maintaining a PA Driver's License and Class A Commercial**

Driver's License with airbrake with the appropriate endorsements added for the operation of Township vehicles as a condition of his employment. His tentative start date will be May 2, 2022 at the discretion of the Township Manager.

The motion was carried.

The Board welcomed and congratulated Mr. Nash Gatto.

Possible approval of Crawford Pool summer part-time employees

The next item of business was the possible approval of Crawford Pool summer part-time employees.

Mrs. Fisher moved, seconded by Mr. Wagner that the following individuals be hired as summer part-time employees for the Crawford Pool and the Shaler Shack:

First Name	Last Name	Position
Stephen	Adametz	Assistant Pool Manager
Maria	Bardakos	Assistant Manager
Devin	Gannon	Assistant Pool Manager
Suzanne	Jacobs	Pool Substitute Manager
Abigale	May	Pool Substitute Manager
Justin	Adametz	FT Lifeguard
Eliana	Akar	FT Lifeguard
Samantha	Arrigo	FT Checker
Maleah	Arrigo	Subguard/Checker
Jacob	Bacasa	FT Lifeguard
Ava	Bardakos	Subguard/Checker
Lorenzo	Basa	FT Lifeguard
Braden	Bork	FT Lifeguard
Aidan	Brophy	FT Lifeguard
Isabella	Cercone	FT Lifeguard
Danielle	Eshelman	Subgaurd/Checker
Xander	Hill	FT Lifeguard
Tristan	Holland	FT Checker

William	Jamison	Maintenance
Darin	Mizgorski	FT Lifeguard/Checker
William	Nebiolo	Subguard/Checker
Tyler	Ngo	FT Lifeguard
Alyssandra	Poliziani	Subguard
Emma	Ranallo	FT Checker
Emily	Rosenwald	FT Lifeguard
Mollie	Rutkowski	Subguard
Genevieve	Sabo	Subguard
Hailey	Sanders	Checker
Anna	Sholties	Checker/Subguard
Abigail	Stichler	Subguard
Katie	Sullivan	Checker/Subguard
Samantha	Walker	FT Lifeguard
Maddie	Walker	Checker/Subguard
Cassidy	Laffey	Shaler Shack (Student Manager)
Robbie	March	Shaler Shack (Student Manager)
Heather	Stelitano	Shaler Shack (Manager)
Timi	Agbale	Shaler Shack
Alyssa	Arrigo	Shaler Shack
Emily	Bacasa	Shaler Shack/Checker
Rebecca	Cantafio	Shaler Shack
Eva	Cardoza	Shaler Shack
Matteo	Casuccio	Shaler Shack
Lars	Clayton	Shaler Shack
Emma	Cochran	Shaler Shack
Julia	Degenhardt	Shaler Shack
Olivia	Gannon	Shaler Shack
Shayna	Gaskill	Shaler Shack
Brianna	Gumto	Shaler Shack
Eleni	Karnavas	Shaler Shack

Hannah	Klaas	Shaler Shack/Checker
Addyson	Kolakowski	Shaler Shack
Maylee	Lazzari	Shaler Shack
Derek	Leas	Shaler Shack/Checker
Troy	Leas	Shaler Shack
Ryan	McGaffick	Shaler Shack
Ava	Molinaro	Shaler Shack
Mark	Povich	Shaler Shack
Dunnovan	Ronel	Shaler Shack
Cheyenne	Sahr	Shaler Shack
Geoff	Shock	Shaler Shack/Checker
Hannah	Stelitano	Shaler Shack
Talia	Steuernagel	Shaler Shack
Norah	Strout	Shaler Shack
Carson	Wolff	Shaler Shack
Jocelyn	Zillweger	Shaler Shack

The motion was carried.

Mr. Mizgorski stated he abstains from the vote due to his relationship with one of the employees on the list, his son, Darin Mizgorski. **Mr. Stone** stated he will provide him with a written abstention affidavit. **Mr. Rogers** stated that every Township resident was hired that applied for the job.

Possible approval of Public Works summer part-time employees

The next item of business was the possible approval of Public Works summer part-time employees.

Mr. Mizgorski moved, seconded by Mr. Wagner that the following individual be hired as summer part time employees for the Public Works Department:

Thomas	Carlson
---------------	----------------

The motion was carried.

Possible award for the 2022 Road Paving Program

The next item of business was the possible award for the 2022 Road Paving Program.

Mr. Mizgorski moved, seconded by Mr. Wagner, that the 2022 Road Paving Project be awarded to A. Liberoni Inc., they being the lowest responsible bidder with a bid for \$1,547,921.67. The motion was carried.

Mr. Rogers stated this is the lowest responsible bidder and in fact the lowest bid received. Bids ranged from 1.5 million to 1.9 million for this project.

Receipts and Authorizations

The next item of business was the receipts for the month of March 2022.

Mr. Boyle moved, seconded by Mr. Iozzo that the receipts for the month of March 2022 be turned over to the proper authorities for deposit. The motion was carried.

The next item of business was the authorizations for the month of March 2022.

Mr. Boyle moved, seconded by Mr. Cross that warrants be drawn for the month of March 2022. The motion was carried.

Reports of Standing Committees

Environmental and Land Use

Possible approval for Allegheny County Vacant Property Recovery Program for 3 Ridge Avenue, Pittsburgh, PA 15223

The next item of business was the possible approval for Allegheny County Vacant Property Recovery Program for 3 Ridge Avenue, Pittsburgh, PA 15223.

Mr. Iozzo moved, seconded by Mr. Mizgorski that the Allegheny County Vacant Property Recovery Program for 3 Ridge Avenue, Pittsburgh, PA 15223 be approved. The motion was carried.

Mr. Rogers stated this is a part of the Allegheny County Vacant Property Recovery Program. If there is a vacant property in the Township, that is tax delinquent or abandoned, then the neighboring property owner can apply for the property and get it through Allegheny County for a small fee. This then brings the property back under control for the purposes of taxes and maintenance.

Finance

Updated Fixed Asset Policy

The next item of business was the updated Fixed Asset Policy.

Mr. Boyle moved, seconded by Mr. Cross, that the updated Fixed Asset Policy with an effective date of January 1, 2021 be approved. The motion was carried.

Parks and Recreation

Grass cutting Bid Award

The next item of business was the grass cutting bid award.

Mrs. Fisher moved, seconded by Mr. Boyle, that the 2022 grass cutting bid be awarded to Sport Turf Specialties at their bid price of \$645 fixed for three years. The motion was carried.

Mr. Rogers stated this was properly bid out and there were 2 bidders that were very close with their bids. He stated this bid is being awarded to a Township resident.

Recommendations for proposed Diving Club at Crawford Pool

The next item of business was the recommendations for the proposed Diving Club at Crawford Pool.

Mrs. Fisher moved, seconded by Mr. Mizgorski, that the Diving Club at Crawford Pool, subject to approved scheduling with pool management and rules established by the Township, be approved. The motion was carried.

Ordinances & Resolutions

Passage of Ordinances

PUBLIC HEARING

Ordinance Number 1965 Short Term Rentals

The next item of business was Ordinance Number 1965 Short Term Rentals.

Mr. Wagner moved, seconded by Mr. Mizgorski, that Ordinance Number 1965 Short Term Rentals be tables indefinitely for further consideration.

Ordinance Number 1966 Conversion of Single Family to Multiple Family Zoning

The next item of business was Ordinance Number 1966 Conversion of Single Family to Multiple Family Zoning.

Please see Public Hearing Minutes from Court Reporter.

Resolution Number 7-2022 Allegheny County Vacant Property Recovery Program for 3 Ridge Avenue, Pittsburgh, PA 15223

The next item of business was Resolution Number 7-2022 Allegheny County Vacant Property Recovery Program for 3 Ridge Avenue, Pittsburgh, PA 15223. **Mr. Rogers** stated that this is consistent with the earlier motion, it is required by Allegheny County to enact a Resolution to approve the sale of the property.

Mr. Boyle moved, seconded by Mr. Iozzo, to approve Resolution Number 7-2022 Allegheny County Vacant Property Recovery Program for 3 Ridge Avenue, Pittsburgh, PA 15223. The motion was carried.

Resolution Number 8-2022 Updated Fee Schedule

The next item of business was Resolution Number 8-2022 Updated Fee Schedule.

Mr. Boyle moved, seconded by Mr. Cross, to approve Resolution Number 8-2022 Updated Fee Schedule. The motion was carried.

Mr. Rogers stated the Township is lowering the cost of certain mechanical devices located within restaurants and bars within the Township. He stated that a few of the fees were found to be higher than needed for specific types of machinery.

Resolution Number 9-2022 ALCOSAN Act 537 Special Study

The next item of business was Resolution Number 9-2022 ALCOSAN Act 537 Special Study.

Mr. Mizgorski moved, seconded by Mr. Iozzo, to approve Resolution Number 9-2022 ALCOSAN Act 537 Special Study, said approval to approve our recommendation that every effort be made to avoid any impact to the Hampton Shaler Water Authority (HSWA) aquifer. The motion was carried.

Mr. Rogers stated this is part of the ALCOSAN Environmental Consent Decree compliance with the Environmental Protection Agency (EPA). They asked all municipalities where the new tunnel system is going to be located, to pass this resolution that the tunnel is in compliance with the Township Zoning Ordinances. He stated there are new tunnels going in up the Ohio River, up the Allegheny River and up the Monongahela River. He stated these tunnels will deal with the excess sewage that comes into the system because of stormwater. He stated the Township has raised their concerns regarding the location of this tunnel, pursuant to the request, ALCOSAN has moved the tunnel from underneath the wells located underneath the river, but the Township is still concerned with the tunnel still passing through the HSWA aquifer, so they are currently in discussions with ALCOSAN regarding that.

Resolution Number 10-2022 Emergency Operations Plan

The next item of business was Resolution Number 10-2022 Emergency Operations Plan.

Mr. Cross moved, seconded by Mr. Boyle, to approve Resolution Number 10-2022 Emergency Operations Plan. The motion was carried.

Mr. Rogers stated this Resolution needs passed biannually to update the Township's Emergency Operation Plan. He stated this is turned over to the Emergency Management Coordinator at Allegheny County, so the Township has a centralized system for Emergency Management. He recognized John Rihn and Chief Frank in their efforts in updating this.

Mr. Shutter stated that a Special Meeting of the Shaler Township Board of Commissioners will be held on Tuesday, April 19, 2022 at approximately 7:00 P.M. located at the Cherry City Volunteer Fire Company, located at 309 Davis Avenue, Pittsburgh, PA 15209 to address any issues that may be brought before the Board of Commissioners regarding the Community Center Survey.

Commissioners Comments

Mr. Cross stated that he had a resident contact him regarding the playground at Richter Park that was taken down. **Mr. Anthony Zelina** stated that this is part of the replacement project so there will be a new and updated playground there soon.

Mr. Mizgorski commended Township Management and everyone involved with the Fawcett Field Stream Restoration Project. He stated they were down there for the opening day of Trout Season. He stated it is a beautiful area now.

Mr. Wagner also commended everyone in their efforts for their work on the Fawcett Fields Project.

Managers Comments

Mr. Rogers stated the Township is going to be installing a new sound system in the Council Chambers meeting room to improve the quality of the sound for viewers that watch the live meetings online. **Mr. Rogers** also announced that he will be retiring at the end of 2022 and the Township is beginning the search for the replacement Manager. The Township will be accepting applications beginning tomorrow.

The Board commended Mr. Rogers on his years of hard work and service for the Township.

Chief Sean Frank thanked the Board for allowing him to fill the vacant position of a Police Officer so soon.

Mr. Zelina also thanked the Board for the two new Public Works Hires.

Public Comments: No comments.

There being no further business, **Mr. Boyle moved, seconded by Mrs. Fisher that the meeting be adjourned at 7:54 PM.**

Respectfully submitted,

Timothy J. Rogers, Secretary
Seal