

MINUTES
REGULAR MEETING, SHALER TOWNSHIP
BOARD OF COMMISSIONERS
TUESDAY, FEBRUARY 14, 2023

The meeting was called to order at approximately 7:01 P.M. by Chairman David Shutter. Following a prayer by Commissioner Boyle and the Pledge of Allegiance, the Chairman asked the Secretary to call the roll as follows:

PRESENT: Iozzo, Boyle, Cross, Shutter, Wagner, Mizgorski, Fisher
ALSO PRESENT: Christopher Lovato, Manager; Judith Kording, Assistant Manager; Harlan, Solicitor; Sean Frank, Chief of Police; Amanda Jennings, Finance Director; Mel Crawford, Administrative Assistant

Mr. Lovato stated that Commissioner Cross was joining the meeting remotely.

The Chairman announced that an Executive Session was held on January 24, 2023 and this evening at 5:30 p.m. wherein the following topics were discussed: employment and personnel matters, contracts and policies, and an update on potential litigation and agency business which if conducted in public would violate a lawful privilege or lead to the disclosure of confidential information. Mr. Stone said the session was absolutely necessary and was in full compliance with the Pennsylvania Sunshine Act.

Approval of Minutes

The first item of business was the possible approval of the Regular Meeting Minutes of the Board of Commissioners held Tuesday, January 10, 2023.

Mr. Boyle moved, seconded by Mrs. Fisher, that the Minutes of the Regular Meeting of January 10, 2023 be approved as received by each Commissioner. The motion was carried.

Planning Commission

The first item of business was the report from the Planning Commission.

Mr. Piekarski stated that the Planning Commission did not have a meeting in January, so he had nothing to report this evening.

Engineers Report – Mr. Matthew Sebastian

The next item of business was the Engineers Report.

Mr. Sebastian stated that he is planning for upcoming construction projects including 2023 paving which the road list for it should be approved this evening. **Mr. Sebastian** stated he plans to advertise on Sunday and have the bid opening prior to the March Board of Commissioners Meeting.

Mr. Sebastian stated that the Fawcett Fields Project Bid Ad will be advertised on Thursday and he is hoping to also have that opening prior to the next meeting. Upon inquiry from **Mr. Boyle**, **Mr. Sebastian** stated that the grant money has been extended until mid-June, that all costs incurred by that time will be reimbursed, and that he expects the project to be completed by that time.

Mr. Sebastian stated the sanitary sewer regionalization process is coming to an end. **Mr. Sebastian** stated he is meeting with ALOCSAN the following day to review and finalize cost estimates and other items. **Mr. Sebastian** stated that one of those items requires the resolution that is on tonight's agenda.

Upon inquiry from **Mrs. Fisher**, **Mr. Sebastian** stated that we are holding off on adding Vollmer Drive to the paving list in the hopes we would get this road paved from the gas company's work. **Mr. Sebastian** stated it will depend on the routings and crossings.

Upon inquiry from **Mr. Lovato**, **Mr. Sebastian** stated that the projected dollar amount for paving is around \$1.19 million.

Upon inquiry from **Mr. Wagner**, **Mr. Sebastian** stated that if the gas company only paved one side of Vollmer Drive or Shaler Drive, we would only be able to pave the other lane if the bids came in low or if we get good results from base repairs that would free up some money.

Shaler Hampton EMS (SHEMS)

The next item of business was a report from Mr. Eric Schmidt, Director of Shaler Hampton EMS.

Mr. Schmidt was delayed at the airport and unable to attend the meeting.

Shaler North Hills Library

The next item of business was a report from Ms. Sharon McRae, Director of the Shaler North Hills Library.

Ms. McRae reviewed the 2022 statistics for the library. **Ms. McRae** stated that circulation of materials was higher than in 2019. **Ms. McRae** stated that she will have a more detailed report in late March.

Ms. McRae announced that mini golf was happening at the library this weekend on Saturday, Sunday, and Monday, and that this event usually brings in 300 golfers. **Ms. McRae** stated there will also be a kids' book sale during this event.

Ms. McRae announced the Friends of the Library Book Sale will be April 29 – May 2 for adults and teens, and a separate children's book sale will be in June to kick off summer reading.

Ms. McRae stated that there were 1,800 valentines made for seniors that were distributed to Meals on Wheels, Shaler Oaks, and other current outreach sites for seniors.

Ms. McRae stated that the library has a metal detector on hand that people can borrow. **Ms. McRae** stated that objects that have been found by those who have borrowed it are on display at the library. **Ms. McRae** stated there is also a class at the library called "Finding the Past Through Metal Detecting" in March.

Ms. McRae stated the author of “Pittsburgh’s Allegheny Arsenal” is coming to speak at the library on March 24.

New Business

Possible Awarding for the Shaler ARLE Signal Upgrades Project at William Flynn Highway and Glenshaw Glass Driveway

The next item of business was the possible awarding of the Shaler ARLE Signal Upgrades Project at William Flynn Highway and Glenshaw Glass Driveway.

Mr. Boyle moved, seconded by Mrs. Fisher, that the Shaler ARLE Signal Upgrades Project at William Flynn Highway and Glenshaw Glass Driveway be awarded to Traffic Control and Engineering, they being the lowest responsible bidder with a bid for \$423,921.00. Awarding of this contract is subject to the property owner, Dufftown Real Estate, entering into an agreement with the Township of Shaler for the costs of the project that exceed the grant funds of \$283,000 and confirming availability of grant funds. The terms of this agreement will be 50% upon the signing of the contract, 25% due at the start of construction and 25% due at completion. The motion was carried.

Mr. Lovato stated that a traffic study was requested for this area and that the Township was given permission to install a traffic light, but not obligated to do so. **Mr. Lovato** stated that we received a grant for \$283,000 to perform this work and bids were received for it. **Mr. Lovato** stated that Traffic Control and Engineering was the lowest bidder at \$423,921. **Mr. Lovato** stated that the property owner has agreed to pay the difference between the grant and the bid. **Mr. Lovato** stated that the grant is still active but set to expire toward the end of the year, and that, due to delays, an extension might be needed. **Mr. Lovato** is requesting a motion to approve that bid upon the extension of the grant and contingent upon entering into a formal agreement with the property owner to cover the difference.

Possible Approval of Jeffery Elementary School Demolition Project – Change Order

The next item of business was the possible approval of the Jeffery Elementary School Demolition Project – Change Order.

Mr. Iozzo moved, seconded by Mr. Mizgorski, that the Jeffery Elementary School Demolition Project – Change Order be approved. The motion was carried.

Mr. Lovato stated that the contract called for the removal of all footers, some of which were under the sidewalks. **Mr. Lovato** stated they consulted with KLH and had the sidewalks removed which totaled \$18,000.

Receipts and Authorizations

The next item of business was the receipts for the month of January 2023.

Mr. Boyle moved, seconded by Mr. Wagner, that the receipts for the month of January 2023 be turned over to the proper authorities for deposit. The motion was carried.

The next item of business was the authorizations for the month of January 2023.

Mr. Boyle moved, seconded by Mr. Wagner, that warrants be drawn for the month of January 2023. The motion was carried.

Reports of Standing Committees

Public Safety Committee

Possible Approval of Stop Signs on Greenfield Road at Pin Oak Drive

The next item of business was the possible approval of stop signs on Greenfield Road at Pin Oak Drive.

Mr. Boyle moved, seconded by Mrs. Fisher, that stop signs be installed at Greenfield Road and Pin Oak Drive as recommended in the traffic study completed by the Police Department, and that the Solicitor be authorized to draft an ordinance so the police department can enforce these stop signs. The motion was carried.

Mr. Lovato stated that we are requesting to authorize the Solicitor to draft an ordinance so the police can enforce these stop signs.

Possible Approval of Civil Service Rules and Regulations Revisions

The next item of business was the possible approval of revisions to the Civil Service Rules and Regulations.

Mr. Iozzo moved, seconded by Mr. Mizgorski, that the revisions to the Civil Service Rules and Regulations be approved. The motion was carried.

Public Works Committee

Possible Approval of the 2023 Road Paving List

The next item of business was the possible approval of the 2023 road paving list.

Mr. Mizgorski moved, seconded by Mr. Iozzo, that the 2023 road paving list be approved. The motion was carried.

Parks & Recreation Committee

Possible Approval of the Allegheny County Marble Program

The next item of business was the possible approval of the Allegheny County Marble Program.

Mrs. Fisher moved, seconded by Mr. Boyle, to approve the Allegheny County Marble Program at Kiwanis Park on May 15-17. The motion was carried.

Possible Approval of the 2023 Crawford Pool Rate Recommendations

The next item of business was the possible approval of the 2023 Crawford Pool Rate recommendations.

Mrs. Fisher moved, seconded by Mr. Boyle, that the 2023 Crawford Pool Rate recommendations be approved. The motion was carried.

Environmental & Land Use Committee

Possible Approval of Authorizing the Solicitor to Develop an Ordinance Prohibiting Feeding Wild Animals

The next item of business was the possible approval of authorizing the Solicitor to develop an ordinance prohibiting feeding wild animals.

Mr. Iozzo moved, seconded by Mr. Wagner, to approve authorizing the Solicitor to develop an ordinance prohibiting feeding wild animals. The motion was carried.

Ordinances & Resolutions

Resolution No. 4-2023 ALCOSAN Transfer Agreement

The next item of business was the possible approval of Resolution No. 4-2023 ALCOSAN Transfer Agreement.

Mr. Mizgorski moved, seconded by Mr. Iozzo, that Resolution No. 4-2023 ALCOSAN Transfer Agreement be approved. The motion was carried.

Mr. Lovato stated that this has been in progress for a long time and that this resolution will approve the transfer of the trunk mains to ALCOSAN which is part of the larger regionalization project.

Resolution No. 5-2023 SHEMS Subscription Drive

The next item of business was the possible approval of Resolution No. 5-2023 SHEMS Subscription Drive.

Mr. Wagner moved, seconded by Mr. Iozzo, that Resolution No. 5-2023 SHEMS Subscription Drive be approved. The motion was carried.

Commissioners Comments

Mr. Mizgorski thanked everyone for their help and support during the passing of his father.

Mr. Shutter wished everyone a happy Valentine's Day.

Managers Comments

Mr. Lovato expressed his sympathy for those in McKeesport as one of their officers was killed recently. **Mr. Lovato** thanked the men and women in the Shaler Police Department.

Mr. Lovato congratulated Amanda Jennings on her promotion to Finance Director.

Chief Frank

Public Comments:

Keeley Sidick, 330 Wetzel Road

Leslie DeSabato, 1047 Evergreen Avenue

Ms. Sidick discussed the Shaler Boys Lacrosse Program. **Ms. Sidick** stated the program has grown from 51 to 96 players, and that they are struggling to find fields to use and space for storage.

Upon inquiry from **Mrs. Fisher**, **Ms. Sidick** stated that they have spent many hours with the school district on these issues. **Ms. Sidick** stated they help with the high school team, but not the younger players as it is a club team.

Mr. Lovato stated we could work with the Shaler Soccer Club and Shaler Area Little League to possibly find nights that they don't need the fields.

There being no further business, **Mr. Boyle moved, seconded by Mrs. Fisher, that the meeting be adjourned at 7:35 PM.**

Respectfully submitted,

Christopher A. Lovato, Secretary
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