MINUTES
REGULAR MEETING, SHALER TOWNSHIP
BOARD OF COMMISSIONERS
TUESDAY, FEBRUARY 11, 2020

The meeting was called to order at approximately 7:11 P.M. by the Chairman David Shutter. Following a prayer by Commissioner Cross and the Pledge of Allegiance, the Chairman asked the Secretary to call the roll as follows:

PRESENT: Fisher, Boyle, Iozzo, Cross, Shutter, McElhone
ALSO PRESENT: Timothy Rogers, Manager; Harlan Stone, Solicitor; Chief Bryan Kelly; Matthew Sebastian, Engineer; Sherry Martin and Elaina DiBucci, Administrative Assistants

The Chairman announced that an Executive Session was held on January 28, 2020 and this evening at 5:30 p.m. wherein the following topics were discussed: employee and personnel matters, contracts and policies, and an update on the actual and on-going litigation as well as potential litigations and identifiable complaints and agency business which if conducted in public would violate a lawful privilege or lead to the disclosure of confidential information. Mr. Stone said the session was absolutely necessary and was in full compliance with the Pennsylvania Sunshine Act.

Approval of Minutes

The first item of business was the possible approval of the Regular Meeting Minutes of the Board of Commissioners held Tuesday, January 6, 2020. Mr. Boyle moved, seconded by Mrs. Fisher that the Minutes of the Reorganization and Regular Meeting of January 6, 2020 be approved as received by each Commissioner. The motion was carried.

Shaler North Hills Library: Ms. Sharon McRae

The next item of business was a report from Ms. Sharon McRae, Director of the Shaler North Hills Library. Ms. McRae advised on events coming up with the Shaler North Hills Library: mini golf, soup cook off, meet the author series and battle of the books for adults. The Shaler North Hills Library will be a Census Hub this year as part of the recruitment drive for the Allegheny County Library Association. The library put in a request to be a hub for the new voting machines. Ms. McRae advised on new programs the Shaler North Hills Library has; lunch and learn, stories and stations, and welcome letters to new homeowners and renters in Shaler Township. She also reported that there has been an increase in attendance from the 2019 wrap-up from 6,000 people to over 121,000 people that they have reached. Ms. McRae thanked Shaler Township for the help with the new windows.

Planning Commission: Mr. Piekarski

The next item of business was the Planning Commission minutes. Mr. Piekarski stated that they gave preliminary and final approval for the Subdivision for Charles Pupich on Locust Ridge Drive. Mr. Piekarski stated that there has been a concern on outdoor seating for Mastic Trail Brewing and that is why this is a preliminary approval so they can go back on it and address some issues of concern. Mr. Rogers brought up the EAS Roofing site development project and the warehouse they want to build with no electricity. Mr. Rogers stated that a public safety response may want lighting in there, so he would like them to include lighting in the
design if possible. Mr. Rogers also stated that any additional storm water will be appreciated since it is a flood zone as well as any additional landscaping. Mr. Rogers stated that the Mastic Trail Brewing submittal does not show a trash corral, so if possible, include that as well as landscaping. Mr. Boyle brought up the parking at the Blue Goose Saloon and the pipes filled with concrete for the outside seating and Mr. Piekarski said that was brought up.

**Engineers Report – Mr. Matthew Sebastian**

The next item of business was the Engineers Report.

- **Sanitary and Storm Sewer**
  - Working to set up monitoring of our 3 sanitary sewer overflows (SSOs) with the intention of eliminating them as soon as possible. In addition to complying with regional sewer flow goals, SSO elimination will improve our sewer system and stream water quality.
  - Began work on gathering 10 years of sanitary sewer information for a data request submitted by ALCOSAN that will aide in them complying with their Consent Decree. Our data will be sent to ALCOSAN by the end of February.

- **Parks and Trails**
  - Met with Gateway Engineers and representatives from the Boy Scouts and the Allison Park Sportsman Club to discuss the conceptual plan for the Fawcett Field/Eagle Canyon Trail project. A site walk was also completed. Gateway presented the conceptual plan and projected timeline at the January Committee Meetings and will move forward with permitting and final design with the approval of the Board.

- **Road Paving**
  - Developed a preliminary paving list for the 2020 Road Paving Program through analysis of our most recent RoadBotics assessment, meetings, and road inspections with the Public Works Director and Township Manager. The road list was presented at the January Committee Meetings and will be put out to bid in February with the approval of the Board.

**Mr. Sebastian** stated that there have been minor changes made to the 2020 Road Paving List to accurately show that is not the entire road getting paved for every road listed, but one intersection to another. What had been listed as Sadowski Avenue is now listed as Lincoln Avenue to better reflect the area getting paved. **Mr. Sebastian** also advised on the road paving that was addressed at the committee meeting. There is 6 miles represented (both lanes) on the list that is going to be getting paved this year.

**Mr. Rogers** advised on the Spray Park at Kiwanis Park is a work in progress. All the work that could be done by the in-house force is substantially complete and the contractor is now on scene and placing plumbing and starting to build.

**Shaler Hampton EMS**

The next item of business was a report from Mr. Eric Schmidt, Director of Shaler Hampton EMS. Mr. Schmidt thanked the Board for the resolution which is on the agenda this evening for the subscription drive which will take place in early March. The subscription drive has been an important tool for high deductible insurance plans and insurers covering less and less of ambulance bills. The first report for 2020 was given that indicated they had a 4.5% decrease in
calls for the first month. Mr. Schmidt reported on high priority calls and the high this month was Shaler at 8.2 minutes from time of dispatch to time of patient’s side.

New Business:
Possible approval to hire Public Works Employee
The next item of business was the possible approval to hire a Public Works Employee. **Mr. Cross moves, seconded by Mr. Boyle that Brian Hillwig be hired as a full time Public Works Employee, subject to the following:**
1. Successfully passing the required pre-employment physical.
2. Successful completion of a 90-day probation period.
3. Maintaining residency within the Township.
4. Securing and maintaining a PA Driver’s License and Class A Commercial Driver’s License with airbrake and the appropriate endorsements added for the operation of Township vehicles as a condition of his employment.

*His tentative start date will be February 17, 2020.*

Mr. Hillwig was welcomed by the Board.

Possible approval of Subdivision – Charles Pupich – Locust Ridge Drive, Lot & Block 119-A-178 in the First Ward
The next item of business was the possible approval of the Subdivision – Charles Pupich – Locust Ridge Drive, Lot & Block 119-A-178 in the First Ward. **Mr. Iozzo moved, seconded by Mr. Mizgorski that the Subdivision – Charles Pupich – Locust Ridge Drive, Lot & Block 119-A-178 in the First Ward be approved. The motion was carried.**

Possible appointment to the Hampton Shaler Water Authority Board of Directors
The next item of business was the possible appointment to the Hampton Shaler Water Authority Board of Directors. **Mr. Iozzo moved, seconded by Mr. Cross that John Bottega1 be appointed as a member of the Hampton Shaler Water Authority Board of Directors, for a 5-year term, said term to expire December 31, 2024. The motion was carried.**

REPORTS OF STANDING COMMITTEES
Environmental and Land Use Committee

Possible approval to authorize the Solicitor to review and amend, if necessary, the ordinance to clarify the Townships position on Air BNB.

The next item of business was the possible approval to authorize the Solicitor to review and amend, if necessary, the ordinance to clarify the Townships position on Air BNB. **Mr. McElhone moved, seconded by Mr. Cross to approve the recommendation from the Environmental and Land Use Committee Meeting of January 28, 2020 that the Solicitor be authorized to review and amend, if necessary, the ordinance to clarify the Townships position on Air BNB. The motion was carried.**

Possible approval to authorize Solicitor to review and amend, if necessary, the ordinance relevant to compliance with the duplexes in residential zones.

The next item of business was the possible approval to authorize the Solicitor to review and amend, if necessary, the ordinance relevant to compliance with the duplexes in residential zones. **Mr. McElhone moved, seconded by Mr. Iozzo to approve the recommendation from**
the Environmental and Land Use Committee Meeting of January 28, 2020 that the Solicitor be authorized to review and amend, if necessary, the ordinance relevant to compliance with the duplexes in residential zones. The motion was carried.

Public Works Committee

Possible approval of 2020 Road Paving Program with an estimated total of $1,429,495.31.

The next item of business was the possible approval of the 2020 Road Paving Program. Mr. Mizgorski moved, seconded by Mr. Cross to approve the 2020 Road Paving Program with an estimated total of $1,429,495.31. The motion was carried.

Parks and Recreation Committee

Possible approval of the Community Calendar of Events for 2020.

The next item of business was the possible approval of the Community Calendar of Events for 2020. Mrs. Fisher moved, seconded by Mr. Boyle to approve the Community Calendar of Events for 2020. The motion was carried.

Possible approval to limit the size of coolers being brought into the pool area to a six-pack size (approximately 8.75” by 6.25” by 5.5”).

The next item of business was the possible approval to limit the size of the coolers being brought into the pool area. Mrs. Fisher moved, seconded by Mr. Mizgorski to approve the limit of the size of coolers being brought into the pool area to a six-pack size (approximately 8.75” by 6.25” by 5.5”). The motion was carried. Mr. Boyle questioned if the size of the cooler could be adjusted to 10” by 8” by 6”. Mrs. Fisher moved to amend, seconded by Mr. Boyle to approve the adjusted size of coolers being brought into the pool area to a six-pack size (approximately 10” by 8” by 6”). The motion was carried.

RESOLUTIONS
Resolution No. 4-2020 Shaler Hampton EMS Annual Subscription Drive

The next item of business was the possible approval of Resolution No. 4-2020. Mr. Cross moved, seconded by Mr. Boyle that Resolution No. 4-2020 for the Shaler Hampton EMS Subscription Drive be approved by voice vote. The motion was carried.

Resolution No. 5-2020 Schedule of Fees

The next item of business was the possible approval of Resolution No. 5-2020. Mr. Boyle moved, seconded by Mrs. Fisher that Resolution No. 5-2020 Schedule of Fees adding property maintenance fees be approved by voice vote. The motion was carried.

Comments:

Mr. Rogers stated that the Township has two retirements coming up: Sherry Martin, Administrative Assistant and Bryan Kelly, Chief of Police. Mr. Rogers stated that Mrs. Martin has been with the Township for 16 years and she has an outstanding work ethic, an outstanding fellow worker, the most organized person he has ever ran into and has most definitely improved the function of the office of the manager. Mrs. Martin will be missed greatly by the Township. Mr. Rogers stated that Chief Kelly was the finest Chief of Police he has ever had the pleasure to work with. Mr. Rogers stated that Chief Kelly’s integrity and work ethic has been exceptional.
Mr. Rogers stated that Bryan has done an exceptional job dealing with every situation that Shaler Township has given him and it has been an honor working with him. The Township is going to miss a very fine public servant who is now serving as the Chairman of the Allegheny County Chiefs of Police Association. Mr. Rogers thanked him for his outstanding public service and wished him luck.

Chief Bryan Kelly thanked the Township and stated that it has been a wonderful ride.

Ms. Becky Boyle from Senator Lindsey Williams office advised on upcoming events they have scheduled. The Senior Fair is Thursday, March 12 at the Springdale Borough building gym. The Glass Recycling pop up event Saturday, April 18 at the Pittsburgh Zoo. The Shredding event will be Saturday, May 16 at the Shaler North Hills Library, where they will also be collecting books for the used book sale. Ms. Boyle also stated they will be doing Scam Jams starting in June.

Mr. Boyle stated that the request to PennDOT for a reduction on speed limit on Little Pine Creek was turned down, so the speed limit is still 35 mph. Ms. Boyle stated that they will assist the Township when they go back to PennDOT again about the speed reduction on Little Pine Creek.

There being no further business, Mr. Boyle moved, seconded by Mrs. Fisher that the meeting be adjourned at 7:50 PM.

Respectfully submitted,

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Timothy J. Rogers, Secretary
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