

MINUTES
REGULAR MEETING, SHALER TOWNSHIP
BOARD OF COMMISSIONERS
TUESDAY, JANUARY 10, 2023

The meeting was called to order at approximately 7:01 P.M. by Chairman David Shutter. Following a prayer by Commissioner Cross and the Pledge of Allegiance, the Chairman asked the Secretary to call the roll as follows:

PRESENT: Boyle, Cross, Shutter, Wagner, Mizgorski, Fisher, Iozzo
ALSO PRESENT: Christopher Lovato, Manager; Judith Kording, Assistant Manager; Harlan, Solicitor; Sean Frank, Chief of Police; Amanda Jennings, Assistant Finance Director; Mel Crawford, Administrative Assistant

The Chairman announced that an Executive Session was held on December 27, 2022 and this evening at 5:30 p.m. wherein the following topics were discussed: employment and personnel matters, contracts and policies, and an update on potential litigation and agency business which if conducted in public would violate a lawful privilege or lead to the disclosure of confidential information. Mr. Stone said the session was absolutely necessary and was in full compliance with the Pennsylvania Sunshine Act.

Approval of Minutes

The first item of business was the possible approval of the Regular Meeting Minutes of the Board of Commissioners held Tuesday, December 13, 2022 and the Special Meeting Minutes of the Board of Commissioners held Tuesday, December 27, 2022.

Mr. Boyle moved, seconded by Mrs. Fisher, that the Minutes of the Regular Meeting of December 13, 2022 and the Minutes of the Special Meeting of December 27, 2022 be approved as received by each Commissioner. The motion was carried.

Planning Commission

The first item of business was the report from the Planning Commission.

Mr. Piekarski stated that there was only one agenda item and that was the lot consolidation on Grover Street to which they gave preliminary and final approval.

Upon inquiry from **Mr. Cross**, **Mr. Piekarski** stated that this was a minor consolidation to reconfigure the lot lines.

Engineers Report – Mr. Matthew Sebastian

The next item of business was the Engineers Report.

Mr. Sebastian stated that we are doing more with our storm water maintenance as we go through MS4 requirements. **Mr. Sebastian** stated we will do this on an annual basis to clean up and for maintenance. **Mr. Sebastian** stated that the first round of this is largely completed and there are only a few minor punch list items left.

Mr. Sebastian stated we are moving into 2023 paving and will present a list at the upcoming committee meeting. **Mr. Sebastian** stated that he is trying to keep things at budget knowing that fuel and asphalt prices have gone up.

Mr. Sebastian stated that he is trying to get court resurfacing work done that was planned for the previous calendar year. **Mr. Sebastian** stated that we did not receive any bids last year so he is working with the COG and COG communities to make the bid more appealing. **Mr. Sebastian** stated he is working with O'Hara Township's Engineer and is hoping to get the bid out in the next 1-2 months.

Mr. Lovato stated that this plan was well received by the COG and that other communities have had similar problems. **Mr. Lovato** stated there has been some interest to extend this to trails in the future.

Upon inquiry from **Mr. Boyle**, **Mr. Lovato** stated that this was reallocated to the 2023 budget from 2022.

Upon inquiry from **Mr. Mizgorski**, **Mr. Sebastian** stated that this bid will not include Danube Park and that they are focusing on the courts at Ellen Hughes, Stoneridge, and potentially Duss.

Upon inquiry from **Mr. Mizgorski**, **Mr. Sebastian** stated that this project does not include Fawcett Fields. **Mr. Sebastian** stated that would be a separate bid that should also go out in the next 1-2 months.

Shaler Hampton EMS (SHEMS)

The next item of business was a report from Mr. Eric Schmidt, Director of Shaler Hampton EMS.

Mr. Schmidt reported on the call volume for the month of December, end of year totals, the types of calls, and the number of medications administered.

Mr. Schmidt stated that 90% of the time, patients decide which hospital to go to, but that there are times when they influence this decision when specialty care is needed.

Mr. Schmidt stated that they went to Brackenridge as they were the closest available ambulance for the call involving two police officers that were shot.

Appointment of Various Members to Fill Committee Vacancies

The next item of business was the appointment of various members to fill committee vacancies.

Shaler Hampton EMS Board

The Chairman asked for an appointment to the Shaler Hampton EMS Board.

Mr. Cross moved, seconded by **Mr. Boyle**, that **David Shutter** be re-appointed as a member of the Shaler Hampton EMS Board for a three-year term, said term to expire January 1, 2026. The motion was carried.

Hampton Shaler Water Authority

The Chairman then asked for an appointment to the Hampton Shaler Water Authority.

Mr. Mizgorski moved, seconded by Mr. Wagner, that Timothy J. Rogers be re-appointed as a member of the Hampton Shaler Water Authority for a five-year term, said term to expire December 31, 2027. The motion was carried.

Educational Service Agency

The Chairman asked for an appointment to the Educational Service Agency.

Mr. Cross moved, seconded by Mr. Boyle, that Christopher A. Lovato fill the unexpired term of the Educational Service Agency, said term to expire January 1, 2024. The motion was carried.

The Chairman then asked for another appointment to the Educational Service Agency.

Mr. Cross moved, seconded by Mrs. Fisher that Sean Frank be re-appointed as a member of the Educational Service Agency for a three-year term, said term to expire January 1, 2026. The motion was carried.

The Chairman then asked for another appointment to the Educational Service Agency.

Mr. Cross moved, seconded by Mr. Boyle, that Amanda Jennings be appointed as a member of the Educational Service Agency for a three-year term, said term to expire January 1, 2026. The motion was carried.

Secretary for the Municipal Corporation of the Township of Shaler

The Chairman then asked for an appointment for the Secretary for the Municipal Corporation of the Township of Shaler.

Mr. Iozzo moved, seconded by Mr. Mizgorski, that Christopher A. Lovato be appointed as Secretary. The motion was carried.

Right-to-Know Officer

The Chairman then asked for an appointment for the Right-to-Know Officer.

Mrs. Fisher moved, seconded by Mr. Boyle, that Christopher A. Lovato be appointed as the Right-to-Know Officer. The motion was carried.

Chief Administrative Officer of the Township Pension Funds

The Chairman then asked for an appointment for the Chief Administrative Officer of the Township Pension Funds.

Mr. Boyle moved, seconded by Mr. Cross, that Christopher A. Lovato be appointed as the Chief Administrative Officer of the Township Pension Funds. The motion was carried.

Zoning Hearing Board

The Chairman then asked for an appointment to the Zoning Hearing Board.

Mr. Mizgorski moved, seconded by Mr. Wagner, that William Woods be re-appointed as a member of the Zoning Hearing Board for a three-year term, said term to expire January 1, 2026. The motion was carried.

Planning Commission

The Chairman then asked for an appointment to the Planning Commission.

Mr. Wagner moved, seconded by Mr. Cross, that Howard Abel be re-appointed as a member of the Planning Commission for a four-year term, said term to expire January 1, 2027. The motion was carried.

The Chairman then asked for another appointment to the Planning Commission.

Mr. Wagner moved, seconded by Mr. Mizgorski, that James Genter be re-appointed as a member of the Planning Commission for a four-year term, said term to expire January 1, 2027. The motion was carried.

Shaler North Hills Library Board

The Chairman then asked for an appointment to the Shaler North Hills Library Board.

Mrs. Fisher moved, seconded by Mr. Wagner, that James Giel be re-appointed as a member of the Shaler North Hills Library Board for a three-year term, said term to expire January 1, 2026. The motion was carried.

The Chairman then asked for another appointment to the Shaler North Hills Library Board.

Mr. Boyle moved, seconded by Mr. Cross, that Beth Boyce be re-appointed as a member of the Shaler North Hills Library Board for a three-year term, said term to expire January 1, 2026. The motion was carried.

New Business

Lot Consolidation – Carl Collins II - Grover Street, Pittsburgh, PA 15223, Allegheny County Lot & Block #284-L-235, 107A Grover Street, Pittsburgh, PA, 15223, Allegheny County Lot & Block #284-L-236, and 107B Grover Street, Pittsburgh, PA 15223, Allegheny County Lot & Block #284-L-237 – Ward 7.

The next item of business was the possible approval of Lot Consolidation – Carl Collins II - Grover Street, Pittsburgh, PA 15223, Allegheny County Lot & Block #284-L-235, 107A Grover Street, Pittsburgh, PA, 15223, Allegheny County Lot & Block #284-L-236, and 107B Grover Street, Pittsburgh, PA 15223, Allegheny County Lot & Block #284-L-237 – Ward 7.

Mr. Cross moved, seconded by Mr. Boyle, that the Lot Consolidation – Carl Collins II - Grover Street, Pittsburgh, PA 15223, Allegheny County Lot & Block #284-L-235, 107A Grover Street, Pittsburgh, PA, 15223, Allegheny County Lot & Block #284-L-236, and 107B Grover Street, Pittsburgh, PA 15223, Allegheny County Lot & Block #284-L-237 – Ward 7 be approved. The motion was carried.

Upon inquiry from **Mr. Cross**, **Mr. Lovato** stated that the home was built over 3 lots which should not have been approved in the past. **Mr. Lovato** stated this consolidation will remedy that and bring it in compliance with our code.

Receipts and Authorizations

The next item of business was the receipts for the month of December 2022.

Mr. Boyle moved, seconded by Mr. Iozzo, that the receipts for the month of December 2022 be turned over to the proper authorities for deposit. The motion was carried.

The next item of business was the authorizations for the month of December 2022.

Mr. Boyle moved, seconded by Mr. Cross, that warrants be drawn for the month of December 2022. The motion was carried.

Ordinances & Resolutions

Resolution No. 1-2023 Retirement Healthcare Funding Plan

The next item of business was the possible approval of Resolution No. 1-2023 Retirement Healthcare Funding Plan.

Mr. Boyle moved, seconded by Mr. Wagner, that Resolution No. 1-2023 Retirement Healthcare Funding Plan be approved. The motion was carried.

Mr. Lovato stated that in accordance with Shaler Township's agreement with the Police Union, the Township will provide a healthcare funding plan to officers who do not have retiree healthcare. **Mr. Lovato** stated this is a matching program with contributions from both the officer and the Township. **Mr. Lovato** stated this was designed to assist the officers in covering medical expenses and premiums following their retirement until they become eligible for Medicare.

Resolution No. 2-2023 Application for the PA Small Water and Sewer Project Grant

The next item of business was the possible approval of Resolution No. 2-2023 Application for the PA Small Water and Sewer Project Grant.

Mr. Iozzo moved, seconded by Mr. Mizgorski, that Resolution No. 2-2023 Application for the PA Small Water and Sewer Project Grant be approved. The motion was carried.

Mr. Lovato stated that this resolution accompanies a grant that was filed by our Engineer for a new camera truck as the Township's current truck is 20 years old and is scheduled to be replaced in the coming years. **Mr. Lovato** stated that we applied for \$170,000 grant with a 15% match from the Township if we receive it.

Resolution No. 3-2023 Plan Revision for New Land Development – Seel Fields

The next item of business was the possible approval of Resolution No. 3-2023 Plan Revision for New Land Development – Seel Fields.

Mr. Cross moved, seconded by Mr. Boyle, that Resolution No. 3-2023 Plan Revision for New Land Development – Seel Fields be approved. The motion was carried.

Mr. Lovato stated that this plan of lots has already been approved, and that this is a standard resolution that will be submitted to the DEP due to the sewer taps and public sewer extension that are included in the development.

Commissioners Comments

Commissioner Iozzo recognized Chief Frank and the Police Department for their work in Braceknridge and on McKnight Road.

Managers Comments

Mr. Lovato extended his sympathy to those in Brackenridge, and also thanked Chief Frank and the Police Department.

Mr. Lovato thanked **Mr. Rogers** for this mentorship over the years and during the transition period.

Public Comments:

Chief Frank thanked the Board for their prayers and recognition.

There being no further business, **Mr. Boyle moved, seconded by Mrs. Fisher that the meeting be adjourned at 7:29 PM.**

Respectfully submitted,

Christopher A. Lovato, Secretary
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