

MINUTES
PARKS AND RECREATION COMMITTEE MEETING
TUESDAY, FEBRUARY 28, 2023

The meeting was called to order at approximately 6:31 p.m. by Commissioner Fisher. She announced that the meeting was being recorded and asked the Secretary to call the roll. The Secretary called the roll as follows:

PRESENT: Fisher, Mizgorski, Wagner
ALSO PRESENT: Commissioners Cross, Boyle, and Iozzo; Chris Lovato, Manager; Judith Kording, Assistant Manager; Harlan Stone, Solicitor; Sean Frank, Chief of Police; Robert Vita, Code Enforcement Officer; Amanda Jennings, Finance Director; Mel Crawford, Admin. Assistant

New Business:

Upgrades to Denny Park/Concession Stand

The first item of business was updates to Denny Park/Concession Stand.

Mrs. Kording stated that the concession stand and restrooms are in bad shape including the rollup doors and bathroom dividers. **Mrs. Kording** stated that **Mike Garver** worked very hard and got Dubin to install new partitions and mirrors for \$4,600. **Mrs. Kording** stated that there are 2 rollup doors at Denny (1 at the concession stand and 1 at the garage) and 3 rollup doors at Richter (2 at the concession stand and 1 at the storage facility). **Mrs. Kording** stated that **Mike Garver** got prices from Overhead Door and a local dealer from Shaler. **Mrs. Kording** stated that he can get everything done at both places for the price of 1 from Overhead Door. **Mrs. Kording** stated that this fits in with the 5-year parks plan and the budget.

Upon inquiry from **Mr. Mizgorski**, **Mrs. Kording** stated that this would include the restrooms and doors at Denny and the doors at Richter.

Upon inquiry from **Mr. Wagner**, **Mrs. Kording** stated that the cost will be under \$8,000 for both structures.

Mr. Mizgorski moved, seconded by **Mr. Wagner**, to recommend to the full Board that we approve updates to Denny Park/Concession Stand. The motion was carried.

McCandless/Northern Allegheny Heritage Center

The next item of business was the McCandless/Northern Allegheny Heritage Center.

Joe Wall, Executive Director at the McCandless/Northern Allegheny Heritage Center

Mr. Wall stated that the museum was built 6 years ago and that it is doing well financially after restructuring last year. **Mr. Wall** stated that they want to work with Shaler, Pine, West View, Ross, Ohio, Franklin Park, and Richland to create a regional asset where everyone would have a space for their artifacts. **Mr. Wall** stated they have plans to expand the facility which would include a podcast and performance area. **Mr. Wall** stated they have a 501c3 and are looking for donations. **Mr. Wall** stated they are asking for \$1/person for funding from each municipality to do regional and national programming.

Abby Lucostic from McCandless/Northern Allegheny Heritage Center

Ms. Lucostic stated that Franklin Park is celebrating their 200th anniversary and they have a space in the center to display their documents for 3 months. **Ms. Lucostic** stated they also have a partnership with West View who has their yearbooks housed at the center. **Ms. Lucostic** stated they are a specialized facility that can care for artifacts. **Ms. Lucostic** stated that none of their partnerships or intergovernmental agreements will start until 2024.

Upon inquiry from **Mr. Mizgorski**, **Mr. Wall** stated that they do not charge a fee to get in to the heritage center.

Mr. Wall stated they want intergovernmental agreements because they are simpler, and everyone can reason together.

Upon inquiry from **Mr. Stone**, **Mr. Wall** stated that there are allowances for 20 people to sit on their board. **Mr. Wall** stated they are rewriting the existing 501c3 and that it will be renamed and repurposed which saves them about 12 months. Upon inquiry from **Mr. Stone**, **Mr. Wall** stated that there would be representatives from each municipality on the board.

Upon inquiry from **Mr. Mizgorski**, **Mr. Wall** stated the building is currently 2,800 sq. ft., and the expansion would take them to 14,000 sq. ft. **Mr. Wall** stated they also want to add an auditorium with a kitchen and classrooms.

Upon inquiry from **Mr. Mizgorski**, **Mr. Wall** stated that Franklin Park and Pine will join as soon as the intergovernmental agreements are ready.

Upon inquiry from **Mr. Wagner**, **Mr. Wall** stated that they have property on the back and on the side that would be used for the expansion.

Upon inquiry from **Mr. Lovato**, **Mr. Wall** stated that they would anticipate a 5-year contract with annual contributions, but the goal is to become self-sufficient.

There being no further business, the Chairman asked for a motion to adjourn. **Mr. Wagner moved, seconded by Mr. Mizgorski that the meeting be adjourned at approximately 6:50 p.m.**

Respectfully submitted,

Christopher A. Lovato
Township Manager

CAL:ed

M I N U T E S
SHALER TOWNSHIP PUBLIC SAFETY COMMITTEE MEETING
TUESDAY, FEBRUARY 28, 2023

The meeting was called to order at approximately 6:51 p.m. by Commissioner Cross. He announced that the meeting was being recorded and asked the Secretary to call the roll as follows:

PRESENT: Cross, Boyle, Iozzo
ALSO PRESENT: Commissioners Wagner, Mizgorski, and Fisher; Chris Lovato, Manager; Judith Kording, Assistant Manager; Harlan Stone, Solicitor; Sean Frank, Chief of Police; Robert Vita, Code Enforcement Officer; Amanda Jennings, Finance Director; Mel Crawford, Admin. Assistant

New Business:

Discussion on Speeding on Friday Road – William Heintzinger

The first item of business was the discussion on speeding on Friday Road – William Heintzinger.

William Heintzinger, 12 Sollinger Lane

Mr. Heintzinger stated that he wanted to see if it was possible to get the speed limit lowered to 25mph on Friday Road and have 2 stop signs installed at Hiram Street and Wallace Road. **Mr. Heintzinger** stated you cannot walk on that road without being on the road itself.

Katherine Heintzinger, 12 Sollinger Lane

Mrs. Heintzinger read a statement from Karen Woods who lives at 365 Friday Road. **Ms. Woods** stated she was warned about the dangerous conditions on Friday Road when she bought the house. **Ms. Woods** stated she has contacted the Township and was promised lines and a police presence as there is a lot of foot and bike traffic. **Ms. Woods** stated that the Township referred her to the county since they own the road, but the county would only put up a hidden driveway sign near her property.

Mr. Cross stated that speeding is an issue everywhere in the Township, but we do investigate these issues. **Mr. Cross** stated it is a county road, so we can't make them put signage up. **Mr. Cross** stated that stop signs are not used to control speeds.

Mary Haas, 16 Sollinger Lane

Ms. Haas stated that she rides her bike and walks on Friday Road often, but there is nowhere to walk except near Millvale. **Ms. Haas** stated a lot of students walk on Friday Road.

Mr. Heintzinger stated that he's spoken to state representatives, and they told him the Township patrols the road and can lower the speed limit. **Mr. Cross** stated that we patrol it, but we are not able to set the speed. **Mr. Cross** stated we will work with the county.

Upon inquiry from **Mr. Lovato**, **Ms. Haas** stated the best time to do the study would be 6:30am to 8:00am then from 2:00pm to 4:30pm.

Chief Frank stated that they did a speed study in 2019. **Chief Frank** stated we can redo that study to see if there are any changes. **Chief Frank** stated that there have been 3 crashes since

2020 including: a deer, lady dropping a drink and hitting a mailbox, and a DUI. **Chief Frank** stated that we can monitor the speed and do a study, but we can't change the signs.

Mr. Cross stated they would put up a device to measure the speed of every vehicle which will get us a better idea of the speeds and if there are problematic times.

Sergeant McBurney stated the traffic study began on 5/30/19 for about 10 days. **Sergeant McBurney** stated that the average speed heading west was 28.89mph and 27.89mph heading east. **Sergeant McBurney** stated that the signs were posted at 411 Friday Road and 312 Friday Road, and the speed that was in the 85th percentile at 312 Friday Road was 36.3mph. **Sergeant McBurney** stated that the highest speed downhill was 73mph, but could have been an emergency vehicle or an error resulting from 2 vehicles passing by at the same time. **Sergeant McBurney** stated they will follow the pattern to see when these problems are occurring, and that the study will tell how many violators came through at that time period. **Sergeant McBurney** stated that the signs will go in the same place tonight as 2019.

Upon inquiry from **Mr. Cross**, **Sergeant McBurney** stated that the 35mph is stuck between 2-25mph roads. **Mr. Cross** stated that it sounds like the speeds were around 35 in 2019 and we'll see what the study shows this year.

Sergeant McBurney stated the county could say that it should stay 35mph, but he will work with them and present our data.

HSWA Presentation

The next item of business was the HSWA Presentation.

April Winklmann, Executive Director at HSWA

Ms. Winklmann thanked Chief Frank for his professionalism and concern when a HSWA employee lost his son.

Ms. Winklmann stated that their GIS program is up and running. **Ms. Winklmann** stated they have an employee dedicated to hydrant running and flushing. **Ms. Winklmann** stated that they have 2 missions: public health and public safety, and hydrants are included in public safety. **Ms. Winklmann** stated that the information and maps they are showing us tonight are not shared with anyone else.

Jake Casile, Field Services Supervisor

Mr. Casile stated that good, clean drinking water is their goal. **Mr. Casile** stated that a big portion of the fire hydrants with the GIS system is data collecting, logging, streamlining, and open communication with anyone who is operating a fire hydrant. **Mr. Casile** stated that they have had a hydrant inspection/replacement program since the merger in 2012. **Mr. Casile** stated that they can check each hydrant on the GIS system and enter information for it on the dashboard where it tracks maintenance. **Mr. Casile** stated that there are 1,714 hydrants in the system – both private and ours. Upon inquiry from **Mr. Boyle**, **Mr. Casile** stated that the 1,714 hydrants are all of the municipalities, not just Shaler.

Ms. Winklmann stated that it is best for the fire departments to alert HSWA about issues with a hydrant rather than telling 911 during an emergency. Upon inquiry from **Mr. Iozzo**, **Ms. Winklmann** stated that fire departments are alerted from 911 when a hydrant is out of service. **Ms. Winklmann** stated they just wanted to make the committee aware of their goals as they are interacting with fire departments.

Public Comment

Robert Ambrose, 1322 Walters Avenue

Mr. Ambrose stated that speed humps could be put on Friday Road. **Mr. Cross** stated they are not a solution as they slow down emergency vehicles.

There being no further business, the Chairman asked for a motion to adjourn. **Mr. Boyle moved, seconded by Mr. Iozzo that the meeting be adjourned. The motion was carried.** The meeting adjourned at approximately 7:44 PM.

Respectfully submitted,

Christopher A. Lovato
Township Manager

CAL:ed

M I N U T E S
SHALER TOWNSHIP FINANCE COMMITTEE MEETING
TUESDAY, FEBRUARY 28, 2023

The meeting was called to order at approximately 7:45 p.m. by Chairman Boyle. He announced that the meeting was being recorded and asked the Secretary to call the roll. The Secretary called the roll as follows:

PRESENT: Boyle, Cross, Wagner
ALSO PRESENT: Commissioners Iozzo, Fisher, Wagner; Chris Lovato, Manager; Judith Kording, Assistant Manager; Harlan Stone, Solicitor; Sean Frank, Chief of Police; Robert Vita, Code Enforcement Officer; Amanda Jennings, Finance Director; Mel Crawford, Admin. Assistant

New Business:

Accounts Payable Policy

The first item of business was the Accounts Payable Policy.

Mr. Boyle stated that Amanda and Judy put together this policy, and he reviewed and made comments.

Upon inquiry from **Mr. Cross**, **Mrs. Kording** stated that we could put that the department is responsible for submitting invoices to Accounts Payable no later than 30 days but can submit if received sooner.

Upon inquiry from **Mr. Cross**, **Mrs. Kording** stated that bills sitting on desks internally must be submitted to Accounts Payable within 5 days.

Mrs. Kording stated this will slow down payment to vendors, but they will still be paid in a timely manner. **Mrs. Kording** stated that this needs to be done for internal controls.

Mr. Cross stated we need to add to the policy that the department head is responsible.

Upon inquiry from **Mr. Cross**, **Mrs. Kording** stated that we utilized a purchase order system about 10 years ago and it wasn't followed properly. **Mrs. Kording** stated that we could look at a system, but it adds a lot of paperwork. **Mrs. Kording** stated we could try this first to see if things improve.

Mr. Lovato stated that we have revised our processes for awarding projects and could do something for purchases as well to make sure we have the requisite internal approvals. **Mr. Cross** stated that we could set a certain amount and anything over that would need to go through an approval process.

Mr. Cross moved, seconded by **Mr. Wagner**, to recommend to the full Board that we approve the Accounts Payable Policy with changes discussed at this meeting. The motion was carried.

Mr. Boyle discussed the Township banning TikTok from municipal-owned devices as it poses a significant risk to cybersecurity. **Mr. Cross** stated that we do not need a motion for this.

There being no further business, the Chairman asked for a motion to adjourn. **Mr. Mizgorski moved, seconded by Mr. Cross that the meeting be adjourned. The motion was carried.** The meeting adjourned at approximately 7:54 p.m.

Respectfully submitted,

Timothy J. Rogers
Manager

TJR:ed

M I N U T E S
SHALER TOWNSHIP ENVIRONMENTAL & LAND USE COMMITTEE MEETING
TUESDAY, FEBRUARY 28, 2023

The meeting was called to order at approximately 7:55 p.m. by Commissioner Iozzo. He announced that the meeting was being recorded and asked the Secretary to call the roll as follows:

PRESENT: Iozzo, Fisher, Boyle
ALSO PRESENT: Commissioners Cross, Wagner, and Mizgorski; Chris Lovato, Manager; Judith Kording, Assistant Manager; Harlan Stone, Solicitor; Sean Frank, Chief of Police; Robert Vita, Code Enforcement Officer; Amanda Jennings, Finance Director; Mel Crawford, Admin. Assistant

New Business:

EPA's Gas Industry Pollution Standards

The first item of business was the EPA's Gas Industry Pollution Standards.

Mr. Lovato stated that **Mr. Wagner** received an email from a resident regarding the EPA's Gas Industry Pollution Standards that contained a link requesting the Commissioners to sign the letter of support. **Mr. Lovato** read the following email:

As your constituent, I am very concerned about air quality and the increasing effects of climate change. Please sign this letter to join other Pennsylvania elected officials in supporting the U.S. Environmental Protection Agency's proposed standards to reduce climate-changing methane pollution from the gas industry. For the first time, this rule will require inspections and repairs at all gas wells and compressor stations. However, to better protect public health, EPA should strengthen rules by limiting flaring and strengthening emission thresholds on storage tanks.

Mr. Lovato stated that this will be left up to everyone's discretion.

There being no further business, the Chairman asked for a motion to adjourn. **Mr. Boyle moved, seconded by Mrs. Fisher that the meeting be adjourned. The motion was carried.** The meeting adjourned at approximately 7:57 p.m.

Respectfully submitted,

Christopher A. Lovato
Manager

CAL:ed