

**MINUTES
REORGANIZATION MEETING
AND
REGULAR MEETING, BOARD OF COMMISSIONERS
MONDAY, JANUARY 6, 2020**

Timothy Rogers, pursuant to his duties as secretary and acting as Temporary Chairman pursuant to Rule 7 of the Board of Commissioners Rules of Order, called the swearing in ceremony of newly elected officers to order at approximately 7:00 P.M. The Temporary Chairman announced that the Meeting was being taped.

The Temporary Chairman announced that the Certificates of Election were presented and it has been confirmed that they are in order. Mr. Rogers read brief biographies for Commissioners Iozzo, Mizgorski, Shutter, Fisher and Cross as each Commissioner was sworn in. Mr. Rogers then introduced the Honorable District Judge Daniel Konieczka from the Magisterial District Courts of Allegheny County to administer the oaths of office to the following officials.

Elected Commissioner Frank Iozzo, Oath of Office
Elected Commissioner David Mizgorski, Oath of Office
Re-elected Commissioner David Shutter, Oath of Office
Re-elected Commissioner Susan Fisher, Oath of Office
Re-elected Commissioner William Cross, Oath of Office

The Commissioners thanked the audience. The Temporary Chairman thanked District Judge Konieczka for his assistance at this meeting. District Judge Konieczka thanked the constituents of Shaler Township, and the elected officials for their service to the community and indicated that it was his honor to administer the oath of office.

The Temporary Chairman asked Commissioner Cross to start the meeting off with prayer followed by the Pledge of Allegiance.

The Temporary Chairman performed the roll call.

PRESENT: Boyle, Cross, Mizgorski, Shutter, McElhone, Fisher, Iozzo

ABSENT:

ALSO PRESENT: Timothy Rogers, Manager; Harlan Stone, Solicitor; Judith Kording, Assistant Manager; Chief Bryan Kelly; Matthew Sebastian, Engineer; Robert Vita; Code Enforcement Officer; Sherry Martin, Administrative Assistant

Election of President/Chairman

The Temporary Chairman opened the floor for nominations for the election of President/Chairman of the Board of Commissioners. **Mr. Boyle moved, seconded by Mrs. Fisher that David Shutter be nominated for President and Chairman of the Board of Commissioners.** The Temporary Chairman asked for any other nominations. There being no further nominations, the Temporary Chairman asked for a motion to close the nominations. **Mr. Boyle moved, seconded by Mrs. Fisher to close the nominations. The motion was carried.**

The Temporary Chairman then called for a voice vote for the nomination of David Shutter as President and Chairman of the Board of Commissioners. **A unanimous vote was received and David Shutter was elected President and Chairman of the Board of Commissioners.**

Mr. Shutter then assumed his place as Chairman and thanked the Board.

Election of Vice President/Vice-Chairman

Chairman Shutter then requested nominations for Vice President/Vice Chairman of the Board of Commissioners. **Mrs. Fisher moved, seconded by Mr. Boyle that William Cross be nominated for Vice President and Vice Chairman of the Board of Commissioners.** There being no further nominations, the Chairman asked for a motion to close the nominations. **Mrs. Fisher moved, seconded by Mr. Boyle to close the nominations. The motion was carried.**

The Chairman then called for a voice vote for the nomination of William Cross as Vice President and Vice Chairman of the Board of Commissioners. **A unanimous vote was received and William Cross was elected Vice President and Vice Chairman of the Board of Commissioners.** Mr. Cross thanked the Board members for their support.

The Chairman adjourned for a short recess.

Appointment of Manager and Secretary

The Chairman then asked for an appointment of Manager and Secretary. **Mr. Mizgorski moved, seconded by Mr. Boyle that Timothy J. Rogers be appointed as the Manager and Secretary. The motion was carried.** Mr. Rogers thanked the Board for his re-appointment.

Appointment of Assistant Manager and Assistant Secretary

The Chairman then asked for an appointment for Assistant Manager and Assistant Secretary. **Mrs. Boyle moved, seconded by Mrs. Fisher that Judith Kording be appointed as the Assistant Manager and Assistant Secretary. The motion was carried.**

Appointment of Solicitor

The Chairman then asked for an appointment of Solicitor for the Township of Shaler. **Mr. Cross moved, seconded by Mr. Boyle that Harlan Stone of the firm Dickie, McCamey and Chilcote be appointed as the Township Solicitor. The motion was carried.** Mr. Stone thanked the Board for his appointment.

Appointment of Delinquent Tax Collector

The Chairman then asked for an appointment of Delinquent Tax Collector. **Mr. Iozzo moved, seconded by Mr. Mizgorski that Jordan Tax Service be appointed as the Delinquent Tax Collector for the Township of Shaler. The motion was carried.**

Appointment of Earned Income Tax Collector

The Chairman then asked for an appointment of the Earned Income Tax Collector. **Mr. Cross moved, seconded by Mr. Boyle that Keystone Collections be appointed as the Earned Income Tax Collector for the Township of Shaler. The motion was carried.**

Appointment of Civil Engineer

The Chairman then asked for an appointment of a Civil Engineer. **Mr. McElhone moved, seconded by Mr. Cross that Matthew Sebastian, P.E. be appointed as the Township's Civil Engineer. The motion was carried.**

Appointment of Consulting Engineers

The Chairman then asked for an appointment for the Consulting Engineers. **Mrs. Fisher moved, seconded by Mr. Boyle that the firms of KLH Engineers and Gateway Engineers be appointed as the Township's Consulting Engineers. The motion was carried.**

Appointment of Fire Marshall

The Chairman then asked for an appointment of the Fire Marshall for the Township of Shaler. **Mr. Cross moved, seconded by Mrs. Fisher that Robert Vita be appointed as the Fire Marshall for the Township of Shaler for a term of two years, said term to expire January 1, 2020. The motion was carried.**

Appointment of Assistant Fire Marshall

The Chairman then asked for an appointment for the Assistant Fire Marshall for the Township of Shaler. **Mr. Mizgorski moved, seconded by Mr. Cross that David Benko be appointed as the Township's Assistant Fire Marshall for a term of two years, said term to expire January 1, 2020. The motion was carried.**

Naming of Official Newspaper

The Chairman then asked for a motion naming the official newspaper. **Mr. Iozzo moved, seconded by Mrs. Fisher that the Pittsburgh Post-Gazette be named as the official newspaper to be used at the discretion of the Township Manager. The motion was carried.**

The Chairman then announced the following Committee appointments:

Public Safety Committee - William Cross, Chair; Susan Fisher, Thomas McElhone

Environmental & Land Use Committee: - Thomas McElhone, Chair; Susan Fisher, James Boyle

Public Works Committee: - David Mizgorski, Chair; James Boyle, Frank Iozzo

Parks & Recreation Committee: - Susan Fisher, Chair; David Mizgorski, Frank Iozzo

Finance Committee: - James Boyle, Chair; William Cross, Frank Iozzo

Personnel Committee: - William Cross: Chair; David Shutter, James Boyle

Pension & Insurance Committee: - David Shutter, Chair; James Boyle, Thomas McElhone

Police Wage / Policy Grievance Committee: - William Cross and David Shutter

North Hills Council of Governments: - Thomas McElhone, Delegate and David Mizgorski, Alternate

CONNECT: Congress of Neighboring Communities: Timothy Rogers, James Boyle, Alternate; Thomas McElhone, Alternate

Regional Earned Income Tax Collection Committee: Timothy Rogers, Thomas McElhone

Shaler Township Activity Liaison: Susan Fisher

Vacancy Board

The Chairman then asked for an appointment to the Vacancy Board. **Mr. McElhone moved, seconded by Mr. Mizgorski that Chester (Sandy) Sanderson be appointed to the Vacancy Board for a two-year term, said term to expire January 1, 2022. The motion was carried.**

Shaler North Hills Library

The Chairman then asked for an appointment to the Shaler North Hills Library Board. **Mr. McElhone moved, seconded by Mrs. Fisher that Beth Boyce be re-appointed as a member to the Shaler North Hills Library Board for a three-year term, said term to expire January 1, 2023. The motion was carried.**

The Chairman then asked for another appointment to the Shaler North Hills Library Board. **Mr. McElhone moved, seconded by Mrs. Fisher that James Giel be re-appointed as a member of the Shaler North Hills Library Board for a three-year term, said term to expire January 1, 2023. The motion was carried.**

Planning Commission

The Chairman then asked for an appointment to the Planning Commission. **Mr. Mizgorski moved, seconded by Mrs. Fisher that David Piekarski be re-appointed as a member of the Planning Commission for a four-year term, said term to expire January 1, 2024. The motion was carried.**

The Chairman then asked for an appointment to the Planning Commission. **Mr. Cross moved, seconded by Mr. Boyle that Christopher Chirdon be re-appointed as a member of the Planning Commission for a four-year term, said term to expire January 1, 2024. The motion was carried.**

Educational Service Agency

The Chairman then asked for an appointment to the Educational Service Agency. **Mr. Iozzo moved, seconded by Mr. McElhone that Elaina DiBucci be appointed as a member of the Educational Service Agency for a three-year term, said term to expire January 1, 2023. The motion was carried.**

Civil Service Commission

The Chairman then asked for an appointment to the Civil Service Commission. **Mrs. Fisher moved, seconded Mr. Boyle that Gregory McDonald be re-appointed as a member of the Civil Service Commission for a six-year term, said term to expire January 1, 2026. The motion was carried.**

Resolution No. 1-2020 Appointment to Shaler EMS Board

The Chairman then asked for an appointment to the Shaler EMS Board. **Mr. Boyle moved, seconded by Mr. Cross that Resolution No. 1-2020 appointing David Shutter as a member of the Shaler EMS Board, for a four-year term, said term to expire January 1, 2024 be approved by voice vote. The motion was carried.**

Resolution No. 2-2020 Appointment to the Zoning Hearing Board

The Chairman then asked for an appointment to the Zoning Hearing Board. **Mr. Cross moved, seconded by Mr. Boyle that Resolution No. 2-2020 appointing William C. Woods as a member of the Zoning Hearing Board, for a term of office of three years pursuant to the Municipalities Planning Code and Shaler Township Ordinance No. 1650 be approved by voice vote. The motion was carried.**

Resolution No. 3-2020 Official Depository

The Chairman then asked for the naming of the official depository. **Mr. Boyle moved, seconded by Mr. Cross that Resolution No. 3-18 naming Wesbanco and First Commonwealth Bank as the Township's official depositories be approved by voice vote. The motion was carried.**

At this point, the reorganization portion of the meeting was completed. The Chairman called the Regular January Meeting to order.

Regular Meeting: January 6, 2020

The Chairman announced that an Executive Session was held on December 10, 2019 and this evening at 5:30 p.m. wherein the following topics were discussed: employee and personnel matters, contracts and policies, and an update on the actual and on-going litigation as well as potential litigations and identifiable complaints and agency business which if conducted in public would violate a lawful privilege or lead to the disclosure of confidential information. Mr. Stone said the session was absolutely necessary and was in full compliance with the Pennsylvania Sunshine Act.

Approval of Minutes

The first item of business was the possible approval of the Regular Meeting Minutes of the Board of Commissioners held Tuesday, December 10, 2019. **Mr. Boyle moved, seconded by Mrs. Fisher that the Minutes of the Regular Meeting of the Board of Commissioners held Tuesday, December 10, 2019 be approved as received by each Commissioner. The motion was carried.**

Planning Commission: Mr. Timothy Rogers

The next item of business was the Planning Commission minutes. **Mr. Rogers** reported that the Stoneridge Covenant Church Subdivision was approved and on the agenda for Board approval this evening.

Engineers Report: Mr. Matthew Sebastian

The Chairman recognized Mr. Sebastian who commented briefly on the Engineers report.

- *Sanitary and Storm Sewer*
 - Continued planning 2020 storm sewer infrastructure work. Through the annual NHCOG sewer repair contract, we have State Pipe ready to complete a few repair projects as soon as their schedule allows.
 - Continued planning 2020 sanitary sewer work. Planned sanitary sewer lining work will be consolidated to bid out with the ALCOSAN GROW grant funded Saxonburg lining project to get the best possible pricing.
- *Parks and Trails*
 - Worked with Gateway Engineers to develop a plan for the Fawcett Field and Eagle Canyon Trail project to be completed during 2020. We plan to hold a “stakeholder meeting” in January with representatives from the Boy Scouts and the Allison Park Sportsman Club for their input with a design presentation to follow at the next available Board Committee Meeting (likely in January).
- *Road Paving*
 - Received the results from the 2019 RoadBotics scan of the Township roads. With this information combined with notes from our internal evaluation, a preliminary paving list for the 2020 Road Paving Program will be presented at the January Board Committee Meetings.
- Mr. Sebastian will be meeting with ALCOSAN for a clean water plan meeting in two days

Shaler Hampton EMS

The next item of business was a report from Mr. Eric Schmidt, Director of Shaler Hampton EMS. Mr. Schmidt reported end of year data and stated that there were 2,237 calls in Shaler Township, slightly down from the previous year, and 4,673 total service calls for the year. The report for calls by hour of the day for December showed that the time of request to time of response was 7.8 minutes average for high priority calls. He also reported that the call disposition for December 2019 there was 410 calls and 44 of those calls were mutual aid calls, where they responded to other communities and 21 times other services responded to them to help. Upon inquiry by Mr. Rogers, Mr. Schmidt stated that they will take calls out of the area if they are the closest emergency vehicle.

New Business:

Possible approval of a subdivision of Stoneridge Church Property, 811 Dressel Road, lot and block 435-A-30-0-1 in the Third Ward.

The next item of business was the possible approval of subdivision of Stoneridge Church Property. **Mr. Cross moved, seconded by Mr. Boyle that the subdivision for Stoneridge Church Property, 811 Dressel Road, lot and block 435-A-30-0-1 in the Third Ward be approved. The motion was carried.**

Receipts and Authorizations:

The next item of business was the receipts and authorizations for the month of December. **Mr. Boyle moved, seconded by Mr. Cross that the receipts be turned over to the proper officers for deposit. The motion was carried.**

Mr. Boyle moved, seconded by Mr. Cross that warrants be drawn. The motion was carried. A copy of the Receipts and Authorizations are attached to these minutes as an addendum.

ORDINANCES FOR PASSAGE

Ordinance No. 1955 Condemnation of Property for Eagle Cannon Trail

The next item of business was the possible passage of Ordinance No. 1955. **Mrs. Fisher moved, seconded by Mr. Boyle that Ordinance No. 1955 be approved by roll call vote.**

Public Hearing: The Chairman requested if anyone wanted to speak in favor of the ordinance. **Mr. Rogers** explained that the purpose of this is to connect the existing trail to Little Pine Creek Connector Trail which will eventually lead to the Etna Riverfront Park. The condemnation of the vacant and tax delinquent property will accommodate the Eagle Canyon Trail from Fawcett Fields to Wetzel Road. There are two other property owners along the Eagle Canyon Trail that have given the Township right of ways on their property. PennDOT has agreed to give the Township access to the Eagle Canyon Trail from Wetzel Road when they install the new bridge on Wetzel Road this year.

Roll Call Vote: Ayes: Mr. Boyle, Mr. Cross, Mr. Mizgorski, Mr. McElhone, Mrs. Fisher, Mr. Iozzo

The motion was carried.

Comments:

Mr. Shutter spoke about this being a special night with newly elected officials and old friends and thanked the Board.

There being no further business, **Mr. Boyle moved, seconded by Mrs. Fisher that the meeting be adjourned at 8:00 PM.**

Respectfully submitted,

Timothy J. Rogers, Secretary

Seal